

**BOARD OF HEALTH MEETING  
WORK SESSION MEETING MINUTES  
THURSDAY, MAY 2, 2013**

Ms. Carol Hertenstein, President of the Board of Health called the Board of Health meeting to order at 7:30 p.m. in the second floor west wing conference room.

Ms. Hertenstein led the Pledge of Allegiance.

**Members in attendance:** Carol Hertenstein, RN, Richard Morski, MD, Steven Clarke, DC, David Klopp, DVM, Linda Brock, RN, Donna Garbaccio, RN, Michael Sparozic, R.PH, Brian Scanlan, Township Committee Liaison

**Staff in attendance:** Angela Musella, Health Officer, Northwest Bergen Regional Health Commission (NWBRHC), Cindy Risseeuw, Secretary

**Wyckoff Municipal Alliance Chair in attendance:** Wendy Coffey, MSW, LCSW

**High School Liaison:** Grace Tellado, Junior, Indian Hills High School

**NWBRHC Student Intern:** Anita Touloughian

**Absent:** Marilyn Taylor, RN and Member Emeritus: Tret Bushman, RN

**Reading of the Open Public Meetings Act Work Session statement:**

Cindy Risseeuw, Secretary read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers".

**Approval of April 4, 2013 Regular Meeting Minutes:** David Klopp, DVM motioned and Michael Sparozic, R.PH seconded; Richard Morski, MD, and Steven Clarke, DC abstained; remaining members present voted affirmatively.

**Report of the Board of Health President:**

Ms. Hertenstein noted that 31 people attended the "Wellness Initiative for Senior Education (WISE)" program today sponsored by the Wyckoff Municipal Alliance

(Wendy Coffey, Chairperson) and the Wyckoff Board of Health at the Wyckoff Library. Ms. Hertenstein stated that the attendees enjoyed the program, were engaged, educated and received social connection. Ms. Garbaccio commented that this was a wonderful educational program and feedback was positive.

**Report of the Board of Health Secretary:**

None

**Report of Board Members:**

None

**Report of the Health Officer:**

Ms. Musella reviewed the NWBRHC April 2013 Activity Report (distributed and attached) as follows:

1. Ms. Musella stated that eight mandated establishment inspections were performed; six were satisfactory with two were conditional.
2. Ms. Musella stated that one animal bite was reported.
3. NWBRHC reported one case of Pertussis was reported.
4. NWBRHC reported one case of Lyme disease.
5. Ms. Musella reported Dawn Snyder created the speaker flyer, speaker evaluation form, program evaluation form, program certificate of appreciation, program flyer and speaker biography pamphlet for the "Our Aging Parents: What a Caregiver Needs to Know" program sponsored by the Wyckoff Board of Health and the Wyckoff Family YMCA.

**New and Unfinished Business:**

Brian Scanlan stated that a revision to the ordinance making township parks smoke free is being revised by the Township Attorney and the revision will go before the Township Committee.

Ms. Hertenstein reminded board members that the Health Fair and Influenza Prevention program will be held on Saturday, September 21, from 11 a.m. to 3 p.m. at the Wyckoff Library. The Midland Park Board of Health president, Bill Van Dyke has contacted Ms. Hertenstein and stated they would like to be involved in this program. Dr. Dawn DeMuro will be the Midland Park Board of Health liaison for this program.

The next planning session for the health fair will be held on May 22, at 7:30 p.m. Ms. Risseeuw will reserve the west wing conference room and complete the 48-

hour notice.

All board members are encouraged to attend the Wyckoff Board of Health/Wyckoff Family YMCA program "Our Aging Parents: What a Caregiver Needs to Know" on May 16, 7 p.m. at the Wyckoff Family YMCA.

May is mental health month; Wendy Coffey and Cathy Pilone are working on a program for the schools regarding mental health.

Ms. Hertenstein would like to sponsor one more education program in the fall on one of the following topics: substance abuse, abuse of medication; nutrition; health food; medications; labeling of healthy food; or memory.

Michael Sporazic continues to work on updating the Board of Health section of the web site for members to review. Mr. Sporazic plans to have links to the health topics, eliminating the need to scroll through of all the educational data. Please forward any suggestions or changes to Mr. Sporazic.

Ms. Hertenstein reminded members that Wyckoff Day is Saturday, June 8 at the Wyckoff YMCA and volunteers are need to staff both tables for the Board of Health and the Wyckoff Municipal Alliance. The Board of Health topic is Emergency Preparedness including a display of sample emergency preparedness kit items and the Wyckoff Municipal Alliance topic will be substance abuse.

Steven Clarke, DC motioned to close the Work session; seconded, Richard Morski, MD; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:45 p.m.