TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 15, 2015
MUNICIPAL COURT ROOM
FRIDAY, JANUARY 1, 2016 – 11:00 A.M.

1. Announcement by Township Committee Chairman Kevin J. Rooney that this is a continuation of the December 15, 2015 meeting, and as such, will be conducted according to the "Open Public Meetings Act" statement read at that meeting.

2. Roll call of the Township Committee

3. Approval of the following Township Committee minutes:

   Township Committee Work Session and Regular Business Meeting Minutes from December 15, 2015

   MOTION: CAROLAN SECOND: BOONSTRA
   VOTE: BOONSTRA yes CAROLAN yes JEPSEN yes SCANLAN abstain ROONEY yes

4. Continuation of Consent Agenda

   I. Resolutions (Continued)

   #15-301 Release Closed Session Minutes
   #15-302 Authorize Contract for CDL Mandate Compliance

   II. Motions (Continued)

   a. Appointment of Joseph B. Fullam to the position of Probationary Police Officer effective January 4, 2016.

   Vote on Consent Agenda:

   MOTION: BOONSTRA SECOND: SCANLAN
   VOTE: BOONSTRA yes CAROLAN yes JEPSEN yes SCANLAN yes ROONEY yes

5. Township Attorney Report

6. Administrator's report

7. Mayor Kevin J. Rooney remarks

8. Adjournment

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 15, 2015
MUNICIPAL COURT ROOM
FRIDAY, JANUARY 1, 2016 – 11:00 A.M.

Announcement by Township Committee Chairman Kevin J. Rooney that this is a continuation of the December 15, 2015 meeting and as such, will be conducted according to the "Open Public Meetings Act" statement read at that meeting.

Present: Mayor Kevin J. Rooney, Committeemen Haakon C. Jepsen, Brian D. Scanlan, Rudolf E. Boonstra and John A. Carolan
Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Approval of Minutes:

Township Committee Work Session and Regular Meeting Minutes for December 15, 2015:

MOTION: CAROLAN SECOND BOONSTRA
BOONSTRA yes CAROLAN yes ROONEY yes SCANLAN abstain JEPSEN yes

Continuation of Consent Agenda:

Resolutions: (Continued)

#15-301 Release Closed Session Minutes

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

Resolution	Date
#15-C2	February 3, 2015
#15-C3	February 17, 2015
#15-C4	March 4, 2015
#15-C6	June 16, 2015
#15-C7a	September 21, 2015

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #15-C2

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INTRODUCED: Christie SECONDED: Jepsen

MEETING DATE: February 3, 2015 REFERENCE: Closed Session

VOTE: BOONSTRA ✓ CHRISTIE ✓ JEPSEN ✓ SCANLAN absent ROONEY ✓

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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12 (6) – Protecting Safety & Property

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on February3, 2015 hereby authorize, that an Executive Session closed to the public shall be conducted on February 3, 2015 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2015-C2
NJSA 10:4-12b (6)
Protecting Safety & Property

02-03-15

Present: Kevin J. Rooney, Mayor; Rudolf E. Boonstra, Deputy Mayor; Township Committeemen: Douglas J. Christie, Haakon Jepsen

Absent: Brian D. Scanlan, Township Committeeman

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Benjamin C. Fox, Police Chief
Robert J. Shannon, Jr., Township Administrator

8:25 PM

Mayor Kevin J. Rooney led a discussion with Police Chief Fox which started with police patrol deployment and police tactics to provide public safety. Police tactics included traffic safety, school zone patrol, perception of public safety and protecting property. Discussion relating to the use of technology for improving protection at public buildings and staffing. All agreed the disclosure of existing protocols and enhancements could impair these protective efforts.

Staffing levels and enhanced security which could be achieved was discussed. No consensus existed; however, any proposal would be required to be included in the budget and discussed in budget cap terms in public.

Protecting Town Hall, Police Headquarters and Court sessions now that the municipal facilities are no longer staffed around the clock with Police Department staff, was a concern. No consensus was reached. The budget discussions will include a cost component after further research.

Adjourn 9:00 PM

Joyce Santimauro, Municipal Clerk

Kevin J. Rooney, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #15-C3

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INTRODUCED: Scanlan **SECONDED:** Boonstra

MEETING DATE: February 17, 2015 **REFERENCE:** Closed Session

VOTE: BOONSTRA ✓ **CHRISTIE** ✓ **JEPSEN** ✓ **SCANLAN** ✓ **ROONEY** ✓

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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12b(6)

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on February 17, 2015 hereby authorize, that an Executive Session closed to the public shall be conducted on February 17, 2015 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro
JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2015-C3
NJSA 10:4-12b (6)
Protecting Safety & Property

02-17-15

Present: Kevin J. Rooney, Mayor; Rudolf E. Boonstra, Deputy Mayor; Township Committeemen: Douglas J. Christie, Haakon Jepsen, Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Benjamin C. Fox, Police Chief
Robert J. Shannon, Jr., Township Administrator

8:15 PM

Mayor Kevin J. Rooney led a follow-up discussion regarding police staffing, police patrol deployment and police tactics to provide public safety with a new line of police officers. Police Chief Fox provided a proposal to enhance building security, patrol deployment and police tactics which could be achieved. The Township Committee discussed the proposal, details and its impact on public safety, police tactics, burglary patrol, traffic enforcement and response time.

The Township Committee determined that any consensus would have to be made and included at the time of the annual budget.

Adjourn 8:45 PM

Joyce Santimauro, Municipal Clerk

Kevin J. Rooney, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #13-C4

****

INTRODUCED: Boonstra SECONDED: DePhillips

MEETING DATE: March 3, 2015 REFERENCE: Closed Session –

VOTE: ROONEY ✓ SCANLAN ✓ BOONSTRA ✓ CHRISTIE ✓ DEPHILLIPS ✓

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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. NJSA 10:4-12b(4)

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on March 3, 2015, hereby authorize, that an Executive Session closed to the public shall be conducted on March 3, 2015, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2015-C4
NJSA 10:4-12b (4)
PBA Grievance Litigation

03-04-15

Present: Kevin J. Rooney, Mayor; Rudolf E. Boonstra, Deputy Mayor; Township Committeemen: Douglas J. Christie, Haakon Jepsen, Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

8:20 PM

Mayor Kevin J. Rooney stated that Police Chief Fox could not be with us tonight due to a family obligation. The litigation as filed by the police union after negotiating a contract effective January 1, 2015 with a change from voluntary transitional duty to required transitional duty; (if an employee is cleared to work lighter duties by their medical physician) was explained. The PBA, not the employee working transitional duty, (the employee is now medically cleared and back to full duty) believes that if an officer works any day in a Monday-Friday, 9 am to 5 pm transitional duty assignment and his work schedule includes weekends, he/she should not be charged sick days for the days on the weekend he/she does not elect to work.

