TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MARCH 15, 2016 – 7:30 P.M.

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Kevin J. Rooney, Committeemen Thomas J. Madigan, Brian D. Scanlan, Rudolf E. Boonstra and John A. Carolan
Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel, Municipal Clerk Joyce C. Santimauro and Chief Financial Officer Diana McLeod.

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Carolan.

There was no public comment.

Committeeman Boonstra motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

Mayor Rooney advised that the Finance Committee has reviewed and signed vouchers.

Township Committee Reports:

Thomas Madigan:

1. Mr. Madigan reported that he observed the fire department inspection and award ceremony and was very impressed by the hard work and time that is dedicated by the volunteer firefighters.

2. The Ramapo/Indian Hills Regional High School District Board of Education Meeting was conducted on Monday, March 7, 2016. At this meeting, students were honored for various accomplishments and the school board introduced their preliminary school budget for 2016. The budget included a 1.75% increase. Mr. Madigan explained that the impact on an average assessed home in Wyckoff was a $177.00 savings. This savings is due to the implementation of the Wyckoff Revaluation performed in 2015. Mr. Madigan further explained that based on the formula to assign taxes to member municipalities in a regional high school district, after a revaluation is performed and because the overall assessed value of the town decreased, the community receives a savings.

3. Mr. Madigan requested a discussion and feedback regarding the Environmental Commission request for $6,000 to perform a natural resource index. Mayor Rooney stated that the Finance Committee considered such a request however, this request was not funded. The theme of this year's budget is austerity where many requests went unfunded for the purpose of limiting the budget. Mayor Rooney

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suggested the Environmental Commission produce the report similar as in year's past, to produce the original report in house.

Brian Scanlan:

1. On Sunday, March 6, 2016 Mr. Scanlan attended an ITN Meeting, a nonprofit organization which provides transportation to senior citizens. This group organized by two (2) Wyckoff residents is providing over 200 rides per week. A modest charge is required, however, it is still less than the cost of a taxi. This organization is in need of additional drivers.

2. Mr. Scanlan also attended the fire department's inspection events last week and described the volunteer firefighters of Wyckoff as very highly trained. Mr. Scanlan pointed out that no other town requires its firefighters to conduct such an intense training program.

3. On Thursday, March 10, 2016 Mr. Scanlan attended the Wyckoff Board of Health Meeting where the new Health Officer from the Bergen County Department of Health Services was present. A very positive discussion was conducted with the new health officer as well as a review of the full service health programs. Additionally, the Wyckoff Board of Health adopted a revised "Stigma Free Zone" resolution. This resolution is revised and expanded to include alcohol and drug addiction. The Board of Health has requested that the Township Committee adopt this revised "Stigma Free Zone" resolution. At the meeting it was revealed that thirty-five (35) of seventy (70) Bergen Municipalities have adopted a "Stigma Free Zone" for their community. The Bergen County Health Officer was so in favor of this resolution that she has sent out same to the remaining thirty-five (35) municipalities in Bergen County and suggested they adopt the resolution as well. Mayor Rooney suggested that anyone with questions, please contact the Township Attorney.

4. Mr. Scanlan attended an educational session on Saturday, March 12, 2016 with Mayor Rooney, Committeeman Boonstra and elected officials from other communities in Northwest Bergen County at Northern Highlands High School In Allendale. The program was sponsored by the Northwest Bergen Mayors Association regarding the heroin epidemic. Mr. Scanlan described the program as very informative and thorough.

5. The Recreation Advisory Board is focusing on their existing code of conduct for coaches. At the meeting last evening, the Recreation Board conducted a Closed Session to discuss a pending issue and also to improve the process for parent complaints concerning coaches and other parents in a more formalized process to be developed.

6. Mr. Scanlan conveyed his sentiments to the governing body that the information posted last week concerning a special commuter parking permit and fee in anticipation of a potential New Jersey Transit Rail Strike should have first been reviewed and approved by the full governing body prior to issuance.

John Carolan:

1. The Wyckoff DPW is making great progress at the Pulis Soccer Recreation Facility. Completion of the Open Air Pavilion/Concession Building is nearly finished. Mayor Rooney commented that the estimated completion date will be the end of May.

