

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, JUNE 3, 2013**

(Rev. 6/3/13)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
MONDAY, JUNE 3, 2013 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Rudolf E. Boonstra
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
MONDAY, JUNE 3, 2013 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro.
5. Roll call of the Township Committee
6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
7. Approve the promotion of Patrolman Kevin Kasak to the rank of Sergeant.

MOTION: _____ ROONEY _____ SECOND _____ CHRISTIE _____
 CHRISTIE YES JEPSEN YES ROONEY YES
 SCANLAN YES BOONSTRA YES

8. Municipal Clerk to administer Oath of Office to Sergeant Kasak.
9. Approval of the following Township Committee meeting minutes:

Township Committee Work Session Minutes from May 21, 2013

MOTION: _____ SCANLAN _____ SECOND _____ CHRISTIE _____
 CHRISTIE YES JEPSEN YES ROONEY YES
 SCANLAN YES BOONSTRA YES

10. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #13-160 Purchase of Police Cars from State Contract
- #13-161 Invoke Title 59 Plan & Design Defense Purchase of DPW Vehicle
- #13-162 Encourage Preparation for Hurricanes
- #13-163 Payment of Bills
- #13-164 Return of Certain Overpaid Taxes, Escrow Monies, Recreation Fees, etc.
- #13-166 Place to Place Liquor License Transfer – Pane e Vino
- #13-167 Establish Lien for Failure to Maintain Property at 632 Lawlins Road
- #13-168 Authorize June as National Safety Month

Following is the vote on the Consent Agenda:

MOTION: _____ SCANLAN _____ SECOND _____ ROONEY _____
 CHRISTIE YES JEPSEN YES ROONEY YES
 SCANLAN YES BOONSTRA YES

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Meeting Called To Order

Mayor Rudy Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Patrolman Kevin Kasak.

Invocation

The invocation was given by Reverend Andy Kadzban from Wyckoff Reformed Church.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Attendance

Township Committee Present: Mayor Rudolf E. Boonstra; Committee Present: Douglas J. Christie, Kevin J. Rooney, Brian D. Scanlan and Haakon C. Jepsen.

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

Meeting Open for Public Comment

The Township Committee voted unanimously to open the public portion of the meeting.

Mrs. Susan Winton, 80 Logan Lane came forward to address the Township Committee. Mrs. Winton read about Ordinance #1713 in a local paper that addresses adding Russell Farms Community Park to the township's smoke free zones. Mrs. Winton opined that people should be able to do what they want, if people want to smoke cigarettes and other people find it offensive then the non smokers should step away from the affected smoke filled area. Mrs. Winton said "the town does not own the outside and it's presumptuous adopting an ordinance forbidding outside smoking."

The Township Committee voted unanimously to close the public portion of the meeting.

Promotion of Patrolman Kevin Kasak to the rank of Sergeant

Township Committeeman Kevin Rooney stated how proud he is of the professional police officers serving the township and protecting residents. Committeemen Rooney said he and the Police Committee interviewed Patrolman Kasak a year ago and recently again. Committeeman Rooney thanked Patrolman Kasak for serving our public as a dispatcher and police officer and he thanked his family for attending his promotion to the position of police department sergeant.

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Police Chief Ben Fox said Sergeant Kasak began his employment with the Township of Wyckoff as a dispatcher in 2004. In November 2005 he was appointed as a probationary police officer and graduated from the Bergen County Police Academy in June 2006.

Sergeant Kasak currently is the officer in charge of School Crossing Guards and also the officer in charge of the police department vehicle maintenance and equipment. He is a certified Field Training Officer for new recruits, and also periodically serves in the bicycle patrol unit. He will be assigned as a patrol Sergeant in charge of a squad of officers.

A graduate of Bergen Catholic High School, Sgt. Kasak graduated Penn State University in 2004 with a BS degree in Crime, Law and Justice.

Sergeant Kasak resides in Waldwick with his wife Ashley, and their son Kellan and daughter Kendall.

Township Committee Vote to Promote Patrolman Kevin Kasak to the rank of Sergeant

MOTION: ROONEY SECOND CHRISTIE
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

The Mayor and Township Committee all congratulated Sergeant Kasak on his promotion

Oath of Office

Municipal Clerk Joyce C. Santimauro administered the Oath of Office to Sergeant Kasak.

Approval of the following Township Committee meeting minutes:

Township Committee Work Session Minutes from May 21, 2013

MOTION: SCANLAN SECOND CHRISTIE
CHRISTIE YES JEPSEN YES ROONEY YES
SCANLAN YES BOONSTRA YES

Mayor Boonstra asked the Municipal Clerk to remove Resolution #13-165 from the Consent Agenda and she complied.

Consent Agenda:

The Municipal Clerk read the following: "All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately".

Resolutions(Adoption of the Following):

#13-160 Purchase of Police Cars from State Contract

WHEREAS, the Township of Wyckoff has a fleet of police vehicles; and,

WHEREAS, a need exists to purchase two (2) replacement police vehicles; and,

WHEREAS, the Wyckoff Police Chief has recommended purchasing two (2) four (4) door Police Interceptor Sedans; and,

WHEREAS, the Chief of Police obtained price quotes from both the New Jersey

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State contract pricing and the Cranford Police Cooperative Pricing System and the Cranford Police Cooperative Pricing System offered the lowest responsible pricing; and

WHEREAS, a recommendation by the Township Administrator and Police Chief to purchase the aforementioned police vehicles from the Cranford Police Cooperative Pricing System Contract #12-01 (2013 year model police sedans).

WHEREAS, this resolution amends resolution 2013-146 adopted on April 23, 2013 and clarifies the precise name of vendor.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract is hereby awarded to the current Cranford Police Cooperative vendor, Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07962 for two (2) police vehicles totaling \$49,765.00.

#13-161 Invoke Title 59 Plan & Design Defense Purchase of DPW Vehicle

WHEREAS, the Township Committee of the Township of Wyckoff has awarded the purchase of a contract via Resolution 2012-235 for one (1) new 2014 Western Star Hook Lift truck from Hudson County Motors, Inc., P.O. Box 2611, Secaucus, NJ 07096; and,

WHEREAS, the vehicle has been received and is in service; and,

WHEREAS, before the payment of the DPW vehicle, training was provided by the vendor and the DPW staff completed the training; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Wyckoff, State of New Jersey that the governing body of the Township of Wyckoff approves and accepts the new condition of the one (1) 2014 Western Star Hook Lift truck, (VIN# 5KKAA VDV6E PFH95 92) purchased and delivered and that the Township Committee on behalf of the Township of Wyckoff, invokes Title 59 defenses; and,

BE IT FURTHER RESOLVED, that a copy of this resolution shall be placed in the paid purchase order file with a notation referring to the Resolution of Approval placed thereon.

#13-162 Encourage Preparation for Hurricanes

WHEREAS, June 1 is the beginning of Hurricane Preparedness Week in New Jersey; and

WHEREAS, we all know that New Jerseyans are stronger than any storm, however all New Jerseyans need to be vigilant and prepare for emergencies such as hurricanes, and

WHEREAS, the Federal Emergency Management Agency (FEMA) invites residents in all of New Jersey's 566 municipalities to take the EMERGENCY PREPAREDNESS PLEDGE by following the below steps:

1. **Know your risk:** Understand how hurricanes can affect you, your family, and your community. When you understand your risk, you know how important it is to prepare. Check the weather forecast regularly and sign up for local alerts from emergency management officials. Consider buying a National Oceanic Atmospheric Administration (NOAA) Weather Radio.

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2. **Take action:** Pledge to develop an emergency plan and practice how and where you will evacuate if instructed to do so by emergency management officials. Post your plan in your home where visitors can see it. Learn how to strengthen your home and business against hurricanes. You can access important safety tips on what to do before, during and after a hurricane by downloading FEMA's mobile app from www.fema.gov. Be sure you understand the National Hurricane Center warning and alerts.

- Wyckoff-nj.com click on Emergency Services for valuable information links available 24/7 to help you develop your home preparedness kit including "NJ Hurricane Survival guide"

3. **Set an Example:** Once you have pledged and taken action, set an example by talking to your family, friend, colleagues, and neighbors on what you have done to prepare for a potential storm and what steps they can take as well.

- Volunteer as a Community Emergency Response Team (CERT) to help your neighbors.

WHEREAS, the Township's Emergency Management Team lead by Police Lieutenant Charles VanDyk continues to prepare municipal agencies to respond to emergencies.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that National Hurricane Preparedness week is endorsed and the Township Committee recommends that all residents prepare an emergency preparedness kit for their home and neighbors.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution to the Wyckoff OEM Team, Public Works Manager Scott Fisher and the Bergen County and State of NJ office of Emergency Management.

