TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 15, 2014 – 7:30 P.M.
SECOND FLOOR MUNICIPAL COURT ROOM
WEDNESDAY, JANUARY 1, 2015 – 11:00 A.M.

1. Announcement by Township Committee Chairman Douglas J. Christie that this is a continuation of the December 15, 2014 meeting, and as such, will be conducted according to the "Open Public Meetings Act" statement read at that meeting.

2. Roll call of the Township Committee

3. Approval of the following Township Committee minutes:

   Township Committee Work Session and Regular Meeting Minutes from December 15, 2014

MOTION: ROONEY SECOND CHRISTIE
CHRISTIE yes JEPSEN yes ROONEY yes SCANLAN abstain
BOONSTRA yes

4. Continuation of Consent Agenda

I. Resolutions (Continued)

#14-299	Award lowest unit price contracts for WOLF Cooperative Pricing Bid – Recreation Equipment
#14-300	Invoke Title 59 Plan & Design Immunity
#14-301	Close Completed Capital Grant Receivables and Authorizations
#14-302	Release of Closed Session Minutes
#14-303	Establish Lien – 632 Lawlins Road

Vote on Consent Agenda:

MOTION: CHRISTIE SECOND ROONEY
CHRISTIE yes JEPSEN yes ROONEY yes SCANLAN yes
BOONSTRA yes

5. Township Attorney Report

6. Administrator's report

7. Mayor Douglas J. Christie (outgoing chairman) remarks.

8. Adjournment.

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 15, 2014 – 7:30 P.M.
SECOND FLOOR MUNICIPAL COURT ROOM
WEDNESDAY, JANUARY 1, 2015 – 11:00 A.M.

Announcement by Township Committee Chairman Douglas J. Christie that this is a continuation of the December 15, 2014 meeting and as such, will be conducted according to the "Open Public Meetings Act" statement read at that meeting.

Present: Mayor Douglas J. Christie, Committeemen Kevin J. Rooney, Haakon C. Jepsen, Brian D. Scanlan and Rudolf E. Boonstra
Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Approval of Minutes:

Township Committee Work Session and Regular Meeting Minutes for December 15, 2014:

MOTION: ROONEY SECOND JEPSEN
BOONSTRA yes CHRISTIE yes ROONEY yes SCANLAN abstain
JEPSEN yes

Continuation of Consent Agenda:

Resolutions: (Continued)

#14-299 Award lowest unit price contracts for WOLF Cooperative Pricing Bid – Recreation Equipment

WHEREAS, the Township of Wyckoff has a need to purchase a variety of recreational supplies and equipment throughout the year for the myriad of recreation programs provided to Wyckoff residents; and,

WHEREAS, the Township Committee has determined it to be most cost effective to establish unit prices for equipment and supplies to purchase throughout the calendar year; and,

WHEREAS, the Township of Wyckoff is the Lead Agency for Cooperative Pricing System Number 176-WCGCPS-WOLF Group; and,

WHEREAS, this competitively bid procurement combines the purchasing volume for the WOLF Group and as such this procurement establishes unit prices for system members (Franklin Lakes, Oakland and Wyckoff); and,

WHEREAS, a notice of bid specification availability was posted on November 21, 2014 on the Township's website, www.wyckoff-nj.com under "Bids & Jobs" easily accessed from the Home Page; and,

WHEREAS, an advertisement for bid was published in the November 21, 2014 issue of the Ridgewood News; and,

WHEREAS, bids were publicly opened and their contents read aloud on December 16, 2014 at 11:00 a.m. with the bid prices listed on the bid spread sheet reflecting the bid prices that is attached as if set forth at length; and,

WHEREAS, following is a list of the vendors which provided the lowest responsive and responsible bids for individual unit prices on the items listed as recommended for an award by the Wyckoff Recreation Director; and,

TOWNSHIP OF WYCKOFF
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WEDNESDAY, JANUARY 1, 2015 – 11:00 A.M.

Bidder #1
All-Nu Trophy & Screen Printing Co.
243 Teaneck Road
Ridgefield Park, NJ 07660

Item #'s: 1 Adult, 1 Adult XXL, 1 Adult 3XL, 1 Youth, 2 Adult, 2 Adult XXL, 2 Adult 3XL,
2 Youth, 3 Adult, 3 Adult XXL, 4 Adult, 4 Adult XXL, 4 Adult 3XL, 4 Youth, 5 Adult,
5 Adult XXL, 5 Adult 3XL, 5 Youth, 11 Adult, 11 Youth, 14, 21 Adult, 21 Adult XXL,
21 Adult 3XL, 21 Youth, 22 Adult, 22 Adult XXL, 22 Adult 3XL, 22 Youth, 24 Adult,
24 Adult XXL, 24 Adult 3XL, 25 Adult, 25 Adult XXL, 25 Adult 3XL, 26 Adult,
26 Adult XXL, 26 Adult 3XL, 26 Youth, 27 Adult, 27 Youth, 29 Adult, 30 Adult,
30 Adult XXL, 30 Adult 3XL, 31 Adult, 31 Adult XXL, 31 Adult 3XL, 32 Adult,
32 Adult XXL, 32 Adult 3XL, 34 Adult, 36, 72, 74, 82, 105, 107, 121, 128, 131, 146 Adult, 146
Inter, 146 Youth, 149, 159, 168, 169, 170, 171, 182, 195, 196, 197, 198, 200, 201, 202, 203, 204, 211.

Total #'s: 82
Potential Amount: $111,388.21

Bidder # 2
BSN Sports
dba U.S. Games
P. O. Box 49
Jenkintown, PA 19046

Item #'s: 12, 13, 28 Adult, 28 Youth, 41, 42, 43, 44, 45, 54, 55, 56, 57, 58, 59, 61, 73 (Y),
73 (O), 79 B, 83, 89 A, 89 B, 94, 95, 96, 98, 100, 108, 109, 116, 117, 119, 120,
122 A, 123 A, 123 B, 126 A, 126 B, 132, 136, 138, 143 A, 143 B, 143 C, 143 D, 143 E, 147, 148 Adult,
148 Youth, 154, 155, 156, 160, 167, 172, 178 Adult, 183, 189 Junior, 189 Senior, 209 A,
209 B, 209 C, 227, 228.

Total #'s: 64
Potential Amount: $48,661.20

Bidder #3
Metuchen Center, Inc.
dba Garden State Tees
10-12 Embroidery Street
Sayreville, NJ 08872

Item #'s : 6 Youth, 6 Adult, 7 Adult, 7 Youth, 20 Adult, 20 Intermediate, 20 Youth, 23 Adult, 23 Adult XXL, 23 Adult 3XL, 23 Youth, 46, 47, 48, 49, 50, 51, 52, 53, 60, 62, 64, 65, 67, 68, 69, 70, 71, 75, 76, 77, 81, 84, 85, 86, 87, 88 A, 90, 91, 92, 93, 97 A, 97 B, 99, 110, 111 A,

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
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111 B, 111 C, 111 D, 111 E, 111 F, 112 A, 112 B, 112 C, 112 D, 112 E, 112 F, 115, 118, 124, 127 Interm, 127 Large, 129, 134, 135, 139 A, 139 B, 139 C, 140 A, 140 B, 140 C, 143 F,
143 G, 144 Adult, 144 Youth, 145 Adult, 145 Youth, 150 A, 150 B, 150 C, 151 A, 151 B,
151 C, 152 A, 152 B, 153 A, 153 B, 161, 162, 163, 164, 165, 173, 174 Youth, 175, 176 Youth, 177, 178 Youth, 179, 180 A, 180 B, 181, 184, 185, 186, 187 Youth, 187 Inter, 187 Adult, 188, 190 Junior, 190 Senior, 193, 194, 205 Adult, 205 Youth, 206, 213, 214, 215, 219.

Total #'s: 120
Potential Amount: $87,770.12

Bidder #4
EJG Sports LLC
125 Passaic Avenue
Hasbrouck Height, NJ 07604

Item #'s: 8 Adult, 8 Youth, 9 Adult, 9 Youth, 19 Adult, 19 Youth, 38.

Total #'s: 7
Potential Amount: $11,110.10

Bidder # 5
Medco Supply Co.
500 Fillmore Avenue
Tonawanda, NY 14150

Item #'s: 212, 216, 217, 218, 220, 221, 222, 223, 224, 225, 226.

Total #"s: 11
Potential Amount: $413.01

Bidder # 6
Riddell
dba All American
669 Sugar Lane
Elyria, OH 44035

Item #'s: 15, 16 Adult, 16 Youth, 17 Adult, 17 Youth, 33 Adult, 33 Adult XXL, 33 Adult 3XL, 78 A, 78 B, 80, 88 C, 142 XL, 142 L, 142, M, 142 S, 142 XS.