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2. Mr. Carolan was scheduled to attend the Wyckoff Education Foundation Fundraiser on Saturday, March 12, 2016 however, due to the flu he did not attend. Mr. Carolan was advised that the event was very successful and recognized the volunteer members of the Wyckoff Education Foundation for their effort and dedicated work to raise funds for the schools.

3. Last evening, Mr. Carolan attended the Wyckoff Board of Education K-8 District Meeting whereby certain students were honored for various accomplishments. The operating budget for 2016 was introduced with a 2.38% increase which translates to a $145.00 tax increase per average home. The school budget includes no bonding or debt this year.

Rudy Boonstra:

1. Mr. Boonstra attended a Planning Board Meeting on Wednesday, March 9, 2016 where a fence application was approved. The Board of Adjustment Meeting is scheduled for Thursday, March 17, 2016.

2. On Saturday, March 12, 2016, Mr. Boonstra attended the Northwest Bergen Mayor's Association Educational Program in Allendale. Two (2) of the panelists reside in Wyckoff, Police Chief Ben Fox and Dr. Edward Fox.

3. Mr. Boonstra had the privilege to attend the Wyckoff Volunteer Fire Department Annual Inspection and Installation Dinner. Congratulations to Fire Company #1 for winning the fire inspection. A public service announcement has been prepared and will be posted on all social media sites and issued to the press.

4. Last evening, Mr. Boonstra attended the Wyckoff Volunteer Fire Department quarterly departmental meeting where Fire Chief Lou Graglia introduced a separate fire department fundraising effort to aid in the purchase of new fire apparatus. Mr. Boonstra recognized Chief Graglia for his insight and advised that the entire fire department approved the fundraising proposal.

Mayor Rooney:

1. On Wednesday, March 2, 2016 Mayor Rooney attended a meeting at the Bergen County Dispatch Center for the purpose of improving communication with the fire department and ascertain the communication process as it relates to the Township of Wyckoff Volunteer Fire Department. It appears that the Federal Communication Commission (FCC) will implement changes in the next several years regarding radio band which may force the Township to purchase all new radios for its emergency services.

2. Mayor Rooney attended the final Finance Committee Meetingon Friday, March 4, 2016 where the 2016 Operating Budget was vetted and finalized for introduction this evening.

3. Mayor Rooney participated in the St. Nicholas Greek Orthodox Church fundraising event last week.

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4. Mayor Rooney was present for the three (3) separate events which comprised the annual fire department inspection contest and extended congratulations to Fire Company #1 as well as all three (3) fire companies.

5. On Wednesday, March 9, 2016 Mayor Rooney attended a Planning Board Meeting.

6. Mayor Rooney met with Police Chief Fox and Becky Greene from the Suburban News to complete a follow-up story with a Washington School student who wrote a letter to the Mayor requesting vehicles driving to Washington School proceed in a safer manner. The Police Department viewed James's request as an opportunity to further educate the motoring public regarding safety in and around school zones.

7. Mayor Rooney reported that he and Police Chief Fox attended a seminar in Wood Ridge organized by the Bergen County Prosecutor and included Mayors, members of the clergy, members of the Prosecutor's Office and Chiefs of police. The meeting was well attended and very interesting.

8. On Saturday, March 12, 2016 Mayor Rooney attended the Northwest Bergen Mayor's Association Educational Meeting hosted by the Prosecutor's Office for officials in the thirteen (13) Northwest Bergen Municipalities. The program included the Bergen County Prosecutor, the Bergen County Sheriff, Bergen County Detectives, our own Police Chief Benjamin Fox and Dr. Edward Fox. The meeting was well attended and valuable information was disclosed.

9. Yesterday, Mayor Rooney attended a Municipal Alliance Meeting where a crossover event with the Alliance and the Wellness campaign was discussed by Wendy Coffey, Chair of the Municipal Alliance. Ms. Coffey has been working on an initiative with the wellness campaign coordinator from Franklin Lakes. A ten (10) week "healthy journey" will be established. For a $25.00 fee, participants can participate in this health journey which will include journeys to select gyms in the area and information concerning healthy diets. Participants will receive a T-Shirt and a journal. Mayor Rooney reminded everyone that last year he privately purchased the T-Shirts for the Wellness Committee Members and the student who won the Logo Contest. Residual shirts were sold at the Annual Health Fair with the proceeds donated to the wellness program. Mayor Rooney asked for a motion to move forward with the wellness program designed by Ms. Coffey; Motion by Committeeman Scanlan, seconded by Committeeman Carolan, all governing body members voting yes.

10. The governing body packet included a report from Township Engineer DiGennaro recommending Township Committee approval for a privately funded sewer main extension requested by the resident residing at 294 Voorhis Avenue. Mr. DiGennaro's report includes all the customary precautions and engineering requirements. Mayor Rooney requested governing body approval. Committeeman Madigan questioned the process as to whether other neighbors could possibly financially participate in the improvement and also connect to the sewer main extension should the Township contact them. It was indicated that Township Engineer DiGennaro has confirmed that there is only one other property owner who could possibly connect. The Township Engineer is aware that the property owner performing the sewer main extension did contact the adjacent property owner who did not see a need to connect to the sanitary sewer at this time. Therefore, a motion by Committeeman

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Carolan, seconded by Committeeman Scanlan, all voting affirmatively to approve the sewer request.

11. Mayor Rooney displayed a Gold Certificate of Achievement presented today to the Township Administrator at the Bergen County Joint Insurance Fund Award Ceremony. This certificate was presented to the Township and its Safety Committee for achieving the highest possible rating in the consortium of municipalities known as JIF to limit costs and keep employees at work and municipal facilities safe. Mayor Rooney recognized Administrator Shannon and the Safety Committee for their diligent work. This is the 22nd consecutive year the Township has been recognized since joining the regional joint insurance fund consortium for approaching safety as a positive fiscal operation.

12. On this evening's 8:00 p.m. Agenda, a resolution requested from Tom Toronto from the United Way of Bergen County simply allows the United Way to apply for Bergen County Community Development Funds to fund a portion of their proposed facility as 370 Clinton Avenue as a residence for individuals with developmental disabilities. Mayor Rooney explained that this facility has been an outgrowth of the "Access for All" Committee. The United Way will soon be applying to the Planning Board for site plan approval to construct this facility.

13. The Township has received a request from the owners of the Blue Moon Café and Aldo's to expand the hours permitted by ordinance that a liquor license establishment may serve alcohol to its customers. The current ordinance establishes a closing time of 1:00 a.m. The request is to extend that closing time to 2:00 a.m. on Fridays, Saturdays and New Year's Eve. Mayor Rooney indicated that the Public Policy Committee asked Police Chief Fox for his recommendation. That recommendation was provided which indicates no objection to a New Year's Eve expanded closing time. However, Chief Fox is not in favor of extending the closing time on Fridays and Saturdays. Mayor Rooney requested discussion. Committeeman Madigan suggested that five (5) years ago the closing time was 2:00 a.m. and he had no problem with extending the closing times to 2:00 a.m. on Fridays, Saturdays and New Year's Eve. As a compromise, Mr. Madigan suggested rather than having a 1:00 a.m. closing, have a 1:30 a.m. closing. Committeeman Scanlan inquired as to the implication as to the outdoor dining approvals. Outdoor dining must close by 11:00 p.m. whether the ordinance remains at 1:00 a.m. or is expanded to 1:30 a.m. or 2:00 a.m. Committeeman Carolan concurred with expanding the hours for New Year's Eve however, he was not in favor of Fridays and Saturdays because a number of these liquor license establishments are located near residential areas. Committeeman Boonstra expressed concern (of an action to allow closing times extended routinely past 1:00 a.m.) for the implication of the Township's twenty-four (24) hour operation prohibition which establishes that prohibition from 1:00 a.m. to 5:00 p.m. Mayor Rooney asked Police Chief Fox if there was some "common ground," for example, possibly every other Friday and Saturday expanding the closing hours to 2:00 a.m. Chief Fox believed that type of a schedule would make the situation worse since customers would not distinguish one weekend closing time from the next weekend closing time. Mr. Madigan had no objection with the 1:30 a.m. or the 2:00 a.m. closing time. Mr. Scanlan supports Mr. Madigan's 1:30 a.m. suggestion for a closing time. Folks visit these restaurants to socialize with friends and family and most times, the focus is not on consuming alcohol. At this point, Mayor Rooney summarized governing body remarks and expressed his view which is in accordance with Police Chief Fox's recommendation by accommodating the restaurant owners

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on New Year's Eve time extension only. The Township Attorney was instructed to prepare an ordinance amendment in this regard.

At 8:00 p.m. the Township Committee recesses the Open Work Session Meeting to conduct the Public Business Meeting.

At 9:35 p.m. the Township Committee reconvenes the Open Work Session Meeting with the following vote:

MOTION: SCANLAN SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

At 9:35 p.m. the Township Committee recessed the Open Work Session Meeting to enter into Closed Session discussion via Resolution #16-C2.

At 9:55 p.m. the Township Committee reconvenes the Open Work Session Meeting voting as follows:

MOTION: BOONSTRA SECOND MADIGAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

A motion by Carolan, seconded by Madigan to authorize the Mayor and Municipal Clerk to sign the tri-party agreement between Toll Brothers Inc., the Township of Wyckoff and the Borough of Franklin Lakes which authorizes the connection of 225 residential houses on the former golf course property in Franklin Lakes to the Wyckoff sanitary sewer system. All voting affirmatively.

Report of the Administrator:

1. The Administrator wished everyone a Happy St. Patrick's Day.

2. The Township has forwarded its road resurfacing allotment of $300,000 to the Borough of Ramsey, the lead agency in the Northwest Bergen Cooperative Pricing System. The Township will be participating in the Northwest Bergen Cooperative Bid to obtain discount pricing.

3. A request was received from a volunteer representing the Wyckoff PTO Economy Shop asking for the PTO Economy Shop website to be linked on the Township's website. The Administrator reviewed the Township's policy regarding linking and the PTO Economy Shop, Inc. is a non-profit Wyckoff based group that raises money for the schools therefore, it meets the definition. The Administrator will follow through with permitting the link to the municipal website.

4. The Administrator provided an update with regard to the advertisement for a recycling attendant for Saturday at the Recycling Center. One application has been received and the DPW Manager is reviewing that with the applicant.

5. A solicitation was received from a private company known as American Water Resources which has advised the town that it is mailing its private solicitation to Wyckoff residents selling maintenance plans for water and sewer laterals to Wyckoff residents. The Administrator underscored the fact that this company is a private independent entity and the Township of Wyckoff does not endorse them or is part of their program.

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6. The Township received a report from the New Jersey Department of Environmental Protection (NJDEP) that the Charles Avenue Compost Facility has been inspected and approved to be in compliance with the controlling rules and regulations.

7. The Annual Spring Leaf Collection begins on Monday, April 4, 2016. The Spring Newsletter will be mailed to residents shortly.

8. Public service announcements regarding the Annual Fire Department Competition and the Township's successful achievement of the Bergen JIF's Insurance Safety Program have been disseminated to the press this evening and will be posted on the Township's social media accounts.

9. A detailed public service announcement has been prepared by the Clerk's Office regarding the schedule for the vegetative waste/branch curbside collection program. The program begins on May 5th and 6th and will continue on an every other week collection schedule thru the end of October. The schedule will soon be posted on the Township's public information sites and e-blasted.

10. The Administrator advised the governing body that an e-mail through the Township's website was just received from a resident referring to a program in Ridgewood to offer organic farming programs. Although the information was short on details, the resident would like to explore a community garden at the Russell Farms Community Park. The Administrator will be working with the Public Policy Committee to respond. However, an interim reply will be sent that reads, please be aware that the Russell Farms Community Park was purchased with County grant funding, therefore the use of the park cannot be limited to Wyckoff residents only. A large section of the park has already been dedicated to the arboretum. A sensory garden and a butterfly garden are set to be installed with the center of the park always intended as an expansive meadow. This community garden idea has been suggested in the past and has not been approved to date. The Township also consists of residential lots with three-quarter acre zoning for onsite amenity enjoyment, hence it is not a zoning code where property owners do not have land available at their home for a garden.

11. Letters have been sent by Township staff members to Bergen County requesting that sections of Russell Avenue and Cedar Hill Avenue be included in the 2016 Bergen County Capital Budget for road resurfacing. Police Chief Fox has been contacted by the County and he has provided additional information.

12. The Township has posted a graphic of a "smiling fire hydrant" and a message from the Wyckoff volunteer firefighters thanking the residents this Winter who shoveled ice and snow from around fire hydrants to assist the fire department.

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Township Attorney Report:

1. Mr. Landel has completed the review of the comments that were provided regarding a tree preservation ordinance. A copy has been forwarded to governing body members for their further review.

The Open Work Session Meeting adjourned at 10:05 p.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk