

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 21, 2013**

(Rev. 5/21/13)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, MAY 21, 2013 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Rudolf E. Boonstra
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, MAY 21, 2013 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro.
5. Roll call of the Township Committee
6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
7. Recognitions: Sergeant Mike Ragucci and Patrolman Kyle Ferreira by the New Jersey Chapter of Mothers Against Drunk Driving (MADD) for their outstanding and distinguished service to the community due to their enforcement of drunk driving laws.
8. Presentation of Ambulance and Fire Department
9. Approval to the following Township Committee meeting minutes:

Township Committee Work Session and Business Meeting Minutes from May 7, 2013 & Business Meeting Minutes from April 23, 2013

MOTION: CHRISTIE SECOND SCANLAN
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

10. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #13-157 Engineering Service Appointment for Paving a Portion of Newtown Road with Grant Funds
- #13-158 Payment of Bills
- #13-159 Authorize Shared Service for Public Safety Answering Point Telephone System
- #13-C5 Closed Session – Personnel – NJSA 40:4-2(b)-6

II Motions

- a. Authorize a temporary sign request from Royal Message located at 361 Clinton Avenue advertising a grand opening for ten (10) days May 23 through June 1.

III Ordinances – Introductions

#1714 - AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
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#1715 – AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR 2013

Following is the vote on the Consent Agenda:

MOTION: _____ ROONEY _____ SECOND _____ CHRISTIE _____
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

IV Ordinance (Not on Consent Agenda)

#1713 - AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF WYCKOFF, CHAPTER 146, "PARKS, PLAYGROUNDS AND RECREATIONAL AREAS", SECTION 146-4 "DEFINITIONS" TO ADD THE RUSSELL FARMS COMMUNITY PARK AND TO ESTABLISH A NEW SECTION, 146-37, "SMOKE FREE ZONES" AND TO RE-NUMBER THE REMAINING FOUR SECTIONS

MOTION: _____ ROONEY _____ SECOND _____ CHRISTIE _____
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

V Ordinances (Further Consideration/Public Hearings)

#1711 - AN ORDINANCE ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR MAJOR VEHICLE REPAIRS AND REHABILITATION" AND APPROPRIATING FUNDS FOR SAID PURPOSE

MOTION: _____ CHRISTIE _____ SECOND _____ SCANLAN _____
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

#1712 - AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$624,500 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

MOTION: _____ ROONEY _____ SECOND _____ SCANLAN _____
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

VI Adjourn

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
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Meeting Called To Order

Mayor Rudy Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 p.m.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Patrolman Kyle Ferreira.

Invocation

The Invocation was given by Reverend Wesley Kenyon from Wyckoff Assembly of God.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Attendance

Township Committee Present: Mayor Rudy Boonstra; Township Committeemen Douglas J. Christie; Kevin J. Rooney, Haakon C. Jepsen and Brian D. Scanlan.

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

The Township Committee voted unanimously to open the public portion of the meeting.

Jerry Goetting, 629 Lawlins Road

Mr. Goetting asked to be told the cost of the Town Hall front steps project. Mr. Shannon, the Administrator advised that a contract was awarded for approximately \$130,000.00 through 2 (two) CDBG grants which funded the reconstruction of the west wing ramp and a new push button automatic ADA compliant doors. The front entrance of Town Hall included new ADA push button automatic opening doors, a newly constructed larger landing with an ADA step component. Many older folks were falling due to a step down to a lower and smaller landing before the steps.

Next Mr. Goetting referenced a news report about the library contracting for lighting. Mr. Goetting questioned the Library Boards decision to use tax dollars and not donated funds for the lighting. He opined that if the Library spent donated funds and not tax dollar funds, they would have more funds to return to the Township for tax relief.

Next Mr. Goetting objected to what he described as the Township's inability to address the condition of the house across the street from him at 632 Lawlins Road. He describes it as an eye sore which has existed for 5 years. He was happy the Nursery at 625 Wyckoff Ave is restored, but 632 Lawlins Road is not. Mr. Goetting stated he understands the Township is trying but trying is not good enough. He described that lack of maintenance was a criminal violation and suggested the Township Committee hire a nasty lawyer and charge the bank (that holds the mortgage) for criminal violations and go for the jugular.

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Mayor Boonstra asked the Administrator for a history. The Administrator stated that he acknowledges Mr. Goetting's frustration. The Township's Property Maintenance Officer is addressing 8 (eight) homes in the Township which the homeowners have abandoned their homes and a bank or mortgage company holds the mortgage. In regard to the home at 632 Lawlins Road this mortgage company is located in North Carolina. A notice of violation has been issued, and if the grass is not cut and leaves removed from the lawn the work will be performed from tax dollars and a lien for that expense added to the tax obligation. The Property Maintenance Officer has been addressing this situation since June 2011 and the maintenance company which previously performed the maintenance has vacated their contract with the holder of the mortgage and have not left a replacement contact number. However, the property has recently been posted for sale and the realtor is located in Allendale.

Recognitions & Presentations

Committeeman Rooney announced the special recognition this evening of Sergeant Mike Ragucci and Patrolman Kyle Ferreira by the New Jersey Chapter of Mothers Against Drunk Driving (MADD) for their outstanding and distinguished service to the community due to their enforcement of drunk driving laws.

Mayor Boonstra said thank you to Sergeant Mike Ragucci and Patrolman Kyle Ferreira and stated drinking and driving is volatile and dangerous, it's through enforcement of our drinking and driving laws that our roadways stay as safe as possible. The nomination of Sergeant Ragucci and Patrolman Ferreira was made by Police Chief Benjamin Fox for consideration by MADD for statewide recognition of the DWI enforcement recognition. Mayor Boonstra read into the record special recognition letters to both Sergeant Mike Ragucci and Patrolman Kyle Ferreira.

May 21, 2013

Sgt. Michael Ragucci
WYCKOFF POLICE DEPARTMENT
340 Franklin Avenue
Wyckoff NJ 07481

Dear Sgt. Ragucci:

The dangers and tragic results of Driving While Intoxicated have been discussed nationally for decades. Wyckoff has historically taken a strong stand against drunk drivers, and it is the enforcement of DWI laws by our Wyckoff Police officers that makes the greatest impact.

On behalf of the Wyckoff Township Committee and the citizens of our community, I thank you for your outstanding efforts that have made you a leader in the arrest of persons who have chosen to drive while intoxicated. Your commitment and concern for the safety of motorists on the roadways in Wyckoff reflect positively upon you and the service you provide to the community as a police officer.

A copy of this letter will be placed in your personnel file as further recognition of your professionalism. Again, I thank you for your dedication to your police responsibilities, and as always, stay safe.

Sincerely,

Rudolf E. Boonstra
Mayor

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May 21, 2013

Ptl. Kyle Ferreira
WYCKOFF POLICE DEPARTMENT
340 Franklin Avenue
Wyckoff NJ 07481

Dear Ptl. Ferreira:

The dangers and tragic results of Driving While Intoxicated have been discussed nationally for decades. Wyckoff has historically taken a strong stand against drunk drivers, and it is the enforcement of DWI laws by our Wyckoff Police officers that makes the greatest impact.

On behalf of the Wyckoff Township Committee and the citizens of our community, I thank you for your outstanding efforts that have made you a leader in the arrest of persons who have chosen to drive while intoxicated. Your commitment and concern for the safety of motorists on the roadways in Wyckoff reflect positively upon you and the service you provide to the community as a police officer.

A copy of this letter will be placed in your personnel file as further recognition of your professionalism. Again, I thank you for your dedication to your police responsibilities, and as always, stay safe.

Sincerely,

Rudolf E. Boonstra
Mayor

Committeeman Rooney stated that the Police Department, Fire Department and Ambulance Corps put their lives on the line every day helping our community. As the Police Commissioner and Wyckoff resident Committeeman Rooney thanked the police, ambulance corps and firefighters for all they do for Wyckoff.

Committeeman Rooney also announced a presentation to Wyckoff's Volunteer Ambulance and Volunteer Fire Department.

Committeeman Rooney recognized the volunteer Fire Department and the volunteer Ambulance Corps who put their lives on the line every day helping our community on behalf of the Township Committee and he was pleased the Township Committee would be presenting them with donations. The donations were made as a result of clothing and shoe recycling bin payments for clothing and shoe recycling donations. Mr. Rooney thanked everyone for all they do for Wyckoff. Mayor Boonstra presented a check in the amount of \$2,000.00 to the Wyckoff Ambulance Corp past Captain Joe DiVita and a check to the Wyckoff Volunteer Fire Department in the amount of \$4,000.00 to Fire Chief Lou Graglia and Assistant Fire Chief Tim Brock.