Total #'s: 17

Potential Amount: $10,033.20

Bidder # 7
Lids Team Sports,
dba: Anaconda Sports
85 Katrine Lane
Lake Katrine, NY 12449

Item #'s: 10 Adult, 10 Youth, 18 Adult, 18 Youth, 35, 37, 39, 40, 63, 78 C, 79 A, 79 C, 88 B, 89 C, 101, 102, 113, 114 Adult, 114 Youth, 133, 141.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
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Total #'s: 21
Potential Amount: $8,496,03

Bidder # 8
Pioneer Manufacturing Corp.
4529 Industrial Pkwy.
Cleveland, OH 44135-4505

Item #'s: 125 A, 125 B, 125 C, 137, 207, 208.

Total #'s: 6
Potential Amount: $25,389.00

Bidder # 9
S & S Worldwide
75 Mill Street
Colchester, CT 06415

Item #'s: 66, 103, 104, 106, 157, 158, 166, 191 A, 191 B, 191 C,192 Junior, 192 Senior, 210.

Total #'s: 13
Potential Amount: $4,626.32

These recommendations are presented on the basis of the low bid net unit price, except for:

Bid #:	**Exception:**
1 Adult 3XL	*awarded to low bidder on other sizes for matching consistency
4 Adult XXL	*awarded to low bidder on other sizes for matching consistency
4 Adult 3XL	*awarded to low bidder on other sizes for matching consistency
5 Adult XXL	*awarded to low bidder on other sizes for matching consistency
5 Adult 3XL	*awarded to low bidder on other sizes for matching consistency
7 Adult	*Tie broken by greater geographical distance from Wyckoff and winning bidder won smaller sizes for matching consistency
10 Adult	*Tie broken by greater geographical distance from Wyckoff
10 Youth	*Tie broken by greater geographical distance from Wyckoff
21 Youth	*not awarded to lowest bidder as specific brand is required
41	*not awarded to lowest bidder as specific brand is required

TOWNSHIP OF WYCKOFF
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43	*not awarded to lowest bidder as specific brand is required

44	*not awarded to lowest bidder as specific brand is required
45	*not awarded to lowest bidder as specific brand is required
49	*not awarded to lowest bidder as specific brand is required
51	*not awarded to lowest bidder as specific brand is required
66	*substitute accepted for lowest bidder
68	*not awarded to lowest bidder as specific brand is required
102	*not awarded to lowest bidder as specific brand is required
114 Adult	*Tie broken by greater geographical distance from Wyckoff
115	*not awarded to lowest bidder as specific brand is required
117	*not awarded to lowest bidder as specific brand is required
135	*not awarded to lowest bidder as specific brand is required
136	*substitute accepted
145 Adult	*not awarded to lowest bidder as specific brand is required
145 Youth	*not awarded to lowest bidder as specific brand is required
148 Youth	*awarded to low bidder on other sizes for matching consistency
150 B	*not awarded to lowest bidder as specific brand is required
151 A	*not awarded to lowest bidder as specific brand is required
151 B	*not awarded to lowest bidder as specific brand is required
151 C	*not awarded to lowest bidder as specific brand is required
157	*Tie broken by greater geographical distance from Wyckoff
182	*not awarded to lowest bidder as specific brand is required

TOWNSHIP OF WYCKOFF
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206	*Tie broken by greater geographical distance from Wyckoff

WHEREAS, the Chief Financial Officer, in accordance with NJAC 5:30-5.5(d)ii, has executed a Certificate of Availability duly approved by the Township Attorney indicating that adequate funds have been appropriated under the line item entities "Recreation – Other Expanse" of the 2015 Temporary Municipal Budget, which will be adopted pursuant to the local budget law, for payments required under said contract, a copy of said Certificate of Availability is attached hereto and made a part hereof as though set forth herein at length; and

WHEREAS, items 1A though I of Section 1 of the bid specification are referenced and applicable to this award authorization for the Township of Wyckoff as lead agency and the Borough of Franklin Lakes and the Borough of Oakland as participating members of this Cooperative Pricing System Procurement who shall be issuing their own purchase orders; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that they do hereby award nine (9) contracts to the vendors for the individual bid unit items that they bid the lowest responsive and responsible individual bid unit prices in accordance with the Recreation Director's December 19, 2014 recommendation attached as if set forth at length.

BE IT FURTHER RESOLVED that the Recreation Director shall purchase the estimated recreation items at the awarded unit prices only and only those items required for the 2015 program. The Recreation Director shall meet periodically throughout the year with the Recreation Directors of Franklin Lakes and Oakland to order common items, separately but at the same time for purchasing efficiencies.

BE IT FURTHER RESOLVED that the Municipal Clerk shall mail a certified copy of this resolution to the Franklin Lakes and Oakland Municipal Administrators for their use in performing these separate procurements.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN APPROPRIATED IN THE 2015 TEMPORARY AND ANNUAL BUDGET ACCOUNT #15-01-28-370-065.

DIANA McLEOD
CHIEF FINANCIAL OFFICER

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 15, 2014 – 7:30 P.M.
SECOND FLOOR MUNICIPAL COURT ROOM
WEDNESDAY, JANUARY 1, 2015 – 11:00 A.M.

#14-300 Invoke Title 59 Plan & Design Immunity

WHEREAS, the Township Committee of the Township of Wyckoff awarded a contract after advertised competitive sealed bidding via resolution 2014-206 for the purchase of a new never been used before 2014 mason style dump truck from Route 23 Automall, LLC 1301 Route 23, Butler, NJ 07405; and

WHEREAS, the mason style dump truck has been received, inspected and is in service;

WHEREAS, before issuing a purchase order alternate items were selected and approved by the Township Committee which are reflected on the original purchase order from the specification. The vendor has provided a notarized certification that the apparatus has been manufactured in accordance with the bid specification; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the governing body of the Township of Wyckoff approves the final "as built" condition of the mason style dump truck as approved through Resolution #2014-206 and manufactured and delivered by Route 23 Automall, LLC, 1301 Route 23, Butler, NJ 07405; and that the Township Committee invokes title 59 defenses.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be placed in the bid file together with one (1) copy of the successful vendor's bid with a notation referring to the resolution of approval placed thereon.

#14-301 Close Completed Capital Grant Receivables and Authorizations

WHEREAS, certain Grant Receivables and Grant Reserves for prior years remain legislative grants programs now completed and closed; and,

WHEREAS, the CFO and Municipal Accountant have reviewed and audited the accounts and state that all monies have been received from the NJDOT and the accounts are considered closed; and,

WHEREAS, the 2013 Annual Audits have been completed and the final balances of Ordnance 1714 NJDOT Newtown Road Grant Receivables and Authorizations have been verified and closed,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to cancel the following dedicated balances of NJDOT Newtown Road Reconstruction Ordinance 1714 as follows:

Ordinance 1714 - 2013 NJDOT Newtown Road Reconstruction Receivable $182.82
2013 NJDOT Newtown Road Reconstruction Authorization $182.82

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 15, 2014 – 7:30 P.M.
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WEDNESDAY, JANUARY 1, 2015 – 11:00 A.M.

#14-302 Release Closed Session Minutes

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

Resolution	Date
#2014-C6	October 21, 2014
#2014-C5c	October 7, 2014
#2014-C7b	November 3, 2014
#2014-C4	September 16, 2014
#2014-C3B	May 20, 2014
#2014-C2B	May 6, 2014
#2014-C2C	May 6, 2014
#2014-C1,A	April 1, 2014
#2014-C1,B	April 1, 2014
#2013-C8	October 1, 2013
#2012-C11	July 17, 2012

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #14-C6

****

INTRODUCED: Rooney **SECONDED:** Scanlan

MEETING DATE: October 21, 2014 **REFERENCE: Closed Session**

VOTE: BOONSTRA ✓ **JEPSEN** ✓ **ROONEY** ✓ **SCANLAN** ✓ **CHRISTIE** ✓

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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12 (7) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on October 21, 2014 hereby authorize, that an Executive Session closed to the public shall be conducted on October 21, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2014-C6
NJSA 10:4-12b (7)
Contract Negotiations – YMCA Lease

10-21-14

Present: Douglas J. Christie, Mayor; Kevin J. Rooney, Deputy Mayor; Township Committeemen: Rudolph Boonstra, Haakon Jepsen and Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

8:35 PM

Deputy Mayor Kevin Rooney reported that he met with the YMCA representatives regarding the summary of the bid results obtained by the YMCA for the work to construct the artificial turf fields at Pulis Field. The Township Committee previously agreed to pay for the improvement of Charles Avenue from the right-of-way line to West Main Street. However, the YMCA agreed to pay for certain improvements including the conduit and stanchion bases for the future construction of outdoor sports lighting. This work was left out of the YMCA request for bids. The YMCA also did not include in their bidding document bringing the electric onto the site to the area of the concession stand and for the irrigation system.