The Police Chief denied this grievance when the PBA contested it at Step 1.

The members of the Township Committee - Police Subcommittee discussed the negotiations process and indicated that in order to induce the PBA bargaining team to agree to required transitional duties, they had to agree to work shifts Monday-Friday, 9 am to 5 pm with time off for physical therapy. However, they never agreed to the PBA's contention that forms the basis for this grievance. Input and guidance has been solicited from the Township's Labor Counsel.

The Police Subcommittee recommends the Township Committee deny the grievance at Step 2. A decision will be made when the Township Committee re-enters the Open Worksession.

Adjourn 8:30 PM

Joyce Santimauro, Municipal Clerk

Kevin J. Rooney, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #15-C6

****

INTRODUCED: Scanlan **SECONDED:** Jepsen

MEETING DATE: June 16, 2015 **REFERENCE: Closed Session –**

VOTE: BOONSTRA ✓ **CAROLAN** ✓ **JEPSEN** ✓ **SCANLAN** ✓ **ROONEY** ✓

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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12b(7) – Contract Negotiation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on June 16, 2015, hereby authorize, that an Executive Session closed to the public shall be conducted on June 16, 2015, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2015-C6
NJSA 10:4-12b (7)
Contract Negotiations – United Way

06-16-15

Present: Kevin J. Rooney, Mayor Rudolf E. Boonstra, Deputy Mayor; Township Committeemen: John A. Carolan, Haakon Jepsen and Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

8:45 PM

Mayor Rooney provided the Township Committee with an update of the previous subcommittee preliminary meetings with United Way regarding the proposal to construct housing for folks with special needs in Wyckoff at the vacant lot at the corner of Clinton Avenue and Morse Avenue; Block 238, Lot 2 – 370 Clinton Avenue. The lot is currently utilized for overflow parking for businesses and the Board of Education Central Office. Mayor Rooney has observed the lot almost every day for the past month and there has been only one vehicle parked in the lot. (The lot is owned by the Township of Wyckoff and it is the site of the former fire house and Town Hall which was destroyed by fire in 1953).

The Mayor described the design of the residential building as Dutch colonial in style; (gambrel roof with the early business triangle area tradition of a stained glass pane incorporated into the façade of a structure). The lot has two front yards requiring an application to the Planning Board and variance applications; however, it would create ten units of special needs housing. Currently COAH Round Two Affordable Housing rules allows "Two for One credits for Special Needs Housing" or twenty credits. (It was pointed out that Affordable Housing constructed by a private developer would typically result in two-hundred or more total housing units to yield twenty Affordable Housing credits). United Way would provide the housing administration function and as they do in other municipalities, provide limited preference to in-town residents qualifying for Special Needs housing. A consensus existed that Special Needs housing serves a valid public purpose.

A consensus existed to continue with the negotiations and the property use; either through a sale or ground lease, to be determined by a calculation as to which method is most advantageous to the Township, price and other factors considered.

Adjourn 9:15 PM

Joyce Santimauro, Municipal Clerk

Kevin J. Rooney, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #15-C7

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INTRODUCED: Scanlan SECONDED: Boonstra

MEETING DATE: September 21, 2015 REFERENCE: Closed Session

VOTE: BOONSTRA ✓ CAROLAN ✓ JEPSEN ✓ SCANLAN ✓ ROONEY ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

A. N.J.S.A. 10:4-12b (7) Threatened Litigation
B. N.J.S.A. 10:4-12b (7) Pending Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on September 21, 2015, hereby authorize, that an Executive Session closed to the public shall be conducted on September 21, 2015, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON SEPTEMBER 21, 2015.

Joyce C. Santimauro
JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2015-C7-A
NJSA 10:4-12b (7)
A. Threatened Litigation

09-21-15

Present: Kevin J. Rooney, Mayor Rudolf E. Boonstra, Deputy Mayor; Township Committeemen: John A. Carolan, Haakon Jepsen and Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

9:10 PM

The Township Attorney reported that he and Benjamin C. Fox, Chief of Police met with Mr. Robert Yudin and his two attorneys regarding the inquiries the Township received from the Suburban News stating that the paper had received complaints regarding alleged violations of the Sunday Sales prohibition and whether those complaints were violations.

The discussion focused on the Township's Sunday Sales Ordinance which is stricter than the State law which was adopted by voters in Bergen County. Mr. Landel discussed enforcement challenges with the Township's ordinance and the threat of litigation received.

Mr. Landel recommends abolishing the Township's ordinance and substituting the language of the State law. No consensus reached.

Adjourn 9:15 PM

Joyce Santimauro, Municipal Clerk

Kevin J. Rooney, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 15, 2015
MUNICIPAL COURT ROOM
FRIDAY, JANUARY 1, 2016 – 11:00 A.M.

#15-302 Authorize Contract for CDL Mandate Compliance

WHEREAS, the Township of Wyckoff is mandated by Federal Law to comply with the CDL Mandate for random drug and alcohol testing; and

WHEREAS, in accordance with NJSA 40A:11-15, this contract award is subject to the availability and appropriation of sufficient funds in 2016.

NOW, THEREFORE, BE IS RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen State of New Jersey, that a contract is awarded to Valley Health Medical Group, 15 Essex Road, Ste. 504, Paramus, NJ 07652 for 2016 for an amount not to exceed $2,500.00

BE IT FURTHER RESOLVED that the Mayor and the Municipal Clerk are authorized to sign the attached agreement.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT THIS AWARD IS SUBJECT TO AN APPROPRAITION IN THE 2016 ANNUAL MUNICIPAL BUDGET.

_____
DIANA McLEOD
CHIEF FINANCIAL OFFICER

Motion: (Continued):

a. Appointment of Joseph B. Fullam to the position of Probationary Police Officer effective January 4, 2016.

Following is the vote on the Consent Agenda:

MOTION: BOONSTRA SECOND SCANLAN
BOONSTRA yes CAROLAN yes ROONEY yes SCANLAN yes
JEPSEN yes

Township Attorney Report:

1. Mr. Landel has been devoting significant time with the Toll Brothers Development Sewer Extension Contract. That contract is close to being completed and Mr. Landel thanked the Chief Financial Officer, Township Engineer and Administrator for their input.

2. The Township's Consultant, E-Consultant has reviewed the statewide numbers for the affordable housing mandate in relation to the Supreme Court's March 2015 Order. The municipal quota has decreased. Because this is ongoing litigation, the Township Attorney did not comment further.

3. Mayor Rooney asked the Township Attorney if there has been any communication from the resident on Greenwood Avenue with regard to a request for a zoning change. The reply was no.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
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4. Mr. Landel reported that the contract with the Bergen County United Way to construct a special needs housing facility at 370 Clinton Avenue has been agreed upon. This agreement will be circulated for signatures. The next step will be for the Bergen County United Way to apply to the Planning Board for site plan approval.