Approval of the following Township Committee Minutes:

Township Committee Work Session and Business Meeting Minutes from May 7, 2013 & Business Meeting Minutes from April 23, 2013

MOTION: CHRISTIE SECOND SCANLAN
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

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TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
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Consent Agenda

The Municipal Clerk read the following: "All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately".

Resolutions (Adoption of the following):

#13-157 Engineering Service Appointment for Paving a Portion of Newtown Road with Grant Funds

WHEREAS, the Township Committee adopted Resolution #13-05 appointing Dr. Stephen T. Boswell, PE as the Township's Consulting Engineer on 1/1/2013; and,

WHEREAS, a need exists to amend and supplement that resolution for Dr. Stephen T. Boswell to perform engineering services for the Township required as part of the NJDOT Trust Fund Grant to improve and pave a section of Newtown Road; and,

WHEREAS, the Township Committee has determined to appoint Dr. Stephen T. Boswell of Boswell Engineering as its Consulting Engineer because of his significant engineering experience with municipal engineering in New Jersey, his skill and engineering acumen as an engineer licensed to practice engineering in New Jersey and the practical, thorough and complete engineering advice he has rendered to the Township Committee in previous years; and,

WHEREAS, it is anticipated that the expenditures for this professional service will exceed the sum of \$17,500 in said calendar year, the Local Public Contracts Law requires the resolution

Authorizing award of contracts for Professional Services without competitive bidding, and the contract itself should be made available for public inspection; and,

WHEREAS, Dr. Boswell has completed and submitted a Business Entity Disclosure Certification which certifies that his business entity has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and the contract will prohibit each business entity from making any contributions (\$300 or more) through the term of the contract; and,

WHEREAS, the Township Committee awards the below listed one year contract in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available Funds indicating that adequate funds have been appropriated in Capital Ordinance #1712 and this contract is subject to and conditioned upon the Township Committee appropriating sufficient funds in the Capital Ordinance #1712 when adopted:

WHEREAS, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

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1. This resolution amends and supplements Resolution #2013-5;
2. The Consulting Engineer for the NJDOT Grant Project – Newtown Road:

Dr. Stephen T. Boswell, PE
Improvements to Newtown Road Project
Engineering Design & Construction Management -
\$39,500
3. The Township Committee Chairman and Clerk are hereby authorized and directed to execute contracts with Dr. Stephen T. Boswell, PE and to take all other steps necessary to carry this resolution into effect.
4. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which is an exception from competitive bidding “Professional Services” rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.
5. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.
6. The Township Clerk shall execute a public notice of said appointment in the official newspaper of the Township as required by law.

BE IT FURTHER RESOLVED, that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

#13-158 Payment of Bills

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members; and,

WHEREAS, the two (2) Committeemen acting as the Finance Committee recommend payment; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the proper officers of the Township be, and they are hereby authorized and directed to draw checks against the funds of the Township of Wyckoff in payment of such vouchers covered by checks no. 11446 – 11483 Payroll A/C, Direct Deposit Vouchers no. 1859 - 1918, checks no. 066197 – 166338 Claims

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A/C, check no. 2143 Dog Trust A/C, check no. 02260 Accutrack A/C, Claims Wire #130503 & 130504 and Voided Claims checks no. 066196 & 066281.

Listing of said checks is attached to the official minutes.

#13-159 Authorize Shared Service for Public Safety Answering Point Telephone System

WHEREAS, the Borough of Paramus and the Township of Wyckoff seek to enter into an Interlocal Agreement wherein the Borough of Paramus will provide telephone access to the "Public Safety Answering Point" (PSAP) service on behalf of the Township of Wyckoff; and,

WHEREAS, pursuant to N.J.S.A. 52:17C-1 et seq., all Municipalities of the State of New Jersey are required to provide telephonic access to an appropriate "PSAP" service; and,

WHEREAS, regionalized providing of such services is a concept specifically endorsed by the aforementioned statutory scheme; and,

WHEREAS, both of the parties to such an Agreement are authorize by law to enter into an agreement with one another to provide jointly fir any lawful service to and for the residents of the respective municipalities pursuant to the provisions of the "Interlocal Services Act) N.J.S.A. 40:8A-1 et seq.; and,

WHEREAS, the governing bodies of the Borough of Paramus and the Township of Wyckoff recognize that the implementation of an Interlocal Agreement to provide "PSAP" service, on a regionalized, cost-sharing basis is still in the best interest of the taxpayers of the respective municipalities.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee hereby authorizes the execution of a "PSAP" Interlocal Services Agreement with the Borough of Paramus for a period of one (1) year; and,

BE IT FURTHER RESOLVED, that the cost of same shall be in the amount of \$8,588.00 from January 1, 2013 through December 31, 2013; and,

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, hereby authorizes the execution of an Interlocal Agreement with the Borough of Paramus, subject to the approval of the Wyckoff Township Attorney; and,

BE IT FURTHER RESOLVED, that the Agreement shall take effect upon the execution of the Agreement and adoption of resolutions by both parties as provided by law; and,

BE IT FURTHER RESOLVED, that a copy of the Agreement be maintained on file and open to public inspection at the office of the Municipal Clerk and a copy shall be provided by the Municipal Clerk to the Police Chief and the Chief Financial Officer.

#13-C5 Closed Session – Personnel – NJSA 40:4-2(b)-6

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

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WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 40:4-2(b)-6 - Personnel

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on May 21, 2013 hereby authorize, that an Executive Session closed to the public shall be conducted on May 21, 2013, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

II **Motions**

- a. Authorize a temporary sign request from Royal Message located at 361 Clinton Avenue advertising a grand opening for ten (10) days May 23 through June 1.

III **Ordinances – (Introductions)**

#1714 - AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

WHEREAS, the Township of Wyckoff has made an application to the State of New Jersey Transportation Trust Fund Municipal Aid Formula Program to receive funds for the continued reconstruction of a section of Newtown Road, a municipal road in the Township of Wyckoff; and,

WHEREAS, the Township of Wyckoff has been advised it is the recipient of a grant in the amount of \$150,000.00 for reconstruction of a section of Newtown Road; and,

WHEREAS, the Township of Wyckoff, shall enter into a contract with the State of New Jersey Transportation Trust Fund Municipal Aid Formula Program to participate in the receipt of grant funds made available; and,

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with the improvement of a section of Newtown Road in the Township of Wyckoff with a New Jersey Department of Transportation Trust Fund Grant for \$150,000.00 and engineering design and construction inspection from the general capital improvement fund.

SECTION 2. The cost of implementing said improvements set forth in Section 1 shall be paid by the Township out of funds to be received specifically for said purpose through the State of New Jersey Transportation Trust Fund Municipal Aid Formula Program.

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SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in this ordinance is \$150,000.00.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the New Jersey Department of Transportation Trust Fund Grant shall, when received.

SECTION 5. It is hereby determined and stated that no Supplemental debt statement is required to be made and Signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this ordinance.

SECTION 6. This Ordinance shall take effect after publication thereof and final passage as required by law.

ORDINANCE #1715

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2013

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

SECTION 1. The rate of compensation of each officer and Town Hall employee of the Township of Wyckoff for the year 2013 whose compensation shall be on an annual basis within the range, and shall be paid semi-monthly, is as follows:

Township Administrator.....	up to \$135,492
Township Clerk.....	up to 33,516
Administrative Assistant.....	up to 45,168
Executive Administrative Assistant.....	up to 48,449
Special Projects Assistant	up to 17.68 per hour
CFO/Assist. Admin./Information Tech Officer.....	up to 118,096
Finance/Accounts Payable Clerk.....	up to 45,089
Payroll/Certifying Off./Dep. Tax Collector/ Tax Searcher/Sewer Utility Clerk.....	up to 54,824
Tax/Finance Clerk.....	up to 31,527
Tax Collector.....	up to 16,112
Tax Assessor.....	up to 64,689
Assessing Inspector(s) (part-time).....	up to 18.92 per hour
Recreation Director.....	up to 102,419
Recycling Center Attendant(s)(part-time).....	up to 11.04 per hour
Twp Engineer/Building Inspector.....	up to 127,140
Municipal Housing Liaison.....	up to 15,084

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Board and Commission secretary or staff attending night meetings shall receive \$45 per meeting up to three hours or \$55 per meeting up to four hours or \$75 per meeting over four hours or more.

Township Committee.....\$3,099

Six months service of a calendar year is required for consideration of a salary increase after hiring date.

SECTION 2. In addition to their annual salary, each officer and employee hired prior to January 1, 1994 shall receive longevity compensation computed at 2% of their annual salary for each five (5) years of service, to a maximum of 10% of their salary. Six months of a calendar year is required for one year of service for longevity calculation.

SECTION 3. Twelve (12) paid holidays are authorized for full time employees and specific part time employees equal to their daily regular hours of work, excluding seasonal employees.

SECTION 4. Annual vacation with pay is authorized for all full time employees on the following basis:

- a. During the first year of employment.....pro-rated with a 5 (five) day maximum
- b. During the second year thru eighth year.....10 working days/year
- c. During the ninth year thru thirteenth year.....15 working days/year
- d. During the fourteenth year.....16 working days/year
- e. During the fifteenth year.....17 working days/year
- f. During the sixteenth year.....18 working days/year
- g. During the seventeenth year.....19 working days/year
- h. During the eighteenth year.....20 working days/year
- i. During the nineteenth year.....23 working days/year
- j. During the twentieth year.....24 working days/year
- k. During the twenty first year and each year thereafter.. 25 working days/year

SECTION 5. All salaries and compensation provided for full time employees provided for herein shall be retroactive to January 1, 2013. All 2013 salaries and compensation for part time employees provided herein shall be retroactive to their employment anniversary date.

SECTION 6. In accordance with Chapter 78, all full time employees receiving health benefits will contribute the commensurate contribution amount as per P.L. 2011.

SECTION 7. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

SECTION 8. This ordinance shall take effect after final passage and publication as required by law.

Following is the vote on the Consent Agenda:

MOTION: ROONEY SECOND CHRISTIE

Committeeman Scanlan stated he will decline a Township Committee stipend.

CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

TOWNSHIP OF WYCKOFF
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IV Ordinance (Not on Consent Agenda)

ORDINANCE #1713

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF WYCKOFF, CHAPTER 146, "PARKS, PLAYGROUNDS AND RECREATIONAL AREAS", SECTION 146-4 "DEFINITIONS" TO ADD THE RUSSELL FARMS COMMUNITY PARK AND TO ESTABLISH A NEW SECTION, 146-37, "SMOKE FREE ZONES" AND TO RE-NUMBER THE REMAINING FOUR SECTIONS.

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Section 146-4 "Definitions" is supplemented and a new Section 146-37 "Smoke Free Zones" is established.

SECTION 1 - Definitions

RUSSELL FARMS COMMUNITY PARK

All the lands and premises located within the Township of Wyckoff being Lot 18.05, Block 333, as shown and designated on the current tax map of the Township of Wyckoff.

SECTION 2 - Except as hereby amended, all other sections of 146-4 shall remain in full force and effect.

SECTION 3 - 146-37 "Smoke Free Zones" is established.

It shall be unlawful for any person to smoke within the boundary of the parks, parklands, parkways, park areas or playgrounds defined in Section 146-4 of this chapter. To the extent possible, "Smoke Free Zone" signs shall be clearly, sufficiently and conspicuously posted at properties where smoking is prohibited by this chapter. The sign(s) shall have the words "Smoke Free Zone" in lettering that is not less than two inches in height and shall contain the international no smoking sign or symbol.

SECTION 4 - Enforcement is renumbered as 146-38.

SECTION 5 - Severability is renumbered as 146-39.

SECTION 6 - When effective is renumbered as 146-40.

SECTION 7 - This ordinance shall take effect upon final passage and publication according to law.

MOTION: _____ ROONEY _____ SECOND _____ CHRISTIE _____

Committeeman Rooney stated for the record that smoking should be banned. He understands the intent of the ordinance and that the ordinance has to be clear for enforcement purposes. Ordinance #1713 adds the Russell Farm Community

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Park property to the existing ordinance that bans smoking on municipal fields and parks that is currently not enforceable because there are no enforcement signs. Mr. Rooney told the committee that the signage necessary for enforcement of the non-smoking ordinance would cost the municipality \$1,000.00. As Finance Chair Committeeman Rooney said there are budgetary constraints, Committeeman Scanlan recommended a bulk purchase and raised the question of should the number of the ordinance be printed on the non-smoking signs. The Mayor said we always have to be cognizant of costs. Committeeman Jepsen said by default people know they cannot in smoke many places. An enforcement date of September 1st was agreed upon.

MOTION: ROONEY SECOND CHRISTIE
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

V Ordinance(Further Consideration/Public Hearings)

#1711 - AN ORDINANCE ENTITLED “AN ORDINANCE APPROPRIATING FUNDS FOR MAJOR VEHICLE REPAIRS AND REHABILITATION” AND APPROPRIATING FUNDS FOR SAID PURPOSE.

ORDINANCE
FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1711, entitled:

AN ORDINANCE ENTITLED “AN ORDINANCE APPROPRIATING FUNDS FOR MAJOR VEHICLE REPAIRS AND REHABILITATION” AND APPROPRIATING FUNDS FOR SAID PURPOSE.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN CHRISTIE: I move the Ordinance on second reading by Title only.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: CHRISTIE SECOND SCANLAN
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1711, and all persons who wish to be heard, please state your name and address before making your statement.

Mr. Jerry Getting, 629 Lawlins Road asked why the funds for vehicle repair are not included in the municipal budget. Committeeman Rooney explained that the funds are included in the municipal budget, capital account 1711 simply re-budgets the funds into a capital account sinking fund to have the ability to utilize the funds if needed. Administrator Shannon added that the use of a sinking fund for major repairs is a prudent practice to prevent the budgeting of appropriations from year to year if the funds are not needed for a major repair in a given year.

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COMMITTEEMAN CHRISTIE: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: _____ CHRISTIE _____ SECOND _____ SCANLAN _____
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1711 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN CHRISTIE: I move the resolution.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: _____ CHRISTIE _____ SECOND _____ SCANLAN _____
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

TOWNSHIP OF WYCKOFF

ORDINANCE #1711

AN ORDINANCE ENTITLED “AN ORDINANCE APPROPRIATING FUNDS FOR MAJOR VEHICLE REPAIRS AND REHABILITATION” AND APPROPRIATING FUNDS FOR SAID PURPOSE.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that:

SECTION 1. There is hereby allocated and appropriated the sum of \$20,000.00 for future field improvements and safety enhancements. Said amount of \$20,000.00 shall consist of an appropriation made in the 2013 Capital Improvement Fund in the 2013 Municipal Budget and designated as “Appropriation for major vehicle repairs and rehabilitation”. The total appropriation is \$20,000.00,

SECTION 2. Except as hereby amended, all other Sections of Chapter 155 shall remain in full force and effect.

SECTION 3. This Ordinance shall take effect upon final passage and publication according to law.

#1712 - AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$624,500 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

ORDINANCE

FINAL PASSAGE

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MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1712, entitled:

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$624,500 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN ROONEY: I move the Ordinance on second reading by Title only.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: ROONEY SECOND SCANLAN
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1712, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN ROONEY: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: ROONEY SECOND SCANLAN
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1712 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN ROONEY: I move the resolution.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: ROONEY SECOND SCANLAN
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

TOWNSHIP OF WYCKOFF

ORDINANCE #1712

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$624,500 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey as follows:

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Section 1. The improvements described in Section 3 of this ordinance are hereby authorized by the Township of Wyckoff, and there is hereby appropriated the sum of money herein stated as the appropriations made therefore and amounting to \$624,500.00.

Section 2. For the financing of said improvements, and to meet the cost therefore, there is hereby appropriated from the Capital Improvement Fund for the Township of Wyckoff, the said sum, being available by virtue of a provision included in the approved 2013 Municipal Budget.

Section 3. The improvements authorized and the appropriations therefore are for the purchase of Department of Public Works equipment, road resurfacing, engineering services for road and facility improvements, improvements to public buildings and facilities, purchase of safety equipment for firefighters, hose replacement, siren control upgrade and emergency traffic warning devices, emergency management response equipment and generator, park and recreation area enhancements and various Town Hall and Public Works complex improvements and various other capital improvements.

Section 4. This Ordinance shall take effect immediately upon final passage and publication according to law.

VI Meeting adjourned 9:00p.m.

Mayor Rudolf E. Boonstra

Joyce C. Santimauro
Municipal Clerk