#13-163 Payment of Bills

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members; and,

WHEREAS, the two (2) Committeemen acting as the Finance Committee recommend payment; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the proper officers of the Township be, and they are hereby authorized and directed to draw checks against the funds of the Township of Wyckoff in payment of such vouchers covered by checks no. 066340 – 066452 Claims A/C, check no. 2144 Dog Trust A/C and Voided checks no. 066339, 065485, 065494, 065528, 065556, 065557 & 065597.

Listing of said checks is attached to the official minutes.

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#13-164 Return of Certain Overpaid Taxes, Escrow Monies, Recreation Fees, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Beattie Padovano, LLC Trust, 50 Chestnut Ridge Road, Ste.208, Montvale, New Jersey 07645 – State Court Tax Reduction – Timothy & Tracy Stadinski, 392 Dartmouth Street – Block 480/Lot 6 - \$3,772.27

Beattie Padovano, LLC Trust, 50 Chestnut Ridge Road, Montvale, New Jersey 07645 – State Tax Court Reduction – Jon Anderson, 496 Weymouth Drive – Block 314/Lot 6 - \$3,042.85

Beattie Padovano, LLC Trust, 50 Chestnut Ridge Road, Montvale, New Jersey 07645 – State Tax Court Reduction – Diane Ulrich, 500 Weymouth Drive – Block 314/Lot 4 - \$2,154.71

Laurie Berger, 464 George Place, Wyckoff, New Jersey 07481 – State Tax Court Reduction – Block 346/Lot 61 - \$6,525.75

RECREATION:

Kim Weiss, 85 Van Blarcom Lane, Wyckoff, New Jersey 07481 – Soccer Refund - \$60.00

Dennis Coffey, 305 Cedar Hill Avenue, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$65.00

Samir Taneja, 620 Bridle Avenue, Wyckoff, New Jersey 07481 – Softball Refund - \$55.00

Belinda Fornasieri, 508 Carlton Road, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$130.00

Lee Tesser, 364 Harvey Court, Wyckoff, New Jersey 07481 – Soccer Refund - \$60.00

Michele Max, 6 Spencer Court, Wyckoff, New Jersey 07481 – Soccer Refund - \$60.00

#13-166 Place to Place Liquor License Transfer – Pane e Vino

WHEREAS, an application has been filed for a Place to Place transfer (including expansion of premises) and activation of the inactive status of Plenary Retail Consumption Liquor License Number 0270-33-008-004, issued to Aldo Cascio for the premises located at 397 Franklin Avenue, Wyckoff, New Jersey to 640 Wyckoff Avenue, Wyckoff, New Jersey (inactive license mailing address of 447 Weymouth Drive, Wyckoff, New Jersey) to become active on July 1, 2013; and,

WHEREAS, the submitted application form is complete in all respects, the transfer fee to the Township of Wyckoff of \$250.00 has been paid and the fee to the Alcoholic Beverage Control of \$200.00 has been paid, and the license has been properly renewed for the 2012-2013 license term; and,

WHEREAS, reports of the Police Department, Zoning Officer and Sanitarian regarding the Place to Place liquor license transfer are attached as if set forth at length; and,

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WHEREAS, a sketch of the licensed establishment located at 640 Wyckoff Avenue that includes outdoor dining & liquor service area as approved by the zoning enforcement officer is attached as if set forth at length; and,

WHEREAS, notarized copies of public notices published in The Record on May 20, 2013 and May 27, 2013 are attached as if set forth at length.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they hereby approve, the Place to Place Transfer of inactive Plenary Retail Consumption Liquor License Number 0270-33-008-004, from its former location at 397 Franklin Avenue, Wyckoff, New Jersey, to its new location at 640 Wyckoff Avenue, Wyckoff, New Jersey.

BE IT FURTHER RESOLVED, that the inactive status of Plenary Retail Consumption Liquor License Number 0270-33-008-004 become active on July 1, 2013 as indicated in the Place to Place Transfer application.

BE IT FURTHER RESOLVED, that the Municipal Clerk endorse the license certificate as follows: "This license, subject to all of its terms and conditions, is hereby transferred to premises located at 640 Wyckoff Avenue, Wyckoff, New Jersey and activated on July 1, 2013."