Mr. Rooney met with the DPW Manager and determined that electric power must be obtained from a utility pole at the corner of the YMCA and railroad track and not from a utility pole on Spring Meadow Drive. Constructing the electric system and the stanchions for the lights will cost three (3) times as much if it is not constructed before the artificial turf is installed.

The DPW Manager believes he can manage the work to complete the conduit and stanchions at a cost of $50,000. A contribution at this amount was secured from the Parks & Recreation Foundation. Mr. Landel will contact the YMCA and suggest the YMCA's Engineer manage the work and receive the $50,000 or the Township will manage the work before the project begins. A consensus existed based on staff recommendation that the Township Committee not approve the start of the project unless it includes the lighting infrastructure. Any decision will be made at a future Township Committee public meeting.

Motion by Mr. Scanlan, seconded by Mr. Rooney to adjourn Closed Session discussion. All present voting yes.

Adjourn 9:19 PM

Joyce Santimauro, Municipal Clerk

Douglas J. Christie, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #14-C5

****

INTRODUCED: Boonstra SECONDED: Rooney

MEETING DATE: October 7, 2014 REFERENCE: Closed Session

VOTE: BOONSTRA ✓ JEPSEN ✓ ROONEY ✓ SCANLAN absent CHRISTIE ✓

****

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12 (7) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on October 7, 2014 hereby authorize, that an Executive Session closed to the public shall be conducted on October 7, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2014-C5c
NJSA 10:4-12b (7)
Contract Negotiations – YMCA Lease

10-07-14

Present: Douglas J. Christie, Mayor; Kevin J. Rooney, Deputy Mayor; Township Committeemen: Rudolph Boonstra and Haakon Jepsen

Absent: Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

9:40 PM

The Township Attorney updated the Township Committee that the YMCA has yet to return the lease agreement signed. Bid invitations were issued by the YMCA and their results were expected today. The attorney for the YMCA told Mr. Landel late yesterday that the bids received were all higher than expected.

A reply to Mr. Landel's recent letter to the YMCA attorney is pending.

Motion by Mr. Boonstra, seconded by Mr. Rooney to adjourn Closed Session discussion. All present voting yes.

Adjourn 9:50 PM

Joyce Santimauro, Municipal Clerk

Douglas J. Christie, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #14-C7

****

INTRODUCED: Rooney SECONDED: Boonstra

MEETING DATE: November 3, 2014 REFERENCE: Closed Session

VOTE: BOONSTRA ✓ JEPSEN ✓ ROONEY ✓ SCANLAN ✓ CHRISTIE ✓

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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. **NJSA 10:4-12 (4) – PBA Negotiations**
b. **NJSA 10:4-12 (5) – YMCA Negotiations**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on November 3, 2014 hereby authorize, that an Executive Session closed to the public shall be conducted on November 3, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2014-C7
NJSA 10:4-12b (5)B
Contract Negotiations – YMCA Lease Negotiations

11-03-14

Present: Douglas J. Christie, Mayor; Kevin J. Rooney, Deputy Mayor; Township Committeemen: Rudolph Boonstra, Haakon Jepsen and Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

9:10 PM

Robert Landel, Township Attorney, updated the Township Committee in regard to the status of the lease agreements he has prepared and the ongoing lease negotiations with the YMCA. Critical points remain: improvement of Charles Avenue starting at 50 feet from the center line to West Main Street, the efforts to require non-tax revenue from the Torpedoes Soccer Club, the YMCA, and the Wyckoff Parks and Recreation Foundation for the future artificial turf replacement estimated (by the manufacturer) every 10 years, measures to ensure the funds are set aside by the YMCA to complete the improvement if an unforeseen issue occurs, and a two-year maintenance guarantee. After a thorough discussion of bargaining positions and the fact that this improvement is being negotiated at a very limited municipal cost, a consensus appeared to exist to approve the concepts and details reported by Mr. Landel. The Township Committee will enter the open work seminar and consider a vote to provide Mr. Landel with their opinion in this regard.

Adjourn 9:30 PM

Joyce Santimauro, Municipal Clerk

Douglas J. Christie, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #14-C4

****

INTRODUCED: Rooney **SECONDED:** Scanlan

MEETING DATE: September 16, 2014 **REFERENCE:** **Closed Session NJSA 10:4-12b (7)**

VOTE: BOONSTRA ✓ **JEPSEN** ✓ **ROONEY** ✓ **SCANLAN** ✓ **CHRISTIE** ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below; and,

N.J.S.A. 10:4-12b(7) – Contract Negotiations - YMCA

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, assembled in public session on September 16, 2014, hereby authorize, that an Executive Session closed to the public shall be conducted on September 16, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said Closed Session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 6, 2013.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2014-C4
NJSA 10:4-12b (7)
Contract Negotiations – YMCA

09-16-14

Present: Douglas J. Christie, Mayor; Kevin J. Rooney, Deputy Mayor; Township Committeemen: Rudolph Boonstra, Haakon Jepsen and Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

9:15 PM

The Township Attorney reported the status of his negotiation efforts with the YMCA's attorney. The negotiations have taken a strident tone with the YMCA declining to perform certain construction components.

The Township Attorney continues to refer back to his April 4, 2014 letter he sent to the YMCA Attorney and YMCA representatives which describes the extent of the work the Township negotiated the YMCA to perform. At issue currently is the Charles Avenue improvement and approximately three to four construction tasks that originally were suggested as a cost savings measure that the Department of Public Works could perform.

The Township Committee discussed the issues thoroughly and their disappointment that these issues are raised at the end of the negotiation process when the agreements are in the preparation stage and the YMCA's unwillingness to release the plans for bidding until the Township agrees to the new YMCA's terms.

The Township Committee discussed options and a consensus appeared to exist to agree to these demands to take advantage of the YMCA funding.

Adjourn 10:30 PM

Joyce Santimauro, Municipal Clerk

Douglas J. Christie, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #14-C3

****

INTRODUCED: Romney **SECONDED:** Scanlan

MEETING DATE: May 20, 2014 **REFERENCE: Closed Session**

VOTE: BOONSTRA ✓ **JEPSEN** ✓ **ROONEY** ✓ **SCANLAN** ✓ **CHRISTIE** ✓

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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. **NJSA 10:4-12b (7) – Contract Negotiations**
b. **NJSA 10:4-12b (7) – Pending Litigation**
Stop and Shop/Munico vs. Shop Rite and
Wyckoff Planning Board

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on May 20, 2014 hereby authorize, that an Executive Session closed to the public shall be conducted on May 20, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2014-C3B
NJSA 10:4-12b (5)
Contract Negotiations – Land Lease

05-20-14

Present: Douglas J. Christie, Mayor; Kevin J. Rooney, Deputy Mayor; Township Committeemen: Rudolph Boonstra, Haakon Jepsen and Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

9:10PM

Mayor Christie advised that he received a call from a PTO Economy Shop Trustee who, on behalf of the President and their Board, objected to the rent increase for the new three year lease period. The Trustee indicated that their budget is set for the new year and in accordance with the lease, they understand they have to replace the roof. They feel an annual rent of $500.00 when they are paying $80.00 per year, is excessive.

It was explained to the Trustee that the Senior Citizens pay $25.00 per month for the use of the Larkin House and $500.00 a year is not a market rate and the Township Committee has an obligation to all residents.

A consensus appeared to exist to maintain the rent of $80.00 for the new 12 month period when the roof is replaced and a strategy was discussed for the remaining two years. The Mayor will re-connect with the Trustee and advise.

Adjourn 9:20 PM

Joyce Santimauro, Municipal Clerk

Douglas J. Christie, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #14-C2B

****

INTRODUCED: Scanlan **SECONDED:** Rooney

MEETING DATE: May 6, 2014 **REFERENCE:** **Closed Session NJSA 10:4-12b (7)**

VOTE: BOONSTRA √ **JEPSEN** √ **ROONEY** √ **SCANLAN** √ **CHRISTIE** √

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below; and,

N.J.S.A. 10:4-12b(7) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, assembled in public session on May 6, 2014, hereby authorize, that an Executive Session closed to the public shall be conducted on May 6, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said Closed Session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 6, 2013.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2014-C2B
NJSA 10:4-12b (5)
Contract Negotiations – 399 Main Street

05-06-14

Present: Douglas J. Christie, Mayor; Kevin J. Rooney, Deputy Mayor; Township Committeemen: Rudolph Boonstra, Haakon Jepsen and Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

9:00 PM

The current five and a half (5 ½) year lease expires on June 30, 2014. The lease contract has been in place for approximately 40 years and requires a rent of $80.00 per year; reimbursement to the Township of the lease contract for the rail road parking easement and reimbursement of the Township's cost for fire insurance. In 2013 that total cost was $713.

The PTO Economy Shop leases the facility to operate a consignment shop staffed by parent volunteers, with proceeds donated to the K-8 school system and the high school system. The Superintendent of Schools has reported that last year, the PTO Economy Shop donated $35,000 to the schools.

The Township Committee members discussed the rent amount of $80.00 per year and a consensus appeared to exist that to be fair to all taxpayers, the rent should be minimally increased from $80.00 to $500.00 per year and the term of the lease contract should be three (3) years. The Township Committee discussed this lease contract in the context of strategy and its completion.

Adjourn 9:10 PM

Joyce Santimauro, Municipal Clerk

Douglas J. Christie, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #14-C2C

****

INTRODUCED: Scanlan **SECONDED:** Rooney

MEETING DATE: May 6, 2014 **REFERENCE:** **Closed Session NJSA 10:4-12b (7)**

VOTE: BOONSTRA ✓ **JEPSEN** ✓ **ROONEY** ✓ **SCANLAN** ✓ **CHRISTIE** ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below; and,

N.J.S.A. 10:4-12b(7) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, assembled in public session on May 6, 2014, hereby authorize, that an Executive Session closed to the public shall be conducted on May 6, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said Closed Session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 6, 2013.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2014-C2C
NJSA 10:4-12b (7)
Contract Negotiations – Land Lease

05-06-14

Present: Douglas J. Christie, Mayor; Kevin J. Rooney, Deputy Mayor; Township Committeemen: Rudolph Boonstra, Haakon Jepsen and Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

9:10 PM

Mr. Rooney and Mr. Landel met the Township's communication consultant, Mr. Declan O'Scanlon of FSD Enterprises, LLC last Thursday at the Township's leaf compost site off of Charles Avenue. Mr. O'Scanlon has located a potential tenant who would pay the Township non-tax revenue that could be used to defray taxation through a land lease to construct a communication tower and utility building. The Township Committee discussed the logic of this location. The prospective tenant is a financial reporting company whose desired locations are based on a line of sight technology.

The Township Committee discussed various negotiation strategies, the amount of non-tax revenue it could typically receive and additional one-time revenue it could demand for the land lease and still complete the transaction as a strategy to obtain the most non-tax revenue to help defray taxation.

A consensus appeared to exist to continue with this negotiation.

Adjourn 9:30 PM

Joyce C. Santimauro
Joyce Santimauro, Municipal Clerk

D J Christie
Douglas J. Christie, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #14-C1

****

INTRODUCED: Scanlan **SECONDED:** Rooney

MEETING DATE: April 1, 2014 **REFERENCE: Closed Session**

VOTE: BOONSTRA ✓ **JEPSEN** ✓ **ROONEY** ✓ **SCANLAN** ✓ **CHRISTIE** ✓

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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. **NJSA10:4-12b (7) – Contract Negotiation**
b. **NJSA 10:4-12b (8) – Personnel Staffing**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on April 1, 2014 hereby authorize, that an Executive Session closed to the public shall be conducted on April 1, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2014-C1,A
NJSA 10:4-12b (7)
YMCA Lease

04-01-14

Present: Douglas J. Christie, Mayor; Kevin J. Rooney, Deputy Mayor; Township Committeemen: Rudolph Boonstra, Haakon Jepsen and Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Joyce Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

9:00 PM

Mayor Christie explained that in the last three months, a number of negotiation sessions have taken place regarding the funding and improvements for the artificial turf field, sports lighting, access and parking improvements at the Pulis soccer field facility located adjacent to the YMCA campus. A negotiation session is scheduled for April 2, 2014 and the purpose of the Closed Session discussion is to review the negotiation strategy and the proposed improvements.

The negotiation committee diligently negotiated to achieve the objective of no municipal up-front costs. The Township would contribute $200,000 towards the replacement of the artificial turf surfaces in ten (10) years, after the fields are constructed. The up-front funds would be provided by the WPRF, Wyckoff Torpedo private soccer club and the lion's share from the YMCA.

The source of the Township's funds would be the Open Space Tax fund. The Township Committee members discussed various strategies and scenarios.

Adjourn 9:30 PM

Joyce C. Santimauro
Joyce Santimauro, Municipal Clerk

Douglas J. Christie, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #14-C1

****

INTRODUCED: Scanlan SECONDED: Rooney

MEETING DATE: April 1, 2014 REFERENCE: Closed Session

VOTE: BOONSTRA ✓ JEPSEN ✓ ROONEY ✓ SCANLAN ✓ CHRISTIE ✓

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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. **NJSA10:4-12b (7) – Contract Negotiation**
b. **NJSA 10:4-12b (8) – Personnel Staffing**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on April 1, 2014 hereby authorize, that an Executive Session closed to the public shall be conducted on April 1, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2014-C1, B
NJSA 10:4-12 (b) 8
Personnel Staffing

04-01-14

Present: Douglas J. Christie, Mayor, Kevin J. Rooney, Deputy Mayor, Township Committeemen: Rudolph Boonstra, Haakon Jepsen and Brian D. Scanlan

Staff Present: Robert J. Shannon, Jr., Township Administrator
Robert E. Landel, Township Attorney
Joyce C. Santimauro, Municipal Clerk

8:55 PM

Mayor Christie advised that this discussion shall not include performance. The Building Department has experienced an increasingly demanding work load. The thought is to help distribute the workload as a first step before consideration of additional staff. Measures such as establishing strict office hours for appointments, plan review and inspections should increase the efficiencies of the office and avoid the need for additional personnel expenses.

Adjourn 9:00 PM

Joyce C. Santimauro
Joyce Santimauro, Municipal Clerk

Douglas J. Christie, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #13-C8

****

INTRODUCED: Scanlan **SECONDED:** Jepsen

MEETING DATE: October 1, 2013 **REFERENCE: Closed Session- NJSA 10:4-12b (5) & (7)**

VOTE: CHRISTIE ✓ **JEPSEN** ✓ **ROONEY** abstain **SCANLAN** ✓ **BOONSTRA** ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

A. NJSA 10:4-12b (5)
B. NJSA 10:4-12b (7)

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on October 1, 2013 hereby authorize, that an Executive Session closed to the public shall be conducted on October 1, 2013, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIAMURO, MUNICIPAL CERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE.

Joyce C. Santiamuro

JOYCE C. SANTIAMURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION 2013-C8a
NJSA 10:4-2 (b) 5
Acquisition of property

10-01-13

Present: Douglas J. Christie, Deputy Mayor, Township Committeemen: Haakon Jepsen, Kevin J. Rooney and Brian D. Scanlan

Staff Present: Taryn L. Sommella, Esq. for Robert E. Landel, Township Attorney
Robert J. Shannon, Jr., Township Administrator
Joyce C. Santimauro, Municipal Clerk

Absent Rudolf E. Boonstra, Mayor

8:25 PM

Mr. Rooney explained a letter was received from Mark Cole who resides at 592 Russell Avenue, (Block 377, Lot 1) offering to donate a seventy (70) feet by one hundred (100) feet triangular sliver of his lot because it is located on the Russell Farms Community Park side of the brook that separates his driveway from the Park. However, Mr. Cole does not want the conveyance process to result in a cost to him.

A Township Committee consensus appeared to result after a review of strategy, cost and as a practical matter, the Township should acquire the property since the property looks as if it is part of the Park.

Mr. Rooney indicated he met with Mr. Landel and he suggested a reverse subdivision could be completed for $2,500. A Township Committee consensus existed to instruct the Township Attorney to complete this process when the Township Committee reconvenes into the Open Work Session from this Closed Session discussion.

Adjourn 8:35 PM

Joyce C. Santimauro, Municipal Clerk

Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #12-C11

****

INTRODUCED: Scanlan **SECONDED:** Rooney

MEETING DATE: July 17, 2012 **REFERENCE: Closed Session –**

VOTE: ROONEY ✓ **SCANLAN** ✓ **BOONSTRA** ✓ **CHRISTIE** ✓ **DEPHILLIPS** ✓

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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. NJSA10:4-12b (7)

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on July 17, 2012, hereby authorize, that an Executive Session closed to the public shall be conducted on July 17, 2012, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JULY 17, 2012.

Joyce C. Santimauro

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
RESOLUTION 2012-C11
NJSA 10:4-12b(7)

July 17, 2012
8:35 pm

Present:	Christopher P. DePhillips, Mayor; Rudolf E. Boonstra, Deputy Mayor, Township Committeemen: Douglas J. Christie, Kevin J. Rooney Brian D. Scanlan
Staff Present:	Robert E. Landel, Township Attorney Robert J. Shannon, Township Administrator Joyce C. Santimauro, Municipal Clerk

Lawsuits filed:
Two lawsuits were filed this week regarding the Aldo's Restaurant site plan application approval at 640 Wyckoff Avenue.

1. Henry and Joan McNamara vs the Wyckoff Planning Board and Aldo's Italian Restaurant and
2. The Wyckoff Shopping Center Inc. vs the Wyckoff Planning Board and Aldo's Italian Restaurant

It was indicated that the Planning Board will authorize defense of the Planning Board, however it is the Township of Wyckoff's obligation to fund the defense of the Planning Board. It was indicated that the Township Committee poured over the budget this year to limit the tax increase and appropriations were not provided for this defense because at that time the need for these expenditures were not known. The Township will have to conserve in an already reduced budget to fund these expenses.
The Township Committee discussed the litigation and its defense.

Adjourn 8:50 pm.

Joyce C. Santimauro, Municipal Clerk

Christopher P. DePhillips, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 15, 2014 – 7:30 P.M.
SECOND FLOOR MUNICIPAL COURT ROOM
WEDNESDAY, JANUARY 1, 2015 – 11:00 A.M.

#14-303 Establish Lien – 632 Lawlins Road

WHEREAS, the residential home and land at 632 Lawlins Road, Block 230/Lot 22 is owned by Alexander Markisz and Edward Markisz; and,

WHEREAS, the Township Committee of the Township of Wyckoff has established a property maintenance code known as Chapter 152 of the Code of the Township of Wyckoff; and,

WHEREAS, all the owners of property in the Township of Wyckoff are required to comply with the provisions in Chapter 152 of the Code of the Township of Wyckoff; and,

WHEREAS, adjacent property owners and neighbors have brought property maintenance violations to the attention of the Zoning Administrator and the Zoning Administrator has issued an abatement notice in compliance with Chapter 152 to the owner and mortgagee of 632 Lawlins Rd. The Zoning Administrator has attempted to obtain compliance through letters and telephone calls as detailed on the attached certification with the result that the owner and mortgagee have failed to abate the violations enumerated in the abatement notice; and,

WHEREAS, the property owner has the duty to remove the violations after notice has been issued; and

WHEREAS, the Zoning Administrator has filed a certification dated December 29, 2014 (attached as if set forth at length) in compliance with Chapter 152 which certifies the cost of
$1,015.00 as the verified charge to abate certain violations; and,

WHEREAS, the attached certificate with attachments is presented to the Township Committee for their examination and if found correct, to be charged against the lands upon which the violation existed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they have examined the certification dated December 29, 2014 from the Zoning Administrator and find it to be correct and cause the cost of
$1,015.00 to be charged against the land, namely Block 230/Lot 22, known as 632 Lawlins Rd. as a lien on the property for the cost to abate the property maintenance violation.

BE IT FURTHER RESOLVED, that the amount of $ 1,015.00 charged shall become a lien upon such lands and shall be added to and become, in form, part of the taxes next to be assessed and levied upon Block 230 Lot 22, 632 Lawlins Rd. This amount shall bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector and in the same manner as taxes.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution and certification to the property owner, the Wyckoff Tax Collector, and the Zoning Administrator.

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Following is the vote on the Consent Agenda:

MOTION: ROONEY SECOND SCANLAN
BOONSTRA yes CHRISTIE yes ROONEY yes SCANLAN yes
JEPSEN yes

Township Attorney Report:

Mr. Landel wished the governing body members a Happy New Year and provided the following report:

1. A letter to an affordable housing resident at Barrister Farms Condominium Complex was submitted for review. The letter questions whether the individual actually resides at this Wyckoff address. Should the Township determine the individual is not residing there, a lawsuit could force occupancy or sale. The definition of occupancy is essentially a common sense definition whereby it is the primary location where a person lives and sleeps. Committeeman Boonstra suggested possibly voting records or tax returns that could be utilized as proof of residency. Mr. Landel commented that the Township Staff has been receiving conflicting information as to whether this individual resides at this location. However, in accordance with the affordable housing documents, the municipality has an obligation to take this matter a step further.

2. Mr. Landel had read the list of the Administrator's accomplishments in 2014 and was very impressed with the thirty-three (33) permits the Municipal Clerk and her office issued in 2014 for games of chance. Mr. Landel complimented Ms. Santimauro and her staff and indicated the games of chance permits are not easy tasks. Ms. Santimauro advised that she spends one and one half hours with each person who comes to inquire about obtaining a raffle permit.

3. The volume of work the Administrator devotes for the Affordable Housing Trust Fund is extensive and the correspondence throughout the year indicates this time spent.

Administrator's Report:

1. The Administrator indicated that attached to the Township Committee packet was the annual list of accomplishments that the governing body team has achieved. It is presented for your review.

2. A Bergen County Alliance Grant of $11,677.00 for the period of 1/1/14 thru 6/30/15 was received. The grant was reviewed, processed, signed by Mayor Christie and returned to the County.

3. The Administrator reported that Mrs. Santimauro sent out 48 Hour Notice for this meeting on Tuesday, December 30, 2014 and the Annual Open Public Meetings Act Notice for all meetings of the Wyckoff Township Committee and boards and commissions have been coordinated and mailed to the newspapers as required by law.

4. Mr. Shannon has received positive comments regarding the Township's 2015 Municipal Calendar. The municipal website has been enhanced with the resource information being placed on the drug abuse education sub-link of the municipal website. The calendar is available on the homepage of the municipal website which lists the sponsors of the

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calendar who have assisted the Township in achieving the lowest possible production cost.

5. A communication was received from the Bergen County Open Space Department indicating the Township preliminarily qualifies for a grant of $20, 755.00 to resurface the roller hockey rink. However, final approval will be in July 2015.

6. The New Year's Day resolution which establishes bank accounts has been modified to redact the bank account numbers as an internal control.

7. The Administrator complimented the Public Work Department for again performing a herculean task of completing four (4) townwide rounds of leaf collection on 12/15/14.

8. The curbside Christmas Tree collection begins on Monday, January 5, 2015 and will continue for two (2) weeks.

9. The 12 Noon Reorganization Meeting is scheduled as noticed. A packet of information has been provided to the press.

10. The responses to two (2) inquiries received via the website's homepage button "request for service" are provided.

11. With regard to an update on the commuter parking program at the Cornerstone Christian Church, the Municipal Clerk's Office has sold 300 permits. As of 12/31/14, a waiting list of approximately eighteen (18) applications have been received.

12. On December 23, 2014 a letter was received from the Bergen County Court Office advising the Township that the court has an extensive rule for hiring Court Administrators and/or Deputy Court Administrators. In March 2014, The Administrator, working with the Court Administrator, hired a person as a violations clerk with the understanding that such a position was not required to comply with these rules. However, the Court feels this person needs to follow the same procedure therefore, the Administrator will work in conjunction with the Court in this process. Two (2) members of the governing body will be required to participate also.

13. With regard to the work being performed to convert the Township's dispatch operation to Bergen County, the Administrator has written a job advertisement and a job description for the position. In accordance with the governing body's direction, two (2) part-time administrative clerks will be hired to staff the police desk from 9:00 a.m. to 3:00 p.m. and on Saturday from 9:00 a.m. to 1:00 p.m. Deputy Mayor Rooney advised that Police Chief Fox is working on obtaining price quotations for security improvements to the municipal building once the switch to the Bergen County Dispatch is completed. The Administrator complimented Police Chief Fox and his staff of Lt. Charles Van Dyk and Lt. David Murphy for the diligent work to complete the switch over to County dispatch. The switch over is intended to take place on Friday, January 2, 2015 at 7:00 a.m. Midland Park was switched over from Wyckoff to the County on Wednesday, December 31, 2014 at 11:45 p.m.

14. The Free Rabies Prevention Program will be conducted on Saturday, January 10, 2015 at the DPW Garage, 475 West Main Street form 1:00 p.m. to 3:00 p.m. for dogs and cats. Members of the governing body are welcome to volunteer.

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15. The Administrator has written to the Joint Insurance Fund (JIF) requesting a list of educational sessions for governing body training.

16. The annual JIF Meeting is scheduled for Thursday, January 15, 2015 at 6:00 p.m. Please advise the Administrator if any governing body member wishes to attend.

17. The 12 Noon Reorganization Meeting Agenda and Resolutions are presented without change. On Tuesday, January 13, 2015 the public business will encompass three (3) public hearings on three (3) ordinances scheduled for introduction at noon.

NEW LAWS ADOPTED BY TOWNSHIP COMMITTEE IN 2014

1. The Township Committee adopted 38 ordinances in 2014. Most notable are:

    1) Five (5) ordinances increased user fees to ensure the cost of providing a user fee resembled the cost of providing specific non-operating services.
    2) One ordinance protects municipal roads that have been paved in the last five (5) years by establishing a moratorium preventing excavation of those roads.
    3) After the first year trial period, the ordinance that established the outdoor dining experience in Wyckoff was expanded for the six (6) businesses that offered outdoor dining in 2014.
    4) The commuter parking program was expanded to include more parking spaces in the adjacent Wyckoff Community Park, expanded hours and an increase in the user fee to fund the cost of providing this service.
    5) Ordinances were adopted to lease the Pulis Soccer Field facility to the Wyckoff Family YMCA and Torpedo Soccer Club to build two artificial turf fields in exchange for field use.
    6) A Zoning ordinance established enhanced side yard setbacks intended to limit the size of single family homes when a property owner desires to expand a home.

NOTABLE IMPROVEMENTS

1. A new 2014 fire pumper was received and assigned to Fire House #1.
2. An arboretum consisting of 139 donated trees was created at Russell Farms Community Park. 10,000 Lady Bugs were released to help preserve the trees.
3. Cutting edge technology was purchased for the Police Department. Two (2) automatic digital license plate readers were installed in two police patrol vehicles. This technology will keep motorists safer by ensuring through enforcement that vehicles driving on roads in Wyckoff have valid registrations and their vehicles have satisfied vehicle safety inspections.
4. A new shared service with Bergen County to provide dispatch service and enhanced 911 dispatch is anticipated to avoid $250,000 of expenditures in each of the five years of the contract.
5. A zoning ordinance was adopted by the Township Committee to establish enhanced side yard setbacks. This ordinance helps limit the size of homes based on the size of a lot.
6. Beginning in May, residents can now pay their taxes and sewer payments on-line.
7. Beginning in September, residents may now register their children or themselves for Wyckoff Recreation programs on-line.
8. Through a creative public private approach, the Township Committee has authorized two (2) leases and with donations from the Parks & Recreation

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Foundation, two (2) new artificial turf soccer fields will be constructed. Construction began in 2014 and is slated for completion in the spring of 2015. The Wyckoff Family YMCA, Torpedo Soccer Club and resident volunteers donated monies to the Wyckoff Parks & Recreation Foundation to fund these artificial turf fields.

9. A resident survey was issued regarding the Recreation Program. The survey results indicated: residents are generally satisfied with the Recreation Program, the program is operated on a cost neutral basis. Some information was received regarding the disparity of costs of travel teams vs. Recreation Programs.
10. A new municipal web site was unveiled in October which utilizes the latest technology for both the visitor to the site and the staff to update the municipal site.

CORE DUTIES AND IMPROVEMENTS

1. A five year contract for curbside collection of garbage and recycling was awarded in 2012. 2014 was the second year of every week curbside recyclable collections. Curbside collections of grass was discontinued in 2013 as a cost avoidance measure since only 10% of the homes were utilizing this service.
2. The Township's "Be Storm Informed" program was re-launched which encourages residents to register their emails to receive important messages through: eblasts, Nixle text messages, Office of Emergency Management Facebook page and Swift 911 notifications.
3. 155 attended the annual Health Fair and received flu vaccinations.
4. The Township of Wyckoff conducted two drug take back days participating with the US DEA. In both collection days, Wyckoff received the largest volume of over the counter and prescription drugs for destruction than any other participating Bergen County municipality.
5. The Township of Wyckoff Police Department participated in the 'Put the brakes on Fatalities Day' in October 2014.
6. The Municipal Clerk's office issued 30 legalized games of chance permits resulting in $540 of additional revenue.
7. The Township of Wyckoff conducted two (2) free personal paper document shredding events for residents this year.
8. In 2014 seasoned and veteran employees achieved milestones working with the Township: Chief Benjamin Fox, 37 years; Administrator Bob Shannon, 30 years; Joyce Santimauro, 26 years; Peg Keen, 26 years; Scott Fisher, 26 years and Andy Wingfield, Recreation Director, 10 years of service.
9. The spring curbside leaf collection program began on April 1 2014 and concluded on April 17, 2014; 736 cubic yards of leaves were brought to the Recycling Center.
10. The fall curbside leaf collection program began on October 20, 2014 and 40,000 cubic yards of leaves were collected with four (4) town wide collections completed by December 19, 2014. This volume of leaves could fill an NFL size football field, end zone to end zone, 20 feet deep with a blanket of leaves.
11. Two step-by-step, easy-to-read resident-friendly bulletins were re-issued after revisions for one day liquor license permits and raffle license permits. These bulletins with straight forward instructions are provided to residents who visit the Clerk's Office and they are posted on the municipal website.
12. The Township completed the NJ Department of Community Affairs Best Practice checklist with a score that resulted in receipt of full funding of State Aid.
13. The Recyclometer which indicates the percentage of trash residents are recycling is on the Township's home page on the web and continues to be updated once a month as a technique to encourage recycling.
14. The Township received notice from the Joint Insurance Fund that it has received a dividend of $14,589.16. This dividend will be used to decrease the cost of the 2015 insurance assessment and is the result of the Township's successful safety program efforts. Since 1995, the Township of Wyckoff has received dividends

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totaling $662,079.87 which have been used to decrease the amount paid for insurance coverage.

15. Background checks for volunteer coaches who coach in the Wyckoff Recreation Program were implemented for the second year.
16. Public advertised competitive bidding was performed and the Township Committee awarded contracts for the following recreational skill instructional programs: multi-sport, middle school summer camp and spring and fall tennis clinics. The specification requires all programs to provide criminal background checks of their employees working in Wyckoff.
17. 258 dogs/cats were licensed and received rabies vaccinations at the Free Rabies Prevention Clinic conducted on January 11, 2014.
18. The Township conducted its annual Arbor Day celebration at the Larkin House Park. Jeff Schultz and Brian Brisby of Stone House Nursery donated rose bushes as well as three River Birch Trees. Michael Hartman of Kindergan Landscaping provided the labor and plantings in the Island area and planted a Red Bud tree in the parking lot island.
19. Fire Company #3 won the annual fire inspection contest between the three fire companies.
20. A special effort was initiated by the Wyckoff Police to alert drivers for the purpose of obtaining compliance with the law – STOP for pedestrians in crosswalks titled "Cops in Crosswalks"; Chief Fox and three of his superior officers recreated the Beatles Abbey Road album cover and disseminated the photo as a creative technique to alert motorists to this law.
21. A successful and fun Wyckoff Day was provided on June 7, 2014.
22. A successful and fun Fishing Derby for over 150 children was conducted on June 7, 2014.
23. The Township Committee adopted resolutions invoking Title 59 plan and design immunities for the purchase of three vehicles and the Pulis Soccer Field.
24. The police department participated in the "Drive Sober or Get Pulled Over" state-wide DWI enforcement program in August and September.
25. The DPW re-painted the following road markings this summer before the start of school in September: edge of road lines; crosswalks; school cross walks; school crossings; stop lines; stop ahead and center yellow lines.
26. A successful five-week summer recreation camp was provided at Memorial Field. Fifty five teenagers received an employment experience as a camp counselor or counselor in training.
27. The Municipal Alliance continued its practice of providing anti-drug and alcohol video clips from a Partnership for a Drug Free New Jersey in Friday eblasts. Eighty percent of the 5,000 site registrants open those 20 second video clips. The Alliance is encouraging the K-5 school to include these video clips in their Friday parent emails.
28. A successful Curbside Leaf Collection Program was conducted.
29. A Shared Service Agreement with North Haledon for Electric Subcode Officer services was executed.
30. A Shared Service Agreement with the Borough of Waldwick for Child Well Services (a NJ Department of Health unfunded mandate required of all Municipal Boards of Health) was executed.
31. A Shared Service with Bergen County for compliance with the Bloodborne Pathogen mandate was executed.
32. The litigation initiated by two landowners against Aldo's Restaurant at 640 Wyckoff Avenue was concluded with an Appellate Court decision.
33. 2014 was the 350th anniversary of the founding of NJ and the 25th year the Wyckoff Police have taught the DARE anti-drug and alcohol program in the Wyckoff Public Schools.
34. The Township's Emergency Management Plan was updated and approved by the NJ State Police, Office of Emergency Management.

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35. The NJ ABC issued four (4) special privilege licenses to Wyckoff businesses to sell wine from a NJ vineyard as an economic development measure.
36. Chief Fox developed a letter that explained the NJ Criminal Code regarding Bring Your Own Bottle which was mailed to all restaurants with their food handler's application.
37. The Wyckoff Board of Health, partnering with the Wyckoff YMCA and area health care facilities provided a three-program series regarding public health and caring for elderly parents.
38. Two grant applications were submitted to the State Farm Insurance Grant Program. The Township was successful with receiving one grant which was coordinated by Library Board member Brian Saxton for a "Maker's Space" program at the Wyckoff Library.
39. In December 2013 a contract was awarded to a firm to conduct the mandated revaluation. Three (3) public education sessions were conducted in 2014. One of those seminars has been posted on our website along with the special issue of the newsletter which explains the revaluation process for the entire year.
40. A new recycling slogan was developed. RECYCLE WEEKLY, IT IS EASY. Every week curbside pickups, as many containers as you want. Single Stream, no sorting required. You can help us reach the Nifty-Fifty.
41. A Shared Service with the Village of Ridgewood for court teleconferencing services was executed.
42. The DPW responded to seventeen (17) emergency calls to plow and salt 72.5 inches of snow this winter.
43. In 2014, the Municipal Clerk's office responded to and serviced 500 OPRA requests. As a way of comparison, in 2012, the Clerk's Office provided 498 records in response to 498 OPRA requests and 300 in 2013.
44. The Tax Assessor completed the unfunded mandate – mailing of 5,803 Chapter 75 notices. This statutory requirement (which is performed each year) informs residents of their assessment and taxes paid in the preceding year.
45. The Township completed its eighth year of posting Township Committee, Planning Board, Board of Adjustment, Environmental Commission, Board of Health and Shade Tree Commission meeting minutes on its official web site.
46. 2,226 Christmas trees were recycled through the Township's annual curbside collection of Christmas trees.
47. The Clerk's Office issued 1,606 dog licenses, 196 cat licenses and 400 commuter parking permits.
48. The Township's Charles Avenue Leaf & Brush composting facility was inspected by the NJDEP and was determined to be in compliance with regulations.
49. The Township's Construction Code Official issued penalties to thirteen (13) residential property owners and one owner of a commercial business was found to have constructed improvements without the required building permits. Property owners performing work without construction permits are some of the primary reasons municipalities are ordered by the County to perform revaluations. Over time, the home or the business structure increases greatly than the market appreciation causing greater disparity between assessments and true value. The tax burden is unfairly shifted onto other taxpayers forcing them to incur higher tax payments and in effect, subsidize those illegal improvements. Additionally, all the taxpayers are forced to incur the cost of the mandated revaluation (in 2005, the cost of the revaluation was $540,000).
50. An Automated External Defibrillator (AED) was purchased and posted in the Town Hall Court Room. An AED is also located in the police desk, the Recreation Office and at the Wyckoff Community Park.
51. A Social Media Policy was developed.
52. Benjamin C. Fox, Chief of Police was able to obtain the NJDOT to clean the underground culvert and drainage system under Route 208 from Russell Avenue to Grandivew Avenue to limit flooding during atypical storms.

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53. The Township Engineer, Mark Di Gennaro, while reviewing road opening permits, requires PSE&G Company and O&R Utility Company to provide information to the Fire Department and Police regarding wood preservatives drilled into utility poles for the safety of first responders.
54. The Tax Collector, Diana McLeod, conducted a successful and professional tax sale process and actual sale on October 23, 2014.
55. A donated gazebo was obtained and provided at the Russell Farms Community Park. Storyboards illustrating the Park's former agricultural history will soon be added to the park.
56. In an effort to further encourage Wyckoff residents to recycle, a second new recycling campaign titled, "Recycle Often, Recycle Right" was unveiled in the second half of 2014. Various public service announcements were issued and included in the Friday eblast encouraging recycling through the easy to use Single Stream Recycling Program.
57. The Police Department implementing Chapter 75 of the Code of the Township of Wyckoff, after careful review and inspection recommended the Township Committee award contracts to three (3) towing companies to perform towing of vehicles which become inoperable on a rotating scheduled basis.
58. The Township's Charles Avenue Leaf & Brush composting facility was inspected by the NJDEP and determined to be in compliance with regulations.
59. The Township successfully renewed its Tree City USA designation for the 5th consecutive year.
60. The DPW staff performed mandated inspections and repairs of stormwater catch basins to comply with the Federal Clean Water Act's Stormwater Management Mandate.
61. On Tuesday, December 16, 2014 the Menorah Lighting Ceremony was conducted on the front lawn of Town Hall at 6:00 pm. On Friday, December 5, 2014 the Wyckoff Chamber of Commerce sponsored 'Santa Comes to Wyckoff' and the Tree Lighting Ceremony beginning at 7:30 pm at Town Hall.
62. A successful Memorial Day Parade was provided to honor soldiers from Wyckoff who made the ultimate sacrifice for the freedoms we enjoy.
63. The 9-11 Remembrance Ceremony was conducted at Fire Company #1.
64. As of December 10, 2014, the UCC Office processed 1,517 permits for construction performed; performed 4,083 inspections; performed and issued 223 Certificates of Occupancy or Continuing Certificate of Occupancy permits.
65. The NJ Department of Law and Public Safety approved the Police Department's two lock ups.
66. The DPW Staff replaced the west wing stairs and railings which were identified as requiring replacement with new masonry stairs and aluminum railings.
67. A new mason dump truck was competitively bid and received in 2014.
68. The Engineering/UCC Office completed the following:
    - Reviewed and processed 34 applications for property owners to repair/enlarge their onsite septic system.
    - Reviewed and processed 30 zoning applications.
    - Reviewed and processed 13 swimming pool applications.
    - Reviewed and processed 14 Stormwater Management applications.
    - Reviewed and processed 8 Planning Board applications.
    - Conducted heating system improvements in Town Hall.
    - Negotiated infrastructure improvements to Town Hall to obtain future fiber optic service at a discounted price.
    - Coordinated the cleaning of HVAC ductwork servicing in Town Hall.
69. 100% of the Wyckoff Local Government Officers filed their annual Financial Disclosure Reports in compliance with the NJ Ethics Law.

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GRANTS AND POSITIVE FISCAL OPERATIONS

1. The Township of Wyckoff, serving as the lead agency in a cooperative pricing system with Franklin Lakes and Oakland (a form of shared service), conducted advertised competitive bidding for over 200 recreation equipment items and received 11 bids and the Township Committee awarded contracts to the lowest bidder for each individual unit item. Eighty-one (81) of this year's unit prices or 35% were either the same or lower priced in this year's bid compared to last year's bid. (Up to 73 lower or equal prices in 2014).
2. The Township Committee adopted six resolutions expressing their objection to legislative bills that have been introduced into the legislature process which would increase taxes for the benefit of special interest groups.
3. The Township of Wyckoff Office of Emergency Management submitted two FEMA mitigation activity grants. The Township was notified in 2014 that a $75,000 hazard mitigation was awarded. The final grant authorization is pending.
4. Newtown Road curbs and paving were completed, and the NJ Trust Fund Grant which provided funding was closed out in 2014 with the Township receiving full grant reimbursement.
5. The Bergen County Open Space $20,000 grant to further improve Russell Farms Community Park was completed and the grant closed out. The Township received its full grant reimbursement.
6. The Township Committee accepted a donation of 3,500 square feet of land next to Russell Farms Community Park from the adjacent owner and the Township successfully subdivided that land and attached it to the Russell Farms Community Park.
7. A grant application to Snapple/Dr. Pepper for the purchase of recycling receptacles to be located in municipal parks was submitted.
8. The Township was awarded a grant to replace the baseball back stop and foul line fences at Sicomac School field and ball fields at Eisenhower School. Two back stop facilities were replaced.
9. The 2014 municipal budget was developed which limited the increase of the tax levy to 0.75% (or less than 1%) and the increase in taxes to $54.46 per year for the average assessed home.
10. The 2014 sewer usage fee was limited to a $2.00 increase to a 2014 annual fee of $468.
11. The Police Department applied for and was awarded a grant from the State of New Jersey in the amount of $5,492.60 to fund patrols to enforce Driving While Intoxicated (DWI) laws and to purchase DWI equipment.
12. A $2,000 grant was awarded to the Township from the Bergen County JIF for its outstanding safety program.
13. In compliance with a new State Law, the Township Committee adopted Ordinance 1744 which allows direct deposit of an employee's pay at the written request of an individual employee.
14. The Township received notice in October that the NJDEP awarded the Township a Recycling Grant of $37,266 for its efforts to recycle and the documented volume of recyclables the Township diverted from the solid waste stream to recycling markets.
15. Two (2) Shared Service agreements with the NWBCUA was authorized for sewer video inspection and sewer cleaning.
16. The Township achieved a savings through its work with the Joint Insurance Fund (JIF). Wyckoff implemented a series of policies and actions which quantified Wyckoff for a Preferred Employment Practices Liability rate of $20,000 per claim deductible and 20% co-payment capped at $50,000. If Wyckoff did not implement these policies and actions, its rate would have been $100,000 per claim deductible and a 20% co-payment with no cap allowed.

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17. A telephone expense review project resulted in lower telephone costs and converting the 25 plus year old telephone system to a new digital telephone system.

SUSTAINABILITY ACTIONS

1. As part of the Township's commitment to sustainability, specifically making municipal facilities energy efficient, the following improvements were completed:
   1) Windows in the 2nd floor West Wing Conference Room of Town Hall were removed and replaced with energy efficient safety proper fitting windows.
   2) The floor at the Larkin House was replaced.
   3) Heating system improvements.
2. Sustainable Grant applications were submitted for grants to connect the Grandview Avenue flashing school crossing signals to solar power and to construct two (2) "Caution – Fire Truck Exiting" flashing signals on Wyckoff Avenue and Sicomac Avenue.
3. The Township maintained the Silver Level Certification from Sustainable Jersey. Wyckoff is the only municipality in Bergen County to achieve Silver and only one of twenty municipalities of the State's 566 municipalities to earn the Silver level certification.
4. The Environmental Commission working with the Chamber of Commerce and continued the sustainability program for businesses based on reduce, reuse and recycle titled the Green Business Program.
5. The Environmental Commission utilized sustainability grants to purchase and post banners throughout the Township at locations where they would be seen by parents of school children, parents of children participating in recreation programs and residents driving around town which encourages "Once a Week Single Stream Recycling."
6. A Green Film Festival was provided through the Wyckoff, Franklin Lakes and Oakland Environmental Commissions.

AWARDS

1. The Township of Wyckoff was awarded first place in Rutgers's Public Information Contest for the category, Best Print Media.
2. The Police Department was again awarded the American Automobile Association's highest award, the Award of Excellence for pedestrian and traffic safety. Wyckoff was one of only six (6) municipalities in North Jersey to receive this award.
3. The Township of Wyckoff was the recipient of two awards from JIF. They are: Best Overall Safety Program for a Large Sized Municipality and the Gold Award for Excellent Safety Program.
4. The Bergen Record and PATCH News media reported that the Township of Wyckoff was ranked the 12th safest municipality in New Jersey out of 566 New Jersey's municipalities.
5. The Township of Wyckoff maintained the Jersey Sustainable Silver Level Award from Sustainable Jersey. Wyckoff is the only municipality of Bergen County's seventy municipalities to receive this honor. Only twenty municipalities of New Jersey's five hundred sixty-six municipalities have achieved the Silver status.

PUBLIC INFORMATION

1. A Spring & Fall Newsletter was prepared which included information on Emergency Preparedness Planning and updates regarding the mandated revaluation.
2. A special issue of the Newsletter which explained the revaluation process was mailed to all residents and property owners.

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3. A 2015 municipal calendar was prepared and mailed to all residents and businesses on December 11, 2014 with the theme: Healthy Families - a Resource Guide for Drug & Alcohol Abuse Prevention and Treatment. The 2015 calendar grids were posted on the Wyckoff web site on December 18, 2014 and the Resource Guide information in the calendar was posted on December 18, 2014 at the Drug Abuse Education sublink on the Wyckoff web site.
4. Special public information features were issued to use creative symbols and scenes to educate motorists to stop for pedestrians in crosswalks through the iconic Beatles' Abbey Road photo and for motorists to refrain from texting and driving with a thought provoking and emotional photo of a hearse and a police car in front of a cemetery.
5. A series of Public Service Announcements regarding fire prevention techniques were issued in October for fire prevention month.
6. The police department unveiled a separate web page for police information to comply with mandates from the Office of Homeland Security and the NJ State Criminal Justice System. The Police Chief issues weekly press releases regarding arrests and notifications such as scams.
7. The Township issues public service announcements (PSA) weekly to explain government actions, such as the purpose of an ordinance or a resolution awarding a contract in addition to PSA's intended to inform the public of municipal programs, activities and due dates.
8. The Police Department issues weekly public service announcements regarding police activities and includes safety advisory alerts such as when scams are in the Northwest Bergen area.
9. The Township's official web site was re-designed and re-launched. Wyckoff's municipal website (wyckoff-nj.com) is now easier to navigate for both the new and experienced user, and the process for staff to make changes and updates is easier. The web site includes a significant transparency improvement. Various municipal documents have been re-organized in one sublink titled, "Municipal Records."
10. Additional transparency enhancements implemented in 2014 included:
    - Posting resolutions and ordinances listed on Township Committee Agendas with the Agendas.
    - A link to search land records at the Bergen County Clerk's Office.
    - The ability to download an "App" to receive the Township's Laws and Code sublink on a data phone.
11. The following Wyckoff municipal departments established Facebook pages for residents to follow their activities and programs:
    - Wyckoff, NJ Office of Emergency Management
    - Wyckoff Police Department
    - Wyckoff Recreation Department
    - Wyckoff Free Public Library
12. Enhancements to the Library's website:
    - Remote user friendly website with an interactive calendar
    - Residents are now able to register for all Library programs on-line
    - A Twitter account was established twitter.com/wyckofflibrary
    - Residents may still borrow or renew books by submitting a request online through the Library's website wyckofflibrary.org
    - Expired or soon to expire Library cards can be renewed online

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 15, 2014 – 7:30 P.M.
SECOND FLOOR MUNICIPAL COURT ROOM
WEDNESDAY, JANUARY 1, 2015 – 11:00 A.M.

PUBLIC INFORMATION

1. Always looking to enhance the information available on our web site as resources for residents, the link for "NJ Connect for Recovery" was added to our Drug Abuse Education sublink as an additional resource with a free confidential telephone hotline for folks who are affected directly or indirectly by opiate use.

ROADS RESURFACED IN 2014

The Township participated in the Northwest Bergen Cooperative Pricing System and prepared its own advertised competitive bid. Through strategic bidding, the Township of Wyckoff was able to exploit competition and capture a lower unit price through the Northwest Bergen Cooperative Pricing System bid. The Township paved the following roads in 2014:

1. Clinton Avenue (Wyckoff to Lawlins)
2. Maple Avenue
3. Cumberland Court
4. Meadowbrook Road (Beth to cul-de-sac)
5. Beth Lane
6. East Stevens Avenue
7. Frederick Court
8. Lincoln Avenue (Liberty to cul-de-sac)
9. Terrace Drive
10. Waverly Road
11. Massey Court
12. Kennedy Court
13. Mulberry Court
14. Red Rock Road
15. Huntington Court
16. Stonewall Court
17. Megan Court
18. Hilltop Lane
19. Wellington Drive
20. Chestnut Street
21. Berkeley Drive
22. Miller Road (Vance to Miller Court)
23. Devonshire Drive
24. Evergreen Drive
25. Stonybrook Lane
26. Monroe Avenue (Pinewood to Wyckoff Avenue)
27. Main Street (Madison to Franklin Avenue)
28. Cresthaven
29. George Place
30. Pinewood Drive
31. Francis Place
32. Midland Avenue (Hurley to Wild Duck Road)
33. Wild Duck Road

The Township of Wyckoff assisted the NY Susquehanna & Western Railway Company by providing public information regarding the road closures as they constructed three (3) new railroad crossings in Midland Park where they border the Township of Wyckoff. They are:

1. The railway crossing where Lake Road/Wyckoff Avenue/Goffle Road intersect.
2. Sicomac Avenue
3. Newtown Road

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The Wyckoff Library, utilizing the low competitive bid price obtained by the Township, re-designed and paved their parking lot. This improvement achieved 42 new parking spaces while creating a total of 93 parking spaces at the Library.

RESTORATION OF ROAD OPENING EXCAVATIONS
2,235 sq. feet of road restoration at 22 locations were restored with infra-red asphalt technology to create seamless road restoration.

The Township's hardworking staff looks forward to a positive and challenging 2015 with a focus on service to our tax payers and that we are moving forward – together – to fulfill our responsibilities as public servants.

Outgoing Remarks from Mayor Douglas J. Christie:

Mayor Christie thanked the governing body for appointing him as Mayor of the Township of Wyckoff in 2014. He thoroughly enjoyed performing the various mayoral duties the position entails.

Mayor Christie thanked Bob Shannon for the wonderful job he does with the recap of the year end annual report. Mr. Christie thanked Committeeman Boonstra for championing the sideyard setback ordinance. Mayor Christie thanked Committeeman Jepsen for the great job on the 2015 Municipal Calendar and has received many positive comments on the calendar content.
Mayor Christie thanked Brian Scanlan for the wonderful job on the recreation survey whereby pertinent information was retrieved to improve the recreation programs. Mr. Scanlan played a pivotal role in urging the Zabriskie House Trustees to move forward with an inventory of the required improvements to maintain and preserve the Zabriskie House Museum.

Mayor Christie thanked Deputy Mayor Rooney for the incredible amount of time he has donated to make the Pulis Field Artificial Turf Field Project a reality. One hundred percent of the credit on the dispatch efficiencies go to Mr. Rooney for his efforts along those lines.

Mayor Christie also thanked Robert Landel for his legal services and Joyce Santimauro specifically, the 33 raffle licenses issued, the 500 OPRA requests fulfilled and all the licenses that flowed through the Clerk's Office.

Mr. Christie looks forward to productive, safe and happy 2015!!

The Sine Die Meeting adjourned at 11:15 a.m.

Douglas J. Christie Mayor	Joyce C. Santimauro Municipal Clerk

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