5. The 12:00 noon Reorganization Meeting has a resolution to re-appoint James Abma as a Zabriskie House Trustee. Once that resolution is adopted and the Municipal Clerk provides the adopted resolution to Mr. Landel, he will then file same with the Bergen County Surrogate's Office.

Report from the Administrator:

1. Mr. Shannon wished the Township Committee and all present a happy and safe New Year.

2. Mr. Shannon advised that this is Mr. Jepsen's last meeting as a member of the Wyckoff Township Committee. He thanked Mr. Jepsen for his dedicated service, his insights, his wit and his "Irish" sense of humor. You will be missed.

3. The Bergen County Joint Insurance Fund has scheduled an Elected Officials Training Session on Monday, January 4, 2016 at 6:00 p.m. in the Town Hall Municipal Court Room.

4. The former Hudson City Bank building located at 690 Wyckoff Avenue has been demolished. The Capitol One Bank obtained land-use approval in 2015 and a new bank will be constructed.

5. Communication was received from the State of New Jersey that additional budget process reporting requirement mandates have been issued. This is yet another unfunded mandate which will require time consuming work from department managers but specifically from the Administrator and the Chief Financial Officer.

6. The Administrator provided the following report of improvements achieved and activities in 2015:

Public Safety, Health and Quality of Life Laws Adopted by Township Committee in 2015

1. A policy was established as a component of the newly formed Access for All Committee to provide housing for folks with developmental disabilities in Wyckoff. An ordinance was adopted which authorized the sale of Township owned property at 370 Clinton Avenue to the non-profit organization United Way of Bergen County for the construction of Special Needs housing.

2. Adopted an ordinance which prohibits the sale of tobacco and tobacco products, such as: e-cigarettes to individuals under 21, banning cigarette machines and smoking on all municipal property.

3. Adopted an ordinance to allow one (1) camp car/trailer/camper on a residential property as long as it is: garaged, parked in back yard or parked in side yard behind the front plane of the house.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
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FRIDAY, JANUARY 1, 2016 – 11:00 A.M.

4. Adopted an ordinance which allows certain businesses to place the display of merchandise and the outdoor storage of merchandise in certain situations during specific times of the day.

5. An ordinance was adopted to amend Chapter 54 regarding Police staffing to provide flexibility in hiring replacement officers before officer retirement dates.

6. An ordinance which repealed the more restrictive municipal Sunday sales prohibition law and restated for ease of understanding the less restrictive state law that was adopted by the voters of Bergen County.

7. An ordinance was adopted which limits the speed motorists can drive through Scott Plaza, Memorial Town Hall Athletic Complex and in other municipal parks and recreation areas to a safe 10 mph.

8. Three (3) ordinances were adopted which matched the cost of providing certain permits, such as peddlers and solicitors, and UCC elevator subcode permits with the cost of providing these permits.

9. An ordinance was adopted which permitted the walking of pets at Recreation facilities, and prohibited them on playing surfaces.

10. An ordinance was adopted which required creditors to register a communication contact with the municipality and to be responsible for the care, maintenance, and upkeep of the exterior for homes under foreclosure that are vacant and abandoned.

11. An ordinance was adopted which extended the charge for Affordable Housing development fees to certain residential internal building improvements.

Ribbon Cutting & Grand Opening of Pulis Field Recreation Complex

On June 13, 2015 the Township Committee joined members of the Wyckoff Parks & Recreation Foundation, Wyckoff Family YMCA and the Torpedoes Soccer Club at Pulis Field for a kick off celebration. The Pulis Field Recreation Complex is an artificial turf facility with two full size soccer fields and two lacrosse fields. This improvement is a shining example of an improvement that can be established through a public/private partnership.

New Policy Initiatives

1. The Township Committee established an "Access for All" committee in 2015. This committee that consists of residents with family members with developmental disabilities and representatives from municipal government, the local school district and the Chamber of Commerce meet periodically. The purpose of the committee is to provide the Township Committee with advice on; access issues and further the implementation of the Americans with Disabilities Act (ADA), employment practices and "Open Doors of Opportunity" to folks with disabilities.

2. Wyckoff is a "Stigma Free Zone". Stigma Fee Zones aim to inspire public interest and raise awareness of the disease of mental illness and create a culture wherein residents feel supported by their community and feel free to seek treatment without the fear of stigma.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
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3. A Mayor's Wellness Campaign was established to improve the health and wellness of all segments of the Wyckoff population. The Mayor's wellness Campaign Facebook page is updated weekly with tips on maintaining healthy diets to the benefits of regular exercise. The Annual Board of Health Fair and Influenza Immunization Program was conducted with the Mayor 's Wellness Campaign and the Wyckoff Education Foundation Fun Run & Walk. A community Walk for Wellness was conducted.

4. 2015 was the 25th anniversary year of the adoption of the ADA law. The Township Committee adopted a resolution recognizing the efforts to ensure the physically and mentally disabled have the same access to public transportation and accommodations and opportunities for employment as any other citizen.

Core Duties & Improvements:

1. A competitive bid was advertised and a new 2015 Fire Command vehicle was purchased.
2. A competitive bid was advertised and a contract was issued for a pole building/open air pavilion at the new Pulis Field Recreation Complex.
3. A competitive bid was advertised and two new Code Enforcement vehicles were purchased for the Building Department.
4. A contract was awarded for the purchase of outdoor sports lighting for the Pulis Field Recreation Complex artificial turf field.
5. A contract was awarded for two new 2015 police patrol vehicles.
6. A successful Health Fair & Influenza Prevention Program was conducted in cooperation with the Mayor's Wellness Campaign at the Wyckoff Education Fund Fun Run event; 89 people were vaccinated at the Health Fair on October 17, 2015, 29 people were vaccinated at the YMCA on October 10, 2015 and 29 people were vaccinated at the YMCA on October 15, 2015.
7. A successful Tax Sale Process was performed to collect delinquent property tax and sewer charges. An interest in 16 properties in the form of a Tax Sale Certificate were sold; out of a total of 5,807 properties.
8. The Township Committee authorized participation with the NJDOT and the YMCA to determine if the Charles Avenue railroad crossing could become a public crossing for vehicular traffic. The Township Attorney prepared two agreements; one with the railroad and one with the YMCA to authorize the change to a public crossing and the YMC funding safety improvements and future maintenance costs.
9. A dog and cat vaccination clinic to combat rabies and help establish a barrier between the pet and human population was conducted on January 10, 2015.
    - 16 cats were vaccinated for rabies.
    - 249 dogs were vaccinated for rabies.
10. The Planning Board approved a subdivision and the Township Committee completed the legal process to obtain 3,500 sq. feet adjacent to the Russell Farms Community Park donated to the Township by Mark and Denise Cole.
11. On January 29, 2015 the Wyckoff Municipal Alliance and the Ramapo-Indian Hills District collaborated and provided a program at Indian Hills High School regarding current teenage challenges with drugs and alcohol and promoting wellness.
12. The DPW completed five town wide rounds of the Fall Curbside Leaf Collection of 39,216 cubic yards of leaves by December 18, 2015. This volume of leaves could fill an NFL size football field; end zone to end zone; 20 feet deep, with a blanket of leaves.
13. A new program was initiated – Neighbors Helping Neighbors. This outreach program utilizes resident volunteers to help senior citizens who may have needs especially during emergencies.