#13-167 Establish Lien for Failure to Maintain Property at 632 Lawlins Road

WHEREAS, the residential home and land at 632 Lawlins Road, Block 230/Lot 22 is owned by Alexander & S. & Edward Markisz; and,

WHEREAS, the Township Committee of the Township of Wyckoff has established a property maintenance code known as Chapter 152 of the Code of the Township of Wyckoff; and,

WHEREAS, all owners of property in the Township of Wyckoff are required to comply with the provisions in Chapter 152 of the Code of the Township of Wyckoff; and,

WHEREAS, adjacent property owners and neighbors have brought property maintenance violations to the attention of the Zoning Administrator and the Zoning Administrator has issued an abatement notice in compliance with Chapter 152 to the owner and mortgagee of 632 Lawlins Road. The Zoning Administrator has attempted to obtain compliance through letters, telephone calls and e-mails as detailed on the attached certification with the result that the owner and mortgagee has failed to abate the violations enumerated in the abatement notice; and,

WHEREAS, property owner has the duty to remove the violations after notice has been issued; and,

WHEREAS, the Zoning Administrator has filed a certification dated June 3, 2013 (attached as if set forth at length) in compliance with Chapter 152 which certifies the cost of \$2,125.00 as the verified charge to abate certain violations; and,

WHEREAS, the attached certificate with attachments is presented to the Township Committee for their examination and if found correct, to be charged against the lands upon which the violation existed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they have examined the certification dated June 3, 2013 from the Zoning Administrator and find it to be correct and cause the cost of \$2,125.00 to be charged against the

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land, namely Block 230/Lot 22, 632 Lawlins Road as a lien on the property for the cost to abate the property maintenance violation.

BE IT FURTHER RESOLVED, that the amount of \$2,125.00 charged shall become a lien upon such lands and shall be added to and become, in form, part of the taxes next to be assessed and levied upon Block 230, Lot 22, 632 Lawlins Road. This amount shall bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector and in the same manner as taxes.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution and certification to the property owner, the Wyckoff Tax Collector, and the Zoning Administrator.

#13-168 Authorize June as National Safety Month

WHEREAS, each year more than 20 million Americans suffer disabling injuries; and

WHEREAS, another 100,000 die from their injuries; and,

WHEREAS, these numbers can be reduced by promoting on and off-the-job safety and health to employees during National Safety Month and throughout the year; and

WHEREAS, the National Safety Council is aggressively urging businesses of all sizes to set high standards for safety within their organizations that include the safety and well-being of their employees, their employee’s families, as well as the communities in which their business operation; and

WHEREAS, this year’s National Safety Month theme, “Safety Starts with Me”, reflects the need for injury prevention awareness in the workplace, in our homes and communities, and on our roads and highways; and,

WHEREAS, the 2011 National Safety Council data reveal that home and community deaths are up 74%. According to the 2012 edition of the National Safety Council Injury Facts:

- Nine out of ten deaths occurred off the job.
- Nearly three-fourths of medically consulted injuries occurred off the job and,

WHEREAS, the national cost to businesses is more than \$200 billion in wages, productivity, medical expenses, insurance administration and costs for those uninsured; and

WHEREAS, this year’s campaign provides organizations with the information and tools needed to increase awareness of injury prevention every day, everywhere we go; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee recognizes June 2013 as “National Safety Month” in the Township of Wyckoff.

Following is the vote on the Consent Agenda:

MOTION: _____ SCANLAN _____ SECOND _____ ROONEY _____
 CHRISTIE YES JEPSEN YES ROONEY YES
 SCANLAN YES BOONSTRA YES

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II Resolution (Not on consent Agenda)

#13-165 Authorize Purchase of Fire Apparatus

WHEREAS, the Township of Wyckoff has a pumper which is thirty (30) years old and the Fire Chief has recommended the purchase of an apparatus to replace it; and,

WHEREAS, the Wyckoff Volunteer Fire Department has studied and evaluated fire apparatus to specify an apparatus of heavy duty construction and materials to provide reliable and constant service for a useful life of service of thirty (30) consecutive plus years; and,

WHEREAS, the Township Committee approved the specifications and authorized public advertised competitive bidding on 5/7/13; and,

WHEREAS, a legal advertisement soliciting competitive bids was published in the Ridgewood News on 5/10/13, posted on the Township’s website, www.wyckoff-nj.com easily accessed from the homepage from the quik link “bids and jobs; and,

WHEREAS, in order to encourage competition, the advertisement period was increased from the legal requirement of ten (10) calendar days to twenty-two (22) calendar days; and,

WHEREAS, the Township Administrator, Fire Chief and members of the Fire Truck Specification Development Committee have all completed an ethics disclosure checklist indicating they do not have a conflict of interest that would disqualify themselves from participating on the project team working on this procurement; and,

WHEREAS, five (5) vendors requested and were provided with specifications at no cost; and,

WHEREAS, on 5/31/13 at 11:00 a.m. one (1) bid from the below listed vendor was received, publicly opened and the contents announced:

<u>VENDOR</u>	<u>BID PRICE</u>
Campbell Supply Co. LLC 145 Talmadge Road Suite 8 PO Box 266 Edison , NJ 08818-0266	\$584,223.00

WHEREAS, the Fire Chief and the Project Team have evaluated the bid and recommends an award to the lowest responsive and responsible bidder as detailed on a memo dated 6/2/13, attached as if set forth at length; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur with the award recommendation; and,

WHEREAS, the Chief Financial Officer of the Township of Wyckoff has provided a certification indicating that available funds exist in Capital Ordinance #1710 for this procurement.

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract amounting to \$584,223.00 for the manufacture and delivery of the precise custom fire apparatus specified by the Township of Wyckoff with heavy duty components and manufactured for reliable consistent use over a useful life of thirty (30) consecutive plus years is hereby awarded to:
Campbell Supply Co. LLC, 145 Talmadge Road, Suite 8, PO Box 266, Edison , NJ 08818-0266

BE IT FURTHER RESOLVED, that the Township Administrator is authorized to issue a Purchase Order contract upon receipt of a performance bond.

MOTION: ROONEY SECOND SCANLAN
CHRISTIE ABSTAIN JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

III Ordinances (Further Consideration/Public Hearings)

TABLED

#1713 - AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF WYCKOFF, CHAPTER 146, "PARKS, PLAYGROUNDS AND RECREATIONAL AREAS", SECTION 146-4 "DEFINITIONS" TO ADD THE RUSSELL FARMS COMMUNITY PARK AND TO ESTABLISH A NEW SECTION, 146-37, "SMOKE FREE ZONES" AND TO RE-NUMBER THE REMAINING FOUR SECTIONS.

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1713, entitled:

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF WYCKOFF, CHAPTER 146, "PARKS, PLAYGROUNDS AND RECREATIONAL AREAS", SECTION 146-4 "DEFINITIONS" TO ADD THE RUSSELL FARMS COMMUNITY PARK AND TO ESTABLISH A NEW SECTION, 146-37, "SMOKE FREE ZONES" AND TO RE-NUMBER THE REMAINING FOUR SECTIONS.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN SCANLAN: I move the Ordinance on second reading by Title only.

COMMITTEEMAN CHRISTIE: Seconded.

CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

Mayor Boonstra asked the Township Committee to discuss Ordinance #1713. Committeeman Jepsen said he is apprehensive about this ordinance because enforcement of the ordinance would put an unjustified burden on our taxpaying residents. Mr. Jepsen said he does not smoke, he questioned the school properties and playgrounds as they relate to smoking around children and enforcement; he questioned the extent of smoking throughout the rest of the community.

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The Township Administrator Robert Shannon explained that the Board of Education adopts policies the way the municipality adopts ordinances, the school board has a policy prohibiting smoking on school property. The initial ordinance and this amendment #1713 include the prohibition of smoking on school properties and therefore enforcement is possible.

Committeeman Rooney asked about an applicable section of this ordinance that would include private schools in town. Township Attorney Robert Landel said that the ordinance includes parks, playgrounds and schools; all school property is public property.

Committeeman Jepsen questioned the open air for instance in the municipal complex that is included in ordinance #1713 and would like to find other solutions and clarity to this situation. Why was the Zabriskie house included and not the Larkin House?

Committeeman Scanlan felt that ordinance #1713 defined the parks and felt that the Larkin House Park should be designated as parkland and be included in Ordinance #1713. People have the right to walk through the Gardens of Wyckoff or Community Park or be on a field and not breathe smoke in the air from a person smoking. We can arrive at a compromise.

Committeeman Jepsen wants the ordinance to be comprehensive for everyone and to affect the culture without infringing on everyone else's rights. Committeeman Rooney expressed a concern with the practical enforcement of the ordinance.

