

**BOARD OF HEALTH MEETING
WORK SESSION MEETING MINUTES
WEDNESDAY, FEBRUARY 27, 2013**

Ms. Carol Hertenstein, President of the Board of Health called the Special Board of Health meeting to order at 7:30 p.m. in the second floor west wing conference room.

Ms. Hertenstein led the Pledge of Allegiance.

Members in attendance: Carol Hertenstein, RN, Steven Clarke, DC, Michael Sparozic, R.PH, Donna Garbaccio, RN, Brian Scanlan, Township Committee Liaison

Staff in attendance: None

Wyckoff Municipal Alliance Chair in attendance: None

Absent: David Klopp, DVM, Richard Morski, MD, Linda Brock, RN, Marilyn Taylor, RN, and Member Emeritus: Tret Bushman, RN

Reading of the Open Public Meetings Act Work Session statement:

Ms. Hertenstein, President, read the Special Open Public Work Session statement: "This Special Meeting of the Board of Health of the Township of Wyckoff is now in session. In accordance with Section 8 of the Open Public Meetings Act, I wish to advise that the 48-Hour Notice of this meeting has been posted in the lower level of Memorial Town Hall since 01/17/2013. A copy of the notice has been filed with the Township Clerk and copies were sent to The Ridgewood News, Bergen Record and the North Jersey Herald and News on 01/17/2013, all papers with general circulation throughout the Township of Wyckoff.

This Special Open Public Work Session was held to prepare/plan for the October 5, 2013 Health Fair and Influenza Prevention Program.

Report of the Board of Health President:

None

Report of the Board of Health Secretary:

None

Report of Board Members:

None

Report of the Health Officer:

None

New and Unfinished Business:

1. Reviewed the 2012 Health Fair participants and confirmed all should be invited to participate in the upcoming 2013 Health Fair.
2. Discussed additional participants to include for the 2013 Health Fair (including Physical Therapy, Arthritis Foundation, Holistic Medicine, Tai Chi, Organic Foods, Whole Foods, Podiatrist, Respiratory Therapist, Home Pharmacist, Ergonomics, Nutritionalist (portion control, healthy eating, etc.), Diabetes and Blood Glucose screening, Fire Department (alarms, detectors and fire extinguishers) and Municipal Alliance program.
3. Discussed Door Prize baskets – possible options for Emergency Preparedness (high enthusiasm in 2012 for this basket) and Tea Basket.
4. Healthy snacks discussed – potential food options for distribution by Health Fair participants.
5. Discussed promotional notifications (e-blast, Wyckoff website, newspapers, Houses of Worship, Board of Education electronic “Friday Folders”. Community Bulletin Board, and Library
6. Discussed purchasing Wyckoff Board of Health vests for use at all Board of Health events so members can be easily identified in the event of any future “sheltering” situations or emergencies.

Ms. Hertenstein stated the next Health Fair planning meeting will be scheduled in approximately 1-2 months.

Steve Clarke motioned to close the Special Work session; seconded, Donna Garbaccio; all members present voting affirmatively.

The Board of Health Meeting adjourned at 9:00 p.m.