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14. The Township obtained COAH credits for the group home constructed at 832 Mountain Avenue by Eastern Christian Children's Retreat.
15. In January, 43 residents who volunteered to be Recreation Department coaches, were trained for concussion awareness.
16. A resolution and protocol was developed to approve activities that CERTS may participate in and to communicate with Bergen JIF.
17. The Township conducted its annual Arbor Day celebration at Zabriskie Pond Park and planted four willow trees completing the re-forestation of the area ringing Zabriskie Pond. The majestic willow trees that once ringed the Zabriskie Pond and which were damaged by past storms have now been replanted.
18. In 2015 the Clerk's Office responded to and performed record searches and provided records to 652 requests. As way of a comparison, the record requests performed in past years – 2014; 500, 2013; 498 and 2012, 300.
19. New non-competitive programs are being offered through the Recreation Program. They include; a Pirate Adventure, Fairy Program and Summer Movies in the Park.
20. The B Team Football parent complaints were addressed with providing a fourth referee to operate the game clock, the concession stand will be staffed by B Team parent volunteers when opened as the A Team parent volunteers staff the concession stand for A Team games.
21. A resolution was adopted which increased the cost to rent Recreation fields by private club teams.
22. 155 attended the annual Health Fair and received flu vaccinations.
23. The Township of Wyckoff Police Department participated in the 'Put the brakes on Fatalities Day' in October 2015.
24. The Municipal Clerk's office issued 54 legalized games of chance permits resulting in $940 of additional revenue. (In 2014 30 games of chance permits were issued).
25. The Township of Wyckoff conducted two (2) free personal paper document shredding events for residents this year.
26. The spring curbside leaf collection program began on April 13, 2015 and concluded on April 24, 2015; 736 cubic yards of leaves were brought to the Recycling Center.
27. The Township completed the NJ Department of Community Affairs Best Practice checklist with a score that resulted in receipt of full funding of State Aid.
28. The Recyclometer which indicates the percentage of trash residents are recycling is on the Township's home page on the web and continues to be updated once a month as a technique to encourage recycling.
29. The Township received notice from the Joint Insurance Fund that it has received a dividend of $12,238.06. This dividend will be used to decrease the cost of the 2016 insurance assessment and is the result of the Township's successful safety program efforts. Since 1995, the Township of Wyckoff has received dividends totaling $674,317.93 which have been used to decrease the amount paid for insurance coverage.
30. Background checks for volunteer coaches who coach in the Wyckoff Recreation Program were implemented for the third consecutive year.
31. Public advertised competitive bidding was performed and the Township Committee awarded contracts for the following recreational skill instructional programs: multi-sport, middle school summer camp and spring and fall tennis clinics. The specification requires all programs to provide criminal background checks of their employees working in Wyckoff.
32. Fire Company #3 won the annual fire inspection contest between the three Wyckoff Volunteer fire companies at the 56th annual fire skills competition.
33. A successful and fun Wyckoff Day was provided on June 6, 2015.

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34. A successful and fun Fishing Derby for over 150 children was conducted on June 6, 2015.
35. The police department participated in the "Drive Sober or Get Pulled Over" state-wide DWI enforcement program in August and September.
36. A Shared Service Agreement with the Borough of Waldwick for Child Well Services (a NJ Department of Health unfunded mandate required of all Municipal Boards of Health) was executed.
37. A Shared Service with Bergen County for compliance with the Bloodborne Pathogen mandate was executed.
38. Chief Fox developed an informational bulletin that explained the NJ Criminal Code regarding Bring Your Own Bottle which was mailed to all restaurants with their food handler's application.
39. A Shared Service with the Village of Ridgewood for court teleconferencing services was executed.
40. The Township completed its ninth year of posting Township Committee, Planning Board, Board of Adjustment, Environmental Commission, Board of Health and Shade Tree Commission meeting minutes on its official web site.
41. 1,933 Christmas trees were recycled through the Township's annual curbside collection of Christmas trees.
42. The Township's Charles Avenue Leaf & Brush composting facility was inspected by the NJDEP and was determined to be in compliance with regulations.
43. The Tax Collector, Diana McLeod, conducted a successful and professional tax sale process and actual sale on October 22, 2015.
44. The Police Department implementing Chapter 75 of the Code of the Township of Wyckoff, after careful review and inspection recommended the Township Committee award contracts to three (3) towing companies to perform towing of vehicles which become inoperable on a rotating scheduled basis.
45. The Township successfully renewed its Tree City USA designation for the 6th consecutive year.
46. The DPW staff performed mandated inspections and repairs of stormwater catch basins to comply with the Federal Clean Water Act's Stormwater Management Mandate.
47. On December 7, 2015 the Menorah Lighting Ceremony was conducted on the front lawn of Town Hall at 6:00 pm. On Friday, December 4, 2015 the Wyckoff Chamber of Commerce sponsored 'Santa Comes to Wyckoff' and the Tree Lighting Ceremony beginning at 7:30 pm at Town Hall.
48. A successful Memorial Day Parade was provided to honor soldiers from Wyckoff who made the ultimate sacrifice for the freedoms we enjoy.
49. The 9-11 Remembrance Ceremony was conducted at Fire Company #1.
50. 100% of the Wyckoff Local Government Officers filed their annual Financial Disclosure Reports in compliance with the NJ Ethics Law.
51. Public works crews paint road markings for enhanced safety. The Public Works staff painted and re-striped road markings to enhance safety and alert motorists to school crosswalks.

    263 Stop lines painted
    34 Crosswalks painted
    24 School crosswalks painted
    48 School X-ing legends painted
    21 Directional Arrows painted
    23 ADA parking stalls painted

    Too numerous to count – Parking stalls at 14 Township locations.

    A DPW crew also inspected regulatory signs such as advance school crosswalk signs, crosswalk signs and 25 mph signs and they replaced or installed additional signs where needed. Chief Fox and his traffic bureau staff inspects this work and the result is a significant safety effort before

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the start of school in September and the increase in traffic from the end of the traditional summer vacation period.

