

**BOARD OF HEALTH MEETING  
PUBLIC WORK SESSION MEETING MINUTES  
THURSDAY, MARCH 10, 2016**

Carol Hertenstein, President of the Board of Health (BOH) called the Board of Health meeting to order at 7:30 p.m. in the second floor west wing conference room.

Carol Hertenstein led the Pledge of Allegiance.

**Members in attendance:** Carol Hertenstein, RN, Wendy Coffey, MSW, LCSW, Municipal Alliance Chair, Richard Morski, MD, Steven Clarke, DC, Lynne Spreen-Raffo, RN, Brian Scanlan, Township Committee Liaison

**Staff in attendance:** Cindy Risseeuw, Secretary; Bergen County Department of Health (BCDOH) Staff: Dr. Nancy Mangieri, Health Officer and Lauren Meeker, REHS

**Absent:** Linda Brock, RN, Donna Garbaccio, RN, Michael Sparozic, R.PH,

Also present at the meeting was Robert Shannon, Township Administrator.

**Reading of the Open Public Meetings Act Public Work Session statement:**

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. Formal action may be taken at this meeting."

**Approval of January 14, 2016 Public Business Meeting and Public Work Session Minutes:**

Brian Scanlan motioned and Wendy Coffey seconded; Steve Clarke, Richard Morski and Lynne Spreen-Raffo abstained; all remaining members present voted affirmatively

**Member of the public present:**

Bob Harz – no comment.

**Report of Board Members:**

The board discussed locations for the disposal of CFL light bulbs. There are several retail stores which have drop off boxes for CFL light bulbs such as Ikea. Ms. Hertenstein noted that education should be provided to residents regarding proper disposal of CFL light bulbs. Ms. Coffey suggested the Environmental Commission have a CFL collection drop off at Wyckoff Day.

Ms. Coffey stated that Indian Hills High School is hosting an interactive substance abuse awareness program called "Hidden in Plain Sight" on March 22. Only parents and attendees over the age of 18 will be admitted. Resources will be available at this program.

Ms. Coffey has initiated a program whereby every parent who registers their child(ren) for a Wyckoff Recreation program will be required to watch a two-minute video regarding alcohol and substance abuse.

Mr. Scanlan reviewed the proposed changes to the Stigma Free Resolution which would include not only mental health, but address alcohol and drug abuse due to the current opioid epidemic. A vote was taken recommending the Stigma Free Resolution be amended to include alcohol and drug abuse; all members present voted affirmatively.

**Report of the Board of Health President:**

None

**Report from the Health Officer:**

Dr. Nancy Mangieri reviewed the BCDOH February 2016 monthly report and reportable diseases with the board.

Lauren Meeker, REHS reviewed the February 2016 Sanitary Inspector's Report with the board.

**New and Unfinished Business:**

The board has requested that a member of Ridgewood Water attend next month's BOH meeting. A decision was made to prepare questions for Ridgewood Water regarding water testing reports and environmental issues. Steve Clarke has volunteered to compile the questions for the April 14 BOH meeting (deadline for questions to Steve Clarke is April 8). A member of the BCDOH Environmental Division will also be invited to the April 14 BOH meeting. The Wyckoff Environmental Commission suggested holding a public meeting with Ridgewood Water; however, the BOH voted to conduct a closed meeting at this time (all members present voting affirmatively).

Ms. Hertenstein reminded members of the following Open Public Records Act

(OPRA) Law requirements. Board members must include the following language on all memos to board members:

“The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private.”

Brian Scanlan motioned to close the Public session; seconded, Wendy Coffey; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:50 p.m.