

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 15, 2013**

(Rev. 1-15-13)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION
MUNICIPAL COURT ROOM
TUESDAY, JANUARY 15, 2013 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Rudy Boonstra
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL REGULAR WORK SESSION
MEETINGS AND ALL REGULAR TOWNSHIP COMMITTEE MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

TOWNSHIP OF WYCKOFF
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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR MEETING
MUNICIPAL COURT ROOM
TUESDAY, JANUARY 15, 2013 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudy Boonstra
2. Flag Salute led by Mayor Rudy Boonstra
3. Invocation given by Reverend Fred Provencher from Cornerstone Christian Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro.
5. Roll call of the Township Committee
6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
7. Presentation of Proclamations to Ramapo High School Athletic Teams that have Achieved State Championships in Gymnastics, Boys Soccer and Football
8. Appointment to Vacancy in Rank of Assistant Fire Chief

MOTION: JEPSEN SECOND BOONSTRA
CHRISTIE RECUSED ROONEY ABSTAIN
SCANLAN ABSENT JEPSEN YES BOONSTRA YES

9. Approval of the following Township Committee minutes:

Township Committee Sine Die Meeting conducted on January 1, 2013.

MOTION: CHRISTIE SECOND ROONEY
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN ABSTAIN BOONSTRA YES

Township Committee Reorganization Meeting conducted on January 1, 2013.

MOTION: CHRISTIE SECOND ROONEY
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

10. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #13-79 Authorize Interlocal Service Agreement for Court Teleconferencing
- #13-80 Authorize Shared Service Agreement for Sewer Cleaning
- #13-81 Authorize Shared Service Agreement for Video Inspection of Sewers
- #13-82 Payment of Bills
- #13-83 Release Landscape Bond – Block 318 Lot 33
- #13-85 Purchasing Policy

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- #13-C1 Closed Session –
 - a. NJSA10:4-12b (7) – Anticipated Litigation
 - b. NJSA 10:4-12b(7) – Pending Litigation
 - c. NJSA 10:4-12b (7) – Anticipated Litigation

Following is the vote on the Consent Agenda:

MOTION: ROONEY SECOND CHRISTIE
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

II Resolution (Not on Consent Agenda)

- #13-84 Release Performance Guarantee – Block 314 Lots
62,63,64 & Block 346 Lots 1,2

MOTION: CHRISTIE SECOND JEPSEN
CHRISTIE YES ROONEY RECUSED SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

III Ordinances (Further Consideration/Public Hearings)

1705 - AN ORDINANCE TO AMEND CHAPTER 186 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “ZONING” TO AMEND SECTION 186-6, “DEFINITION OF TERMS” TO ADD THE DEFINITION OF ADMINISTRATIVE OFFICER PURSUANT TO THE TOWNSHIP’S CODE AND THE NEW JERSEY MUNICIPAL LAND USE LAW

MOTION: CHRISTIE SECOND ROONEY
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

#1706 - AN ORDINANCE TO AMEND CHAPTER 168 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “SUBDIVISION AND SITE PLAN REVIEW” TO AMEND SECTION 168-3 “DEFINITION OF TERMS” TO STATE TITLES OF MUNICIPAL EMPLOYEES WHO WILL SERVE AS ADMINISTRATIVE OFFICERS PURSUANT TO THE TOWNSHIP’S CODE AND THE NEW JERSEY MUNICIPAL LAND USE LAW

MOTION: ROONEY SECOND JEPSEN
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

IV Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

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Meeting Called To Order

Mayor Rudy Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:07 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Rudy Boonstra.

Invocation

The Invocation was given by Reverend Fred Provencher from Cornerstone Christian Church.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Attendance

Township Committee Present: Mayor Rudolf. E. Boonstra; Committee Present: Douglas J. Christie, Kevin J. Rooney, Brian D. Scanlan and Haakon C. Jepsen.

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

The Township Committee voted unanimously to open the public portion of the meeting.

No one came forward.

The Township Committee voted unanimously to close the public portion of the meeting.

Mayor Rudy Boonstra welcomed the students, coaches, parents, grandparents and guests to the Township Committee Meeting. Mayor Rudy Boonstra stated that we are here tonight to honor the Ramapo High School Girls Varsity Gymnastic Team, Ramapo High School Boys Varsity Soccer Team and the Ramapo High School Boys Football Team. All three Ramapo High School Athletic Teams will be honored this evening with a proclamation. Mayor Boonstra addressed the guests and stated that he also was a graduate of Ramapo High School and when he was a senior in high school the football team won a championship. Mayor Boonstra said the pride you feel knowing that your school won a championship makes the whole year worthwhile. Mayor Boonstra praised the championship teams on their dedication, efforts and hard work. Mayor Boonstra read the Proclamations into the record.

**Presentation of Proclamations to the 2012 Ramapo High School Girls
Varsity Gymnastics Team**

WHEREAS, The 2012 Ramapo High School Girls Varsity Gymnastics Team is the 2012 New Jersey State Champion by virtue of their hard work as a team in accumulating a score of 111.875 on Saturday, November 19th, 2012 at

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Montgomery High School, and previously, on November 10th, 2012 captured the North 1 Sectional Championship for the 2nd consecutive year at Ridgewood High School, and prior to that was the Bergen County Tournament Champion for the 2nd year in a row on October 19th, 2012 at Ridgewood High School and became the New Jersey League Champions for the 3rd year in a row the next week; and

WHEREAS, Combined with an incredible four championship titles in 2012, this exceptional team completed their season undefeated with an overall record of 8 wins and 0 losses; and

WHEREAS, This outstanding team's hard work and dedication, combined with its great skill, led to the team being named the High School Gymnastics Team of the Year by the Bergen Record; and

WHEREAS, The Ramapo High School Girls Gymnastics Team benefited greatly from the dedication, commitment, and leadership of head coach, Jennifer Levirne who was named the Bergen Record Gymnastics Coach of the Year, and assistant coach Elizabeth Sellitto; and

WHEREAS, Special thanks is extended to the parents, coaches, friends, and all of the Ramapo students, teachers, and administration for their outstanding commitment and support; and

WHEREAS, A special group of student athletes – Senior captains Kelsey Creighton, Anabelle Kaplan, Claire Scavone, and Kayla Yosif, Senior Alexis Harley Juniors Lauren Casey, Rhonda Eraiba, Sahara Gipson, Lauren Kish, Kristen Troya, Sophomores Jennifer Nacion, Kiely McBrady, and Kayla Wong and Freshmen Taylor Cipriano, Kara Giacose, and Emma Johnson achieved these extraordinary awards and honors by virtue of their commitment to unselfish team play, tireless work ethic, outstanding gymnastics skills, and their overall commitment to the sport of gymnastics.

NOW, THEREFORE, BE IT PROCLAIMED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Ramapo High School Girls Varsity Gymnastics Team, Coach Jennifer Levirne and her staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

**Presentation of Proclamation to the 2012 Ramapo High School
Football Team**

WHEREAS, The 2012 Ramapo High School Football Team is the 2012 New Jersey North 1, Group 3 State Champion by virtue of their dramatic 37-34 victory over Sparta High School on December 8, 2012 at Kean University; and

WHEREAS, The victory gave the Raiders their second State Championship in four years and was made possible by a dramatic second half comeback and last second 48 yard field goal; and

WHEREAS, This exceptional team completed their season with an overall record of 10 wins and 2 losses; and

WHEREAS, This outstanding team's hard work and dedication, combined with its great skill, led to it being named the #6 ranked team in Northern New Jersey by the Bergen Record, the #18 ranked team in all of New Jersey by the Star Ledger, and the #1 team in the state among Group 3 schools by the Star Ledger; and

WHEREAS, The Ramapo High School Football Team benefited greatly from the dedication, commitment, and leadership of head coach, Drew Gibbs, and assistant coaches Matt Occhipinti, Nick Guttuso, Chris Anzano, Rob Urbanovich, Joe Brislin, Jim Ciarlo, Joe Spafford, and Joe Sandberg; and

WHEREAS, Special thanks is extended to the parents, coaches, friends, and all of the Ramapo students, teachers, and administration for their outstanding commitment and support; and

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WHEREAS, A special group of student athletes – Logan Schulte, Mike Donohue, Connor Speziale, Andy Gilard, Nick Larson, Neil O'Connor, Kareem Elzarka, Anthony Lovecchio, Kenny Clarke, Pat O'Hagan, John Goldschrafe, Wes Hartgers, Mike White, Sean Dougherty, Dallen Peterson, Harrison Fenners, Connor Russo, Ralph Hroncich, Joe Serulle, David Bonagura, Chris Hummel, Chris Orfaly, Justin Yandoli, Conor Krup, Anthony Baamonde, Matt Furrevig, David Bavagnoli, John Douma, Matt Giacose, Skyler Amador, Mike Zito, Matt DelDuca, Dylan Bonsignore, Brendan Behrens, Ed Jerejian, Christian Albanese, Nick Touma, Daniel Conti, Chris Serrano, Anthony Scher, Cole Elsaesser, Matt Rossi, Ryan Lauer, Stephen Rossi, Michael Sharer, Ahmed Hammouda, Chris Skondras, Azuolas Gedutis, Derek Ajamian, Eric Baucke, Christian Crecco, Mike Ballou, Jimmy Hogan, and John Solokas, achieved these extraordinary awards and honors by virtue of their commitment to unselfish team play, tireless work ethic, outstanding football skills, and their overall commitment to the game of football.

NOW, THEREFORE, BE IT PROCLAIMED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Ramapo Varsity Football Team, Coach Drew Gibbs and his staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

**Presentation of Proclamation to the 2012 Ramapo High School
Boys Varsity Soccer Team**

WHEREAS; The 2012 Ramapo High School Boys Varsity Soccer Team is the 2012 New Jersey Group III State Co-Champion by virtue of their 1-1 tie with Princeton High School on December 1, 2012 at the College of New Jersey; and

WHEREAS; The path to the Championship included convincing victories in the North 1, Group 3 State Sectional Championship game over Morris Hills on November 19th by a score of 3-1 and in the Sectional Semi-final over Mendham High School on November 28 by a score of 5-0; and

WHEREAS; This extraordinary team completed their season with an overall record of 21 wins, 0 losses, and two ties, the only undefeated season ever by a Ramapo Boys soccer team, and in addition to their Sectional and Group III State Championships also captured the Championship in the Bergen County Boys Soccer Tournament with a 3-1 victory over Bergen Catholic High School on October 26th at Ramapo High School; and

WHEREAS; This outstanding team's hard work and dedication, combined with its great skill, led to being ranked #2 in the State of New Jersey by the Star Ledger as well as being named the Star Ledger's North Jersey Team of the Year, the Bergen Record's #1 ranked Boys Soccer Team and their Northern New Jersey Team of the Year, the #1 ranked Boys Soccer team in the State by the New Jersey Soccer Coaches Association and the 25th ranked team in the United States by the Adidas/National Soccer Coaches Association; and

WHEREAS; The Ramapo High School Boys Soccer Team benefited greatly from the dedication, commitment, and leadership of head coach, Evan Baumgarten, and assistant coaches Jerry Lewis, Jeremy Liebhoff, Eddie Cascio, Mike Yasosky, Kyle Sadlock, Lloyd Osafo, and Gus Faustini; and

WHEREAS; Special thanks is extended to the parents, coaches, friends, and all of the Ramapo students, teachers, and administration for their never ending commitment and support; and

WHEREAS; A special group of student athletes – Evan Gaviglio, Joey Sisti, Taylor Gerety, Chris Messano, Drake Sieber, Michael Gostkowski, Ian Fayorsey, Harry Tomczyk, Michael O'Brien, Christian DeRosa, James Ortiz, Sean Etheridge, Louis Rozzo, Michael Taranto, Joe McKenna, Grant Schwab, Dylan Rocchio, Dan Dominquez, Joe Doughan, Connor Spatz, Kevin Winiarski, Andrew Fortunato, Matthew Collins, Ryan Campbell, Will Shiel, and Armond Biagini achieved these extraordinary awards and honors by virtue of their commitment to unselfish team play, tireless work ethic, outstanding soccer skills, and their overall commitment to the game of soccer.

NOW, THEREFORE, BE IT PROCLAIMED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2012 Ramapo High School Boys Varsity Soccer Team, Coach Evan Baumgarten and his staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the

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young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Appointment to Vacancy in Rank of Assistant Fire Chief

Mayor Boonstra made a recommendation to appoint Tim Brock for the position of Assistant Fire Chief.

Committeeman Christie specified that by state statue you can be on the Fire Department and you may serve on the Township Committee, but you cannot vote on fire department matters. "I will recuse myself from this vote".

Committeeman Rooney will abstain his vote for the record. Committeeman Rooney gave his opinion on his vote to abstain. "I feel the Fire Department will be well served by either party. However, I feel that the Fire Department Bylaws are contrary to the ordinance and I would ask the Fire Commissioner to meet with Rob Landel, Township Attorney and draft the bylaws to mimic or mirror the ordinance, or the ordinance to mirror the bylaws. I do not feel the Township Committee should be appointing officers. I feel the Fire Department would do better if they appointed their own officers".

Motion to Appoint Tim Brock to Assistant Fire Chief

MOTION: JEPSEN SECOND BOONSTRA
CHRISTIE RECUSED ROONEY ABSTAIN
SCANLAN ABSENT JEPSEN YES BOONSTRA YES

Approval of the following Township Committee minutes:

Township Committee Sine Die Meeting conducted on January 1, 2013.

MOTION: CHRISTIE SECOND ROONEY
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN ABSTAIN BOONSTRA YES

Township Committee Reorganization Meeting conducted on January 1, 2013.

MOTION: CHRISTIE SECOND ROONEY
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

Consent Agenda:

The Municipal Clerk read the following: "All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately".

I Resolutions (Adoption of the following):

#13-79 Authorize Interlocal Service Agreement for Court Teleconferencing

WHEREAS, the Township Committee's policy is to explore cooperative efforts to save tax dollars and/or provide services more efficiently; and,

WHEREAS, the Township Administrator recommends the Township Committee participate in the teleconferencing interlocal service as a cooperative venture of the Northwest Bergen Cooperative Pricing System provided by the Village of Ridgewood; and,

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WHEREAS, the Wyckoff Court Administrator recommends participation in this program.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee hereby authorizes participation in the Interlocal services agreement with Ridgewood for Teleconferencing services for this year and the Mayor and Municipal Clerk are authorized to sign the agreement.

#13-80 Authorize Shared Service Agreement for Sewer Cleaning

WHEREAS, the Township of Wyckoff participates in the Northwest Bergen Shared Services Program of the Northwest Bergen County Cooperative Pricing Systems; and,

WHEREAS, the Township of Wyckoff already participates in shared services with the Northwest Bergen County Utilities Authority for street sweeper and sewer pump station maintenance and repair; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq., permits, authorizes and encourages public bodies such as counties, municipalities and school districts to enter into agreements with each other to contract for the provision of any service which the parties to such agreement are empowered to render under within its own jurisdiction, whether administrative, educational, instructional or otherwise; and,

WHEREAS, the County of Bergen has purchased a Sewer Jet/TV Truck for the benefit of the municipalities that participate in Northwest Bergen Shared Services, recognizing the need, cost effectiveness and savings regarding said group use and utilization of said Sewer Jet/TV Truck; and,

WHEREAS, the Township Engineer of the Township of Wyckoff recommends participation in the Interlocal Services Program where Northwest Bergen will provide their sewer cleaning and TV Truck for a fee to participating municipalities as described in the shared services agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Shared Service Agreements for use of the Sewer Cleaning/TV Truck be executed by the Mayor and Municipal Clerk.

13-81 Authorize Shared Service Agreement for Video Inspection of Sewers

WHEREAS, the Township of Wyckoff participates in the Northwest Bergen Shared Services Program of the Northwest Bergen County Cooperative Pricing Systems; and,

WHEREAS, the Township of Wyckoff already participates in shared services with the Northwest Bergen County Utilities Authority for: street sweeper, sewer pump station maintenance and repair, TV inspection service and sewer jet cleaning truck services; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq., permits, authorizes and encourages public bodies such as counties, municipalities and school districts to enter into agreements with each other to contract for the provision of any service which the parties to such agreement are empowered to render under within its own jurisdiction, whether administrative, educational, instructional or otherwise; and,

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WHEREAS, the County of Bergen has purchased a Sewer TV Inspection Truck for the benefit of the municipalities that participate in Northwest Bergen Shared Services, recognizing the need, cost effectiveness and savings regarding said group use and utilization of said Sewer TV Inspection Truck; and,

WHEREAS, the Township Engineer of the Township of Wyckoff recommends participation in the Shared Services Program where Northwest Bergen will provide their sewer TV inspection service for a fee to participating municipalities as described in the shared services agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Shared Service Agreements for use of the NBCUA'S TV inspection service be executed by the Mayor and Municipal Clerk

#13-82 Payment of Bills

WHEREAS, the two Committeemen acting as the Finance Committee have approved and signed vouchers, also recommending payment; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the proper officers of the Township be, and they are hereby authorized and directed to draw checks against the funds of the Township of Wyckoff in payment of such vouchers covered by checks no. 11124 – 11209 Payroll A/C, Direct Deposit Vouchers no. 1259 - 1362, checks no. 065182 – 065299 Claims A/C, check no. 02134 Dog Trust A/C, checks no. 02250 – 02252 Accutrack A/C and Voided checks no. 065181, 065213, 065230 & 065243.

#13-83 Release Landscape Bond - Block 318- Lot 33

WHEREAS, James and Gail Sharp deposited a \$4,000.00 landscape bond with the municipal clerk's office on October 12, 2012 for 356 Sunset Boulevard Block 318 Lot 33; and,

WHEREAS, in a letter dated November 14, 2012 James and Gail Sharp have requested the release of the \$4,000.00 landscape bond; and,

WHEREAS, the Township Engineer in a notation dated January 2, 2013 has recommended the release of the landscape bond.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund to James and Gail Sharp the \$4,000.00 landscape bond.

BE IT FURTHER RESOLVED, that the township clerk shall forward a copy of this resolution to the township engineer and James and Gail Sharp, 356 Sunset Blvd., Wyckoff, NJ 07481.

#13-85 Purchasing Policy

WHEREAS, The Pay to Play Law known as NJSA 19:44A-20.26 (P.L. 2005, c.271) requires public agencies to award purchase order/contracts within the

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“window area” which is \$17,500 and the agency’s bid threshold for Pay to Play compliance; and,

WHEREAS, the Township of Wyckoff’s bid threshold is \$36,000; and,

WHEREAS, purchase order/contracts with the amount from \$17,500 to \$36,000 that are not competitively bid or procured pursuant to NJSA 19:44-20.4 require the vendor receiving the contract to file a Political Disclosure Statement and a Stockholder Disclosure Certification pursuant to “Chapter 271” and to file a Business Entity Disclosure Certification pursuant to “Chapter 19”; and,

WHEREAS, the Township Committee delegates responsibility to the Qualified Purchasing Agent to obtain the required Pay to Play documents for contracts in the “window area” and to award those contracts up to, but not exceeding the \$36,000 bid threshold.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee assigns its Qualified Purchasing Agent the responsibility to obtain Pay to Play compliance documents for the purchase order/contracts in the “window area” and assigns the Qualified Purchasing Agent the authority to award those purchase order/contracts up to but not exceeding the \$36,000 bid threshold.

#13-C1 Closed Session - Anticipated Litigation – NJSA 10:4-12b (7)

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- a. **NJSA10:4-12b (7) – Anticipated Litigation**
- b. **NJSA 10:4-12b(7) – Pending Litigation**
- c. **NJSA 10:4-12b (7) – Anticipated Litigation**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on January 15, 2013 hereby authorize, that an Executive Session closed to the public shall be conducted on January 15, 2013, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

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Following is vote on the Consent Agenda:

MOTION: _____ ROONEY _____ SECOND _____ CHRISTIE _____
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

II Resolution (Not on Consent Agenda)

#13-84 Release Performance Guarantee – Block 314 Lots 62,63,64
&Block 346 Lots 1,2

MOTION: _____ CHRISTIE _____ SECOND _____ JEPSEN _____
CHRISTIE YES ROONEY RECUSED SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

WHEREAS, the following deposit for performance guarantee was posted by the contractor Anthony Matina and Sons and professional/engineering escrow was posted by the homeowners for a privately funded sewer extension project on Russell Avenue to service five (5) houses:

Performance Bond \$79,758
Performance Surety \$ 8,862

Professional/Engineering
Escrow:
\$3,750
\$1,250
\$1,250

WHEREAS, Township of Wyckoff Resolution #10-221 approved by the Wyckoff Township Committee on October 5, 2010 authorized the following two (2) year maintenance guarantee:

Maintenance Bond \$9,970
Maintenance Surety \$1,180

WHEREAS, in a letter dated January 7, 2013 Anthony Matina & Sons (the contractor) has requested that the two (2) year maintenance guarantee be released; and,

WHEREAS, the Township Engineer in a noted dated January 13, 2013 is recommending the release of the two (2) year maintenance guarantee.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer to release the two (2) year maintenance bond of \$9,970.00 and two (2) year maintenance surety \$1,180.00 to Anthony Matina & Sons.

BE IT FURTHER RESOLVED, that the municipal clerk shall forward a copy of this resolution to the Township Engineer and Mr. Anthony Matina, 146 English Street, Hackensack, NJ 07601.

III Ordinances (Further Consideration/Public Hearings)

#1705 - AN ORDINANCE TO AMEND CHAPTER 186 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "ZONING" TO AMEND SECTION 186-6, "DEFINITION OF TERMS" TO ADD THE DEFINITION OF ADMINISTRATIVE

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OFFICER PURSUANT TO THE TOWNSHIP’S CODE AND THE NEW JERSEY
MUNICIPAL LAND USE LAW

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1705, entitled:

**AN ORDINANCE TO AMEND CHAPTER 186 OF THE CODE OF THE
TOWNSHIP OF WYCKOFF “ZONING” TO AMEND SECTION 186-6,
“DEFINITION OF TERMS” TO ADD THE DEFINITION OF ADMINISTRATIVE
OFFICER PURSUANT TO THE TOWNSHIP’S CODE AND THE NEW JERSEY
MUNICIPAL LAND USE LAW**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN CHRISTIE: I move the Ordinance on second reading by Title only.

COMMITTEEMAN ROONEY: Seconded.

MOTION: CHRISTIE SECOND ROONEY
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1705, and all persons who wish to be heard, please state your name and address before making your statement.

The Municipal Clerk, Joyce Santimauro, put on the record that she had a letter dated January 10, 2013 from the Wyckoff Planning Board recommending adoption of this ordinance.

COMMITTEEMAN CHRISTIE: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN ROONEY: Seconded.

MOTION: CHRISTIE SECOND ROONEY
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1705 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN CHRISTIE: I move the resolution.

COMMITTEEMAN ROONEY: Seconded.

MOTION: CHRISTIE SECOND ROONEY
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 15, 2013**

TOWNSHIP OF WYCKOFF

ORDINANCE #1705

AN ORDINANCE TO AMEND CHAPTER 186 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "ZONING" TO AMEND SECTION 186-6, "DEFINITION OF TERMS" TO ADD THE DEFINITION OF ADMINISTRATIVE OFFICER PURSUANT TO THE TOWNSHIP'S CODE AND THE NEW JERSEY MUNICIPAL LAND USE LAW

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Section 186-6, Definition of Terms, is amended pursuant to the Township's code and the New Jersey Municipal Land Use Law by the addition of a new definition, Administrative Officer:

Chapter 186, Zoning, Section 186-6, Definitions of Terms

For the purpose of this Chapter, specific words and phrases are to be interpreted in accordance with the following definitions and shall be deemed to have the following meanings:

ADMINISTRATIVE OFFICER – The following individuals shall be designated as Administrative Officers as permitted by and pursuant to NJSA 40:55D-3, the Township's Construction Code Official, the Township Engineer, Township Zoning Official, Planning Board Secretary and the Secretary to the Board of Adjustment.

SECTION 2 – Except as hereby amended, all other Sections of Chapter 186 shall remain in full force and effect.

SECTION 3 – This Ordinance shall take effect upon final passage and publication as required by law.

#1706 - AN ORDINANCE TO AMEND CHAPTER 168 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "SUBDIVISION AND SITE PLAN REVIEW" TO AMEND SECTION 168-3 "DEFINITION OF TERMS" TO STATE TITLES OF MUNICIPAL EMPLOYEES WHO WILL SERVE AS ADMINISTRATIVE OFFICERS PURSUANT TO THE TOWNSHIP'S CODE AND THE NEW JERSEY MUNICIPAL LAND USE LAW

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1706, entitled:

AN ORDINANCE TO AMEND CHAPTER 168 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "SUBDIVISION AND SITE PLAN REVIEW" TO AMEND SECTION 168-3 "DEFINITION OF TERMS" TO STATE TITLES OF MUNICIPAL EMPLOYEES WHO WILL SERVE AS ADMINISTRATIVE OFFICERS PURSUANT TO THE TOWNSHIP'S CODE AND THE NEW JERSEY MUNICIPAL LAND USE LAW

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
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TUESDAY, JANUARY 15, 2013**

COMMITTEEMAN ROONEY: I move the Ordinance on second reading by Title only.

COMMITTEEMAN JEPSEN: Seconded.

MOTION: ROONEY SECOND JEPSEN
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1706, and all persons who wish to be heard, please state your name and address before making your statement.

The Municipal Clerk, Joyce Santimauro, put on the record that she had a letter dated January 10, 2013 from the Wyckoff Planning Board recommending adoption of this ordinance.

COMMITTEEMAN ROONEY: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN JEPSEN: Seconded.

MOTION: ROONEY SECOND JEPSEN
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1706 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN ROONEY: I move the resolution.

COMMITTEEMAN JEPSEN: Seconded.

MOTION: ROONEY SECOND JEPSEN
CHRISTIE YES ROONEY YES SCANLAN ABSENT
JEPSEN YES BOONSTRA YES

**TOWNSHIP OF WYCKOFF
ORDINANCE #1706**

**AN ORDINANCE TO AMEND CHAPTER 168 OF THE CODE OF THE
TOWNSHIP OF WYCKOFF "SUBDIVISION AND SITE PLAN REVIEW" TO
AMEND SECTION 168-3 "DEFINITION OF TERMS" TO STATE TITLES OF
MUNICIPAL EMPLOYEES WHO WILL SERVE AS ADMINISTRATIVE
OFFICERS PURSUANT TO THE TOWNSHIP'S CODE AND THE NEW
JERSEY MUNICIPAL LAND USE LAW**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Section 168-3, "Definitions of Terms" is amended as follows:

SECTION 1

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 15, 2013**

Chapter 168, Subdivision and Site Plan Review, Section 168-3, Definitions of Terms:

~~ADMINISTRATIVE OFFICER – the person with whom applications for development are filed pursuant to this chapter. The “Administrative Officer” for the Board of Adjustment shall be the Secretary to the Board of Adjustment. The “Administrative Officer” for the Planning Board shall be the Secretary to the Planning Board. The following individuals shall be designated as Administrative Officers as permitted by and pursuant to NJSA 40:55-D-3, the Township’s Construction Code Official, Township Engineer, Township Zoning Officer, Planning Board Secretary and the Secretary to the Board of Adjustment.~~

SECTION 2 – Except as hereby amended, all other Sections of Chapter 168 shall remain in full force and effect.

SECTION 3 – This Ordinance shall take effect upon final passage and publication as required by law.

IV Meeting adjourned 8:57 p.m.

Mayor Rudy E. Boonstra

Joyce C. Santimauro
Municipal Clerk