52. A replacement radio and telephone voice recording system was purchased and installed for police communications.
53. An Access for All committee was established this year. A primary focus was to identify and locate properties for Special Needs housing.
54. A security alarm system was purchased and installed for Town Hall and police headquarters.
55. An active shooter evacuation plan was developed for Town Hall.
56. An Annual Team Up to Tidy Up town wide collection day was provided in April. Volunteers donated their time to remove litter and collect recyclables from those public and quasi-public spaces that seem to accumulate litter.
57. The Board of Health sponsored a community information forum on April 21, 2015 at the Library regarding access and awareness for citizens with developmental disabilities.
58. The DPW replaced 180 L.F. of underground drainage pipe on Lawlins Road and 180 L.F. of underground drainage pipe on Ullman Drive.
59. The DPW assisted the Sicomac School PTO and the K-8 Board of Education with the construction of a new playground at Sicomac School.
60. The Mayor's Wellness Campaign issued a logo contest with the K-5 school children. The winning logo is featured on the 2016 calendar cover and the logos of the 16 finalists will also be featured in the calendar. The student with the winning logo was invited to a Township Committee meeting and Mayor Rooney donated Township-shirts and ball caps with the logo and the Chamber of Commerce provided a gift card.
61. The Township Attorney filed a Declaratory Judgement Application to the Court to obtain immunity from a builder's remedy lawsuit in the current litigious environment created by the Supreme Court's decision to require municipalities to submit its Affordable Housing plans to the Court instead of COAH.
62. Two solar powered flashing "25 mph/Your Speed is" digital display signs were installed on Spring Meadow Road. An LED solar powered sign on the YMCA egress driveway onto Spring Meadow Road was installed by the YMCA.
63. The Mayors' of Wyckoff, Franklin Lakes and Oakland collaborated to develop a new anti-drug strategy to combat the heroin and opiate epidemic.
64. The Board of Health adopted two ordinances in 2015. The first prohibited the feeding of wildlife and the second adopted the NJDEP standards for septic system construction.
65. The Board of Health conducted its Annual Health Fair with the Wyckoff Education Foundation Fun Run, Stigma Free effort and Mayor's Wellness Campaign.
66. The Township Committee funded three additional police officer positions.
67. The Fire Chief sent letters to all property owners with fire hydrants on their property to enlist their participation by shoveling snow and ice from around the fire hydrant.
68. The Township will participate in a JIF study to increase safety for school crossing guards.
69. The Clerk's Office mailed renewal notices and issued 1,640 dog licenses and 150 cat licenses in 2015. Licensing has been proven to be the only effective method to deter the spread of rabies from the pet populations to the human population to the human population because a valid rabies vaccination is required to obtain a license for a dog or cat.
70. The DPW assisted Partners in Pride by posting their newly purchased Christmas wreaths with holiday lights on decorative street light poles in the triangle business district. In typical 'Wyckoff Fashion', they Wyckoff Chamber of Commerce funded the purchased Christmas wreaths.

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71. In 2015 the Township of Wyckoff DPW responded to 19 emergency snow events requiring sanding and/or snow plowing. 45.5 inches of snow fell in 2015.
72. The Township Engineer reviewed the following number of applications and performed the following projects:
    - Swimming pool applications 23
    - New Home site plans 5
    - Stormwater Management plans 34
    - Septic applications 31
    - Planning Board applications 3
    - Zoning Board applications 41
    - Sewer Main extension 1
73. In 2015 the Township Engineer obtained a mechanical engineering review and assessment for Town Hall HVAC system improvements and supervised the replacement of the Town Hall boiler and associated improvements.
74. The Township Engineer organized the Township's cell tower asset management which included a new lease agreement, site upgrades and site decommissioning.
75. The Township Engineer coordinated the Building Department office floor area replacement.
76. The Township's Construction Code Official issued penalties to thirteen (13) residential property owners was found to have constructed improvements without the required building permits. Property owners performing work without construction permits are some of the primary reasons municipalities are ordered by the County to perform revaluations. Over time, the home or the business structure increases greatly than the market appreciation causing greater disparity between assessments and true value. The tax burden is unfairly shifted onto other taxpayers forcing them to incur higher tax payments and in effect, subsidize those illegal improvements. Additionally, all the taxpayers are forced to incur the cost of the mandated revaluation (in 2014, the cost of the revaluation was $415,000).
77. The Building Department received, reviewed and issued 1,443 construction permits. The necessary and required inspections were performed.
78. Continued Certificates of Occupancy permits were issued to 237 property owners after an inspection was requested and performed in anticipation of a home sale.
79. The Tax Assessor's office mailed 5,808 Chapter 75 cards to property owners notifying them of their 2014 assessment and their 2015 assessment and the amount of their taxes in 2014.
80. The Tax Assessor received and processed 233 tax appeals.
81. The Tax Assessor's office mailed 54 Further Statements to the owners of properties which are exempt from property taxes. This is performed to ensure that the property owner's exempt status has not changed.
82. The Tax Assessor mailed 163 Income & Expense Report requests to commercial property owners.
83. The Tax Assessor completed the final transmittal of 376 Omitted/Added Assessment records to the Bergen County Board of Taxation.
84. Over 20 tree stumps ground by the DPW.
85. Over 65 Township trees removed by the DPW with assistance from O&R and PSEG at no cost.
86. Demarest Avenue Railroad Drainage Improvement Project – 160 ft. of 48" drainage pipe under railroad track was installed by the DPW.
87. The DPW installed five new 'in memory of' park benches at Russell Farms Community Park.
88. By resolution, the Township authorized participation in the Bergen County Rapid Deployment Force (RDF). This protects the Township and our

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residents by allowing numerous officers from other municipalities to provide police services in Wyckoff in the event of a situation mandating more officers than can be supplied by the local police department.