Mayor Rooney said that Ordinance #1713 is tabled and requires further study.

#1714 - AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1714, entitled:

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN SCANLAN: I move the Ordinance on second reading by Title only.

COMMITTEEMAN CHRISTIE: Seconded.

MOTION: SCANLAN SECOND CHRISTIE
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1714, and all persons who wish to be heard, please state your name and

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address before making your statement.

COMMITTEEMAN SCANLAN: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN CHRISTIE: Seconded.

MOTION: SCANLAN SECOND CHRISTIE
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1714 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN SCANLAN: I move the resolution.

COMMITTEEMAN CHRISTIE: Seconded.

MOTION: SCANLAN SECOND CHRISTIE
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

#1714 - AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

WHEREAS, the Township of Wyckoff has made an application to the State of New Jersey Transportation Trust Fund Municipal Aid Formula Program to receive funds for the continued reconstruction of a section of Newtown Road, a municipal road in the Township of Wyckoff; and,

WHEREAS, the Township of Wyckoff has been advised it is the recipient of a grant in the amount of \$150,000.00 for reconstruction of a section of Newtown Road; and,

WHEREAS, the Township of Wyckoff, shall enter into a contract with the State of New Jersey Transportation Trust Fund Municipal Aid Formula Program to participate in the receipt of grant funds made available; and,

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with the improvement of a section of Newtown Road in the Township of Wyckoff with a New Jersey Department of Transportation Trust Fund Grant for \$150,000.00 and engineering design and construction inspection from the general capital improvement fund.

SECTION 2. The cost of implementing said improvements set forth in Section 1 shall be paid by the Township out of funds to be received specifically for said purpose through the State of New Jersey Transportation Trust Fund Municipal Aid Formula Program.

SECTION 3. It is hereby determined and stated:

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- a. Said purpose is not a current expense. The same is an improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in this ordinance is \$150,000.00.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the New Jersey Department of Transportation Trust Fund Grant shall, when received.

SECTION 5. It is hereby determined and stated that no Supplemental debt statement is required to be made and Signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this ordinance.

SECTION 6. This Ordinance shall take effect after publication thereof and final passage as required by law.

#1715 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2013

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1715, entitled:

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2013

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN ROONEY: I move the Ordinance on second reading by Title only.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: ROONEY SECOND SCANLAN
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No.

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1715, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN ROONEY: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: _____ ROONEY _____ SECOND _____ SCANLAN _____
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1715 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN ROONEY: I move the resolution.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: _____ ROONEY _____ SECOND _____ SCANLAN _____
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES
BOONSTRA YES

ORDINANCE #1715

#1715 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2013

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

SECTION 1. The rate of compensation of each officer and Town Hall employee of the Township of Wyckoff for the year 2013 whose compensation shall be on an annual basis within the range, and shall be paid semi-monthly, is as follows:

- Township Administrator.....up to \$135,492
- Township Clerk.....up to 33,516
- Administrative Assistant.....up to 45,168
- Executive Administrative Assistant.....up to 48,449
- Special Projects Assistantup to 17.68 per hour
- CFO/Assist. Admin./Information Tech Officer.....up to 118,096
- Finance/Accounts Payable Clerk.....up to 45,089
- Payroll/Certifying Off./Dep. Tax Collector/
- Tax Searcher/Sewer Utility Clerk.....up to 54,824
- Tax/Finance Clerk.....up to 31,527
- Tax Collector.....up to 16,112
- Tax Assessor.....up to 64,689
- Assessing Inspector(s) (part-time).....up to 18.92 per hour
- Recreation Director.....up to 102,419
- Recycling Center Attendant(s)(part-time).....up to 11.04 per hour
- Twp Engineer/Building Inspector.....up to 127,140
- Municipal Housing Liaison.....up to 15,084

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Construction Code Officer/Bldg Subcode Officer...up to 81,326
Plumbing Subcode Official.....up to 21,818
Elevator Subcode Official.....up to 5,961
Fire Subcode Official.....up to 15,066
Zoning Enf./Prop Maint. Officer/Fire Marshal.....up to 60,374
Court Administrator.....up to 41,856
Municipal Magistrate.....up to 17,261
Violations Clrk/Dep.Crt Admin./Off. Clrk.....up to 13.44 per hour
Recreation Secyup to 44,957
Affordable Housing/Planning Bd./Zoning Bd Secy...up to 45,840
Office Clerk/Secretary/Deputy Registrar(fulltime)....up to 43,664
Office Clerk/Tax Assessor Secretary.....up to 39,078
Office Clerk/Secy/Tech. Assist (part-time)....up to 20.08 per hour
Clerical Assistants (part-time).....up to 13.31 per hour
Technical Assistant/Office Clerk/Secy.....up to 38,969
Chief of Police.....up to 152,162
Full Time Civilian Police Dispatcher(s).....up to 42,691
Sr. Civilian Police /Administrative Dispatcher..... up to 60,921
New Milford CFO Interlocal Service Agreement.....\$12,750

Other Part Time/Police/Seasonal Personnel

Part-time/Per Diem Civilian Police Dispatcher(s).up to 17.70 per hour
Special Police Officer - Class 1.....up to 22.06 per hour
Special Police Officer - Class 2.....up to 22.62 per hour
School Crossing Guard(s).....up to 18.49 per hour
Court Baliff ..up to 16.79 per hour not to exceed\$2,400 annually
Police Matronup to 16.32 per hour
Bldgs & Grounds Laborer(s).....up to 14.14 per hour
DPW Seasonal Laborer(s).....up to 14.14 per hour

Recreation Assistants:

Adult Basketball Director.....up to \$900 per season
Clinic Assistants.....up to 7.00 per hour
Cheerleading Trainers.....(per team) up to \$200 per season
Field Maintenance..... up to \$10.00 per soccer & football field
up to \$15.00 per layout
up to \$ 5.25 per baseball field
Hall Monitors.....up to 5.00 per hour
Office Employees.....up to 8.50 per hour
Program Directors/Clinic Directors.....up to \$500 per season
Referee/Umpire Director.....up to \$525 per season
Summer Camp Assistants.....up to 9.15 per hour
Summer Camp Directors.....up to 21.00 per hour
Tennis Shed Attendants.....up to 5.50 per hour

Officials & Umpires:

Baseball and Softball (Rec).....up to 22.00 per game
Home Plate Assignment.....up to 5.00 per game
Baseball (Traveling) & Womans softball.....up to 60.00 per game
Basketball.....up to 25.00 per game
Soccer.....up to 50.00 per game
League Mandated Official.....up to 80.00 per game
Scorekeeper.....up to 7.00 per game
Single Official performing a 2 Official
Game.....up to 10.00 per game
Roller Hockey Referee.....up to 60.00 per game

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Board and Commission secretary or staff attending night meetings shall receive \$45 per meeting up to three hours or \$55 per meeting up to four hours or \$75 per meeting over four hours or more.

Township Committee.....\$3,099

Six months service of a calendar year is required for consideration of a salary increase after hiring date.

SECTION 2. In addition to their annual salary, each officer and employee hired prior to January 1, 1994 shall receive longevity compensation computed at 2% of their annual salary for each five (5) years of service, to a maximum of 10% of their salary. Six months of a calendar year is required for one year of service for longevity calculation.

SECTION 3. Twelve (12) paid holidays are authorized for full time employees and specific part time employees equal to their daily regular hours of work, excluding seasonal employees.

SECTION 4. Annual vacation with pay is authorized for all full time employees on the following basis:

- a. During the first year of employment.....pro-rated with a 5 (five)day maximum
- b. During the second year thru eighth year.....10 working days/year
- c. During the ninth year thru thirteenth year.....15 working days/year
- d. During the fourteenth year.....16 working days/year
- e. During the fifteenth year.....17 working days/year
- f. During the sixteenth year.....18 working days/year
- g. During the seventeenth year.....19 working days/year
- h. During the eighteenth year.....20 working days/year
- i. During the nineteenth year.....23 working days/year
- j. During the twentieth year.....24 working days/year
- k. During the twenty first year
and each year thereafter.....25 working days/year

SECTION 5. All salaries and compensation provided for full time employees provided for herein shall be retroactive to January 1, 2013. All 2013 salaries and compensation for part time employees provided herein shall be retroactive to their employment anniversary date.

SECTION 6. In accordance with Chapter 78, all full time employees receiving health benefits will contribute the commensurate contribution amount as per P.L. 2011.

SECTION 7. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

SECTION 8. This ordinance shall take effect after final passage and publication as required by law.

IV Meeting adjourned 9:35 pm.

Mayor Rudolf E. Boonstra

Joyce C. Santimauro
Municipal Clerk

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