Grants & Positive Fiscal Operations

1. A NJDOT Grant was submitted to improve Crescent Avenue from Franklin Avenue to Brookside Avenue.
2. Title 59 immunities were invoked by adopting Title 59 Resolutions for the following:
   - Portable generator on trailer.
   - Two police patrol vehicles.
   - Two vehicles used by the Code Enforcement staff.
   - One Fire Command vehicle.
   - One DPW Dump Truck.
   - Pulis Field Artificial Turf Recreation Complex.
3. The Zabriskie House Trustees submitted two grant applications to the Bergen County Open Space & Historical Preservation Grant Program.
4. The Township Committee designed and submitted a survey regarding resident preference for vegetative waste collections and grass collections and whether residents would be willing to pay for such services in higher taxes. The Township Committee after review, study and considering economics, determined to provide an every other week vegetative waste curbside collection program in 2016; from May 1st after the conclusion of the Spring Leaf Collection to the third week of October when the Fall Curbside Leaf Collection program begins.
5. A grant for $75,000 for hazard mitigation from FEMA to equip critical municipal facilities with emergency generators was successfully obtained.
6. The Township 's Safety Committee participated in the 2015 JIF Safety Program and thoroughly completed the program which made our facilities, buildings and grounds safer for employees and visitors. Safety is a positive fiscal operation.
7. The Township of Wyckoff competed for and was successfully awarded a grant from the Bergen County Open Space Program to resurface the Roller Hockey Rink.
8. The Township of Wyckoff submitted a grant application to the competitive Bergen County Open Space Grant Program to resurface the Memorial Filed Basketball Courts.
9. Through the use of a 5-year Shared Service Agreement with Bergen County, the Township outsourced its emergency services dispatch function to Bergen County resulting in a lower cost than the cost of providing this function in 2014. Bergen County hired five of the six Township of Wyckoff's Civilian Dispatchers.
10. The Township of Wyckoff, serving as the lead agency in a cooperative pricing system with Franklin Lakes and Oakland (a form of shared service), conducted advertised competitive sealed bidding of 243 recreation equipment items and received 11 bids and the Township Committee awarded contracts to the lowest bidder for each individual unit item. Eighty-one (81) of this year's unit prices or 35% were either the same or lower priced in this year's bid compared to last year's bid. (Up to 73 unit prices were lower or equal prices in 2015).
11. The Township Committee adopted six resolutions expressing their objection to legislative bills that have been introduced into the legislature process which would be cost generative to taxpayers and increase taxes for the benefit of special interest groups.
12. The 2015 municipal budget was developed which limited the increase of the tax levy to 1.3% and the increase in taxes to $68.34 per year for the average assessed home.

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13. The 2015 sewer usage fee was limited to a $2.00 increase to a 2015 annual fee of $470.
14. The Police Department applied for and was awarded a grant from the State of New Jersey in the amount of $5,000. to fund patrols to enforce Driving While Intoxicated (DWI) laws and to purchase DWI equipment.
15. A $1,500. grant was awarded to the Township from the Bergen County JIF for its outstanding safety program.
16. The Township received notice in June that the NJDEP awarded the Township a Recycling Grant of $37,610 for its efforts to recycle and the documented volume of recyclables the Township diverted from the solid waste stream to recycling markets.
17. The Township achieved a savings through its work with the Joint Insurance Fund (JIF). Wyckoff implemented a series of policies and actions which quantified Wyckoff for a Preferred Employment Practices Liability rate of $20,000 per claim deductible and 20% co-payment capped at $50,000. If Wyckoff did not implement these policies and actions, its rate would have been $100,000 per claim deductible and a 20% co-payment with no cap allowed.
18. The Township submitted its recently negotiated Transitional Duty Policy to the Bergen JIF to obtain favorable treatment from JIF as a Best Practice, should it be needed. The Township prevailed in the grievance filed to limit the use of the policy.
19. An auction was conducted on July 14, 2015 of municipal vehicles no longer needed for public use and produced $16,800. of revenue for tax relief.
20. The Township Committee adopted a resolution to renew its membership in the Bergen County JIF Shared Service to allow the Township to capture competitive prices for its insurance coverage as a member of this 38 member municipality insurance consortium.
21. The Township received in 2015 a $11,677. grant for anti-drug activities and awareness.
22. The Township Tax Assessor completed a State mandated order to perform a program of revaluation in 2015 based on values as of October 1, 2014.

Sustainability Actions

1. The Township maintained the Silver Level award from Sustainable Jersey. Wyckoff is the only municipality in Bergen County to achieve Silver and only one of twenty municipalities of the State's 566 municipalities to earn the Silver level certification.

2. Two (2) solar-powered flashing signals – "Fire Truck exiting" – signs were purchased and installed on Sicomac Avenue at the approaches to the location of the Sicomac Engine #3 firehouse.

3. Two (2) solar-powered flashing signals and digital sign – "Your Speed Is" – were purchased and installed on Spring Meadow Road.

4. The Environmental Commission working with the Chamber of Commerce continued the sustainability program for businesses based on reduce, reuse and recycle titled the Green Business Program.

5. A Green Film Festival was provided through the Wyckoff, Franklin Lakes and Oakland Environmental Commissions for Ramapo and Indian Hills High School students to encourage recycling and sustainability culture.

6. Thirteen (13) LED energy efficient/low-energy usage parking lot security lights in the style of the downtown business district decorative street light

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poles were installed at the newly paved area of the Wyckoff Community Park for commuter parking.

Public Information

1. A Spring & Fall Newsletter was written and mailed by Township staff.

2. The 2015 Municipal Calendar was a Drug & Alcohol Awareness reference guide which provided residents information regarding the epidemic of heroin and prescription drugs in the U.S. and every community, including Wyckoff. The calendar has a shelf life of more than one year with the valuable information it contains.

3. A series of Public Service Announcements were issued providing timely and useful municipal information regarding activities, due dates, and programs.

4. The following Face and Twitter pages were created and maintained daily and the information in #3 above was also posted in real time:

    a. Twitter: @WyckoffTownship
    b. Facebook: Wyckoff Local Government
    c. Facebook: Wyckoff Mayor's Wellness Campaign
    d. Facebook: Wyckoff OEM

5. A series of Public Service Announcements were issued in October to provide residents with fire safety information and techniques. This information supplemented the Volunteer Fire Department's Fire Prevention Open House conducted at Fire House #1 on October 5, 2015 from 6 to 8 pm.

6. A 2016 municipal calendar was prepared featuring the theme – "The Mayor's Wellness Campaign."

7. The Township of Wyckoff was awarded a "Special Recognition for Printed Material" in the Rutgers Municipal Public Information Contest.

8. A social media policy was adopted and posted on the Township's website for public awareness. The Bergen County Joint Insurance Fund has posted the Wyckoff Social Media Policy on its website as a best practice for other municipalities to emulate or adopt.

9. This year a new feature – a click button was added to the municipal website titled "Request for Service." During 2015, 127 residents utilized this informational feature and all received a response within the seven (7) working day standard established by the OPRA law which was mirrored as a reasonable time for replies.

10. There are 5,082 residents registered to receive Friday e-blasts of timely and useful municipal information.

11. The Township continues to urge residents to register their email address at 'Sign up for E-News' on our home page to receive "Storm Informed" information.

12. The Township continues to issue weekly public service announcements (PSAs) to explain government actions, such as the purpose of an ordinance or a resolution awarding a contract in addition to PSAs

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intended to inform the public of municipal programs, activities, and due dates.

13. The Township posted leaf collection crew progress updates on its home page every day of the leaf collection from October 16, 2015 through the conclusion of the fifth town-wide collection on December 18, 2015. The updates included the district the leaf crews were collecting in and the number of days expected to be in that district before the crews entered the next district. This information was designed to be timely and helpful for residents to plan when to take their leaves to the curb.

14. The Township of Wyckoff in addition to posting its agenda in advance of the meeting date, posts copies of the ordinances and resolutions that are reflected on the agenda to provide the public with the information which will be considered at that meeting.

15. Since its inception in June 2015, the Mayor's Wellness Campaign Facebook page has regular weekly Tuesday posts that give timely and helpful information regarding health and wellness.

16. The Township posted a Special Issue of a municipal newsletter that explained all facets of a revaluation process on its municipal web site for the duration of the field inspections and the revaluation process from start to finish. Notification was posted that the "preliminary assessment notification letters" have been mailed and explained how residents could schedule an informal review with representatives of the company that performed the revaluation under the supervision of the Township's Tax Assessor.

17. Various timely and event oriented municipal public information was posted on the Township's web site and social media sites that addressed; vegetative waste collection schedules, bear and coyote sightings and measures residents can follow to avoid confrontations with bears and coyotes, school's open and drive safely and consequence of speeding video clips, Ridgewood Water's mandated summer water restrictions, a vegetative waste and grass collection on-line survey, a community walk for wellness and the grand opening of the new Pulis Artificial Turf Field Recreation Complex.

18. The Chief of Police regularly issues press releases to the community that provide important information such as crimes that have occurred, arrests, awareness to scams and general public safety information.

Awards

1. The Police Department was awarded the American Automobile Association's highest award, the Award of Excellence for pedestrian and traffic safety. Wyckoff was one of only ten municipalities of the 98 municipalities in Bergen, Passaic, and Hudson to receive this award.

2. The Township of Wyckoff was awarded a Special Recognition Award for its printed public information in the Rutgers Public Information Contest which recognizes the best public information efforts from New Jersey's 566 municipalities.

3. The Township of Wyckoff achieved the following awards from the Bergen County Joint Insurance Fund Annual Awards Program:

    a. Silver Award for an Excellent Safety Program

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b. Achievement of the 2014 Safety Program

4. In August 2015, "Safewise" rated the Township of Wyckoff as the fifth (5th) safest town of New Jersey's 566 towns. Safewise based their ratings on municipalities with populations over 10,000 and crime data filed with the FBI.

5. The Township of Wyckoff maintained the Jersey Sustainable Silver Level Award from Sustainable Jersey. Wyckoff is the only municipality of Bergen County's seventy municipalities to receive this honor. Only twenty municipalities of New Jersey's five hundred sixty-six municipalities have achieved the Silver status.

6. Wyckoff was rated #6 as one of the 10 Best Places to Live in New Jersey, according to *New Jersey Monthly* magazine's latest list of the Garden State's 100 Top Towns.

Recreation Program

2015 was highlighted by another 9% increase in overall registrations which resulted in a 14.6% increase in revenue over last year. The Department's registration numbers and revenue were the highest ever with over 6,400 registrations up from 5,900 last year and revenue was up over $80,000 from last year and is up over $130,000 from 2013.

In addition to adding Girls Volleyball and Summer Outdoor Basketball to our list of sports activities, the Department was challenged this year with adding passive recreation activities to our programming in 2015. The Department added Arts & Crafts classes, Chess clinics, fitness classes for adults, as well as Movie Nights for our residents twice during the year. These new activities have been very well received by the residents and have contributed to our increased revenue.

Continuing our ever increasing summer camp population, the Department's K-4 Summer Camp moved to Sicomac School this year and the popularity continued to increase from 2014. The 844 weeks sold is up from 791 last year and were the most since 2011. Combined with our Grades 5-8 Summer Camp, camp numbers in 2015 reached all-time highs in terms of registration numbers and revenue. Obviously, we will look to continue using the elementary schools for our Day Camp as the parents feel much more comfortable sending their children to a camp that they are assured will not be rained out and that their children will be inside out of the sun for a good portion of the day.

Recreation Basketball continues to be our most popular program with 819 children playing last winter, up 5.5% from last year's record numbers. Our tennis program saw a nice increase this year in its spring and fall clinics and the extension of our Adult Team Tennis program into the fall was met with a 35% increase in participation. Our Summer Clinics had tremendous success compared to previous years in 2015 with a 36% increase from last year with two clinics (volleyball and cheerleading) increasing 70%.

In 2015, the Department, with new procedures in place to approve use by outside groups, was able to generate over $22,000 (up from $18,800 in 2014) by renting out our fields and facilities during 'off' times. We will continue to build on this source of revenue without negatively impacting the recreation experience for our residents.

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Here are some details of note:

1. Over 500 residents enjoyed our first two Movie Nights this past summer. These nights were run by the Recreation Department staff with the equipment purchased in cooperation with the Coolidge PTO. There is no charge to the residents to enjoy the family friendly movies and both nights were huge successes in terms of attendance, weather, etc.

2. In addition to our Movie Nights, the Recreation Department began conducting passive recreation programs in 2015 for adults and children. Below is a rundown of those programs and the total attendance for the year:

   a. Chess Instruction Classes: 64

   b. Adult Fitness Classes in May, June, July, and September: 78

   c. Arts & Crafts Program: 42

3. Two brand new sports programs were added to our lengthy list of activities in 2015; Volleyball for girls in grades 6-8 was added this fall and Outdoor Basketball for boys in grades 5-8 was added in the summer.

   a. Volleyball: 41 girls participated

   b. Outdoor Summer Basketball: 108 boys participated

4. While most of our popular recreation programs like football, baseball, softball, lacrosse, and soccer remain about the same in terms of registration numbers, some of our programs bear mentioning for their significant increase in registration numbers in 2015:

   a. Recreation Basketball: up another 5.5% from last year. 827 boys and girls are playing basketball between 1st and 12th grade this winter which is the most ever in Wyckoff.

   b. Summer Camp: up another 15% this year for campers in grades K-8. Most campers since 2011 this past summer.

   c. Summer Clinics: up an astounding 36% from last year and 68% from 2013! Volleyball, cheerleading, baseball, and soccer clinic popularity in 2015 were the drivers.

   d. Wrestling: up 18% in 2015 with over 50 wrestlers participating this winter.

   e. Tennis Clinics/Camps and our Adult Team Tennis Program: up over 27% from 2014.

5. As stated above, the Recreation Department, under our newly created facility usage policy, generated over $22,000 in revenue by renting out our fields and facilities to organizations and teams during off hours. Not once was one of our teams or residents unable to use our fields/facilities because of these rentals.

6. Our football program, in 2015, had to contend with a dissolving football league, find a new league to participate in, and increase booster participation so that all of our football families could enjoy similar football experiences across the program whether their sons were playing for A or B teams. Through much off season effort by many, we were able to join a

new league where the competition and organization of our opponents was much improved and our football boosters had a banner year making many changes that increased participation among volunteers so that the concession stand was always operating during games. The atmosphere around Wyckoff Football was "electric" according to some towns due to the amazing efforts of our football program volunteers, the new booster group, and the Recreation Department. In addition, 3 of our teams won six of the Super Bowls titles in 2015 and 4 out of 6 of our teams participated in Super Bowls. Not one day or night game went off without the Concession Stand being operational and not one game occurred without an official from the league operating our scoreboard.

7. In 2015, a Certified Athletic Trainer was on the sideline of all home and away football games to immediately respond to any youth player injury.

Road Re-Surfacing

The Township participated in a regionalized bid as a member of the Northwest Bergen Cooperative Pricing System where municipalities aggregated their volume of roads to be paved to capture the lowest possible price through a bulk discounted price. The Township of Wyckoff for the second consecutive year performed strategic sealed competitive bidding and realized a $1.20 per ton cost lower than the low bid unit per ton cost of the aforementioned cooperative pricing system. The cost reduction allowed Wyckoff to pave two (2) additional roads. The Township paved the following roads in 2015:
Meer Avenue
New York Avenue
Weisch Lane
Burma Road (Howard to Morley)
Richard Place
Carmel Court
Eder Avenue (Russell to Fairview)
Cedar Court (80x80)
Colonial Drive
Adams Court (80x80)
Voorhis Avenue (High Street to Van Houten)
James Way (Meer to Ellis Place)
Fox Hollow Road (Manchester to Grandview)
Cottage Road (Glendale to Manchester)
Morley Drive
William Way (Terhune to cul-de-sac)
Terhune Terrace (small section)
Vance Avenue (Fr. Lakes line to Miller Road)
Godwin Drive
Shadyside Drive
High Street (Monroe to Voorhis)
Woodland Avenue (Monroe to Library)

The Township also resurfaced a section of the Wyckoff Community Park parking lot for additional commuter parking and the access and ingress lanes. The Township also paved as a cooperative effort with the Wyckoff Family YMCA the Pulis Field Recreation Complex parking lot.

Bergen County resurfaced Wyckoff Avenue (Bergen County arterial road #502) from Atwood Place to Lafayette Avenue this year.

New Jersey Department of Transportation micro-resurfaced the Route 208 on and off ramps at Russell Avenue, Cedar Hill Avenue, and Grandview Avenue.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 15, 2015
MUNICIPAL COURT ROOM
FRIDAY, JANUARY 1, 2016 – 11:00 A.M.

7. Three (3) public service announcements have been issued on the Township's website and social media accounts which include:
   a. Christmas tree collection will begin on Monday, January 4th
   b. The 2016 Municipal Calendar was mailed to residents the last week of December.
   c. No garbage collection on Friday, January 1st. Trash will be collected on Saturday, January 2nd.

8. An unexpected significant volume of work has resulted from the JIF transfer of one (1) of its insurance carriers.

9. The New Jersey League of Municipalities has advised the Township Committee that the 22nd Annual Student Scholarship Contest, "What my Governing Body does Best for My Community" has been received. The Township will provide that scholarship opportunity to the area high schools. In the past, a number of students have won first place in that contest.

10. Notice has been received that the Township will be the recipient of a recycling tonnage grant which will be used to defray taxes in 2016 amounting to $28,005.31.

11. The Administrator would like to thank the Township Committee for their hard work in 2015 and looks forward to a positive and successful 2016. He also extended a thank you to the Municipal Employees who work very hard by assisting resident queries.
    The DPW completed five (5) townwide rounds of leaf collection by December 18th. There were three (3) key components to this successful accomplishment. The first component was the unusually warm weather experienced this Fall. Secondly, the DPW Staff worked safely and efficiently every day. The third component was the Township residents whereby the residents found the Township's procedure of posting the location of the leaf crews and the number of days in each specific district extremely helpful and useful. Landscapers could then be scheduled in a timely fashion prior to the anticipated leaf collection day. Actually, a number of residents expressed frustration that their neighbors were not following this easy process and would place their leaves curbside after the leaf crews completed the street.
    The Administrator commented that the Township and Staff make every effort to provide information to residents on the location of the leaf crews by posting on social media and the website as well as phone inquiries.

Brian Scanlan:

1. Mr. Scanlan thanked Mr. Jepsen for his commitment and contribution to the Township Committee.

2. Today is the first day of a new contract for Sanitarian and Health Provider Services being provided by Bergen County. Mr. Scanlan indicated this was a project for the Wyckoff Board of Health and thanked Mr. Shannon for "spearheading" the project. A 10% cost savings over the Northwest Bergen Regional Health Commission is expected. After careful study, the Board of Health considered that the County services, specifically in the area of education, drug and alcohol addiction prevention, access for all, wellness activities were extensive. The Board of Health anticipates to utilize these services extensively in 2016.

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3. The Wyckoff Board of Health did not renew the contract with the West Bergen Mental Health Center. Several options remain open with the initiative to focus on heroin addiction epidemic and to ascertain whether a town based program may be obtained. Mr. Scanlan thanked the Administrator for his assistance.

Mayor Rooney thanked Mr. Jepsen for his hard work and presented Mr. Jepsen with his Township Committee portrait.

Committeeman Carolan thanked Haakon Jepsen for his hard work and competent assistance.

Committeeman Boonstra thanked Mr. Jepsen for his hard and IT knowledge and expertise.

2015 Remarks by Mayor Rooney:

Mayor Rooney thanked the Administrator and Town Hall Staff for the production of the 2016 Municipal Calendar which features the Mayor's Wellness Campaign. This calendar shall serve as a formative resource tool much as did the two (2) previous year calendars. Mayor Rooney also thanked the governing body and challenged everyone to serve as role models for the Mayor's Wellness Campaign and focus on healthy living and the benefits of regular exercise.

Mayor Rooney also thanked the Town Hall Employees for the efforts they perform each and every day. A special thank you goes out to the DPW for maintaining the ninety (90) plus miles of roads throughout the municipality. Kudos to the members of the Wyckoff Volunteer Fire Department and the Wyckoff Volunteer Ambulance Corps. for their timeless volunteer services. And to the Wyckoff Police Department for keeping the Township of Wyckoff safe.

Mayor Rooney thanked the Township Attorney, Robert Landel for his legal insights and outstanding legal guidance. Attention to detail is always consistently provided regarding Township Committee business matters.

Finally, Mayor Rooney thanked Bob Shannon, the first to arrive in Town Hall and the last to leave the building. Your hard work and efforts are sincerely appreciated. We look forward to a positive and successful 2016.

The Sine Die Meeting adjourned at 11:30 a.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk