

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN WORK SESSION  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, FEBRUARY 26, 2013 – 7:30 P.M.**

Mayor Rudolf E. Boonstra opened the Work Session Meeting at 7:30 p.m. in the second floor municipal conference room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This regular Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Rudolf E. Boonstra, Committeemen Kevin J. Rooney, Haakon C. Jepsen, Brian D. Scanlan and Douglas J. Christie  
**Also Present:** Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Boonstra opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Christie.

There was no public comment.

Committeeman Scanlan motioned to close the public comment period, seconded by Committeeman Jepsen with an affirmative voice vote.

Mayor Boonstra advised that the Finance Committee was reviewing and signing vouchers.

**Township Committee Reports:**

**Brian Scanlan:**

1. Mr. Scanlan reported that on this evening's Agenda there are four (4) resolutions to award contracts for summer recreation programs.
2. The Recreation Department is experiencing a problem with its softball program in the fifth thru eighth grades due to the fact that lacrosse has become the recreation sport of choice. Therefore, the number of children registering for the softball programs has decreased significantly. An interleague softball schedule has been established with other communities so that an adequate number of games can be played.
3. The Recreation Baseball Program is also experiencing a similar scenario however, the program does include interleague play with Franklin Lakes as well.
4. February is American Heart Month and on February 12, 2013 the Wyckoff Board of Education provided a program about maintaining a healthy heart, "Keeping Up the Beat." The Wyckoff Board of Health and the Wyckoff Volunteer Ambulance Corp. are joining forces to provide once a month blood pressure screening at the Wyckoff Family YMCA between the hours of 9:30 a.m. and 11:30 a.m. You need not be a member of the YMCA to participate.
5. The Wyckoff Board of Health Meeting scheduled for Thursday, February 28, 2013 will include the planning for the Fall Influenza Prevention Program.

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6. Mr. Scanlan advised that the Agenda this evening includes a resolution for the appointment of residents to the Russell Farms Advisory Committee. The first meeting is scheduled for March 11, 2013.
7. On Sunday, February 24, 2013 Mr. Scanlan attended the Wyckoff Girl Scout Silver Awards Ceremony. The following six (6) girl scouts received their Silver Award: Alessia Lo Cascio, Erin McGowan, Meghan McGowan, Alexandria Spezia, Bernadette Spezia and Marissa Steinberg. Mr. Scanlan made comment that there are 500 girls in Wyckoff participating in the Girl Scout Program.

**Douglas Christie:**

1. On Thursday, February 7, 2013 Mr. Christie attended a fundraising event to accrue funds for young individuals to attend a mission trip to help out folks less fortunate. A proclamation for each of the thirteen (13) teenagers travelling to Guatemala to donate their time was prepared. Mr. Christie opined that this is a great experience for young people in Wyckoff.
2. Also on Thursday, February 7, 2013 Mr. Christie attended the West Bergen Tea Party Meeting.
3. Mr. Christie attended a Public Policy Subcommittee Meeting on Wednesday, February 13, 2013.
4. Mr. Christie attended the Environmental Commission Meeting where a rain garden to be established at the Library was discussed. The Library Board has endorsed this project as a great way to endorse and educate people about stormwater management compliance.
5. On Sunday, February 24, 2013 Mr. Christie viewed Committeeman Rooney win the chopped chef championship on the Food Network channel. Mr. Rooney was one (1) of four (4) amateur chefs who participated in this competition.
6. On Thursday, February 21, 2013 Mr. Christie and Committeeman Rooney attended a budget workshop meeting.
7. On Monday, February 25, 2013 Mr. Christie attended the Wyckoff Environmental Commission Meeting.

**Haakon Jepsen:**

1. On Monday, February 11, 2013 Mr. Jepsen attended the Wyckoff Board of Education K-8 Meeting where two (2) student initiatives were recognized. The first initiative, Pencils for Promises and the second initiative was raising awareness why residents should not idle their cars (operate the motor while their car is stationary due to the gas fumes the motor produces).
2. Mr. Jepsen attended the Wyckoff Board of Adjustment Meeting on Tuesday, February 12, 2013.
3. On Saturday, February 16, 2013 Mr. Jepsen and Committeeman Scanlan toured the Maple Lake property to obtain a sense of what the property may be utilized for should the Township purchase it.

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**Kevin Rooney:**

1. On Monday, February 25, 2013 Mr. Rooney and Mayor Boonstra attended the first Veterans Recognition Gala at St. Nicholas Greek Orthodox Church. The original celebration was scheduled for November 4, 2013 but was cancelled due to Hurricane Sandy. The last evening was standing room only and a great turn out for the veterans. The leadership of St. Nicholas Greek Orthodox Church wants to become more involved in the community.
2. Mr. Rooney attended a Finance Committee Meeting on February 25, 2013 with Committeeman Christie where the budget was again discussed. Mr. Rooney explained that Resolution #13-112, added to the Agenda this evening, expresses the objection by the governing body of the State's user friendly budget reports as it requires redundant reporting thereby increasing costs to taxpayers. The State of New Jersey should not be mandating additional redundant reports when their actions are clearly cost generative and at a time when the State is asking municipalities to do more with less.

**Mayor Boonstra:**

1. Mayor Boonstra concurred with Committeeman Rooney to add Resolution #13-112 to the Agenda this evening.
2. Mayor Boonstra also reported that he observed Committeeman Rooney's performance on the cable food channel and thanked him for donating the winning prize to charity. Committeeman Rooney pointed out that the filming was not performed in Wyckoff and the integrity of the filming ordinance was maintained.
3. On Friday, February 8, 2013, the evening of the snow storm, Mayor Boonstra reported that he performed a wedding ceremony at Town Hall.
4. Later that evening of the blizzard, Mayor Boonstra spent 1½ hours in a snow plow truck with a DPW laborer observing the challenges the DPW crews experience plowing fourteen (14) inches of snow. Mayor Boonstra remained out with the DPW until 1:00 a.m. then returned Saturday morning to monitor the crews before they completed the snow plowing.
5. On Saturday, February 9, 2013 the Northwest Bergen Mayors Meeting was cancelled.
6. Mayor Boonstra attended a meeting at the Wyckoff Family WYCA where the Wyckoff Day planning commenced for 2013.
7. Mayor Boonstra attended the Planning Board Meeting on Wednesday, February 13, 2013 where members approved the site plan application for the Shop Rite at 430 Greenwood Avenue.
8. On Tuesday, February 19, 2013 Mayor Boonstra attended an event with Governor Christie and Senator O'Toole in Cedar Grove.

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9. On Wednesday, February 20, 2013 Mayor Boonstra attended a Library Board Meeting and announced that the circulation librarian has left Wyckoff to assume the position of Library Director in Midland Park.
10. Mayor Boonstra did attend the Veterans Gala at St. Nicholas Greek Orthodox Church and presented a proclamation honoring the veterans.
11. Mayor Boonstra indicated that Friday, March 1, 2013 is the annual Wyckoff Volunteer Fire Department Inspection and a great opportunity for governing body members to travel to the three (3) fire companies to observe the inspection process as well as the talented firefighters who maintain the fire apparatus and protect Township residents and their property.
12. Mayor Boonstra will conduct a "Meet the Mayor" session on Saturday, March 16, 2013.
13. Mayor Boonstra informed the governing body he will be unable to attend the March 5, 2013 public business meeting due to a scheduling conflict. Committeeman Scanlan advised he will not be in attendance also.
14. Mayor Boonstra suggested that the Work Session and Business meetings on Tuesday, March 19, 2013 be changed due to scheduling conflicts to Wednesday, March 27, 2013 at 3:30 p.m. and 4:00 p.m. (Monday and Tuesday is Passover, the Municipal Court meets at 6:30 pm on Wednesday, Thursday is Holy Thursday and Friday is Good Friday.) The Township Committee agreed.

**Review of the 8:00 p.m. Agenda:**

The Administrator advised that the Agenda is as submitted with the following recommended additions for Township Committee consideration. They are:

1. A resolution to oppose a State cost generative action.
2. A resolution to appoint citizens to the Russell Farms Advisory Committee. A detailed public service announcement has been issued to the press this evening.
3. Ordinance #1707 has been amended today based on a question received from Committeeman Christie. The ordinance clearly establishes a streamline process for the installation of natural gas generators for business properties that meet specific criteria.
4. Municipal Clerk Santimauro advised that the Agenda also has two (2) additional temporary sign requests; one (1) from the Christian Health Care Center and one (1) from the Wyckoff Education Foundation received after the Agenda was completed. The Township Committee approved these additions to the Agenda.

**Policy Action Items:**

1. The OSHA 300A reports have been posted to satisfy compliance with this federal government mandate.
2. A proclamation for the thirteen (13) students traveling to Guatemala volunteering their time in Guatemala was drafted and provided to the parent coordinator.

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3. The Township of Wyckoff is again participating with the Northwest Bergen Cooperative Pricing System (Shared Service) Program which includes a regionalized bid to obtain discounted volume prices on the annual repaving of certain roads in Wyckoff. The roads to be resurfaced have been established by a project team consisting of the Police Chief, the DPW Manager and the Township Engineer.
4. The New Jersey State League of Municipalities scholarship for high school seniors is available. A public service announcement has been issued to the press and sent to the local high schools. Last year, a Wyckoff resident won, Blaine Bradley.
5. The Administrator received an update to the letter from the Northwest Bergen Utilities Authority regarding a time extension required to fulfill an OPRA request for information on the original bonding. The information was received today so the Waldwick Bond Counsel has begun his review.

At 8:00 p.m. the Township Committee recessed the Work Session Meeting to conduct the public business meeting.

At 8:10 p.m. the Township Committee reconvenes the Work Session Meeting voting as follows:

**MOTION: SCANLAN                      SECOND CHRISTIE  
CHRISTIE YES    JEPSEN YES    ROONEY YES    SCANLAN YES  
BOONSTRA YES**

6. The Finance Committee continues to develop the 2013 Municipal Budget. A number of challenges have confronted the Township; not receiving the tax duplicate from the County and the inability to access budgeting figures mandated from the New Jersey Department of Community Affairs due to a State problem with the State computer program that provides municipalities with their budget information.
7. The Township of Wyckoff has experienced eleven (11) snow events this season with approximately thirty-six (36) inches of snow recorded at the DPW building.
8. Impacting the budget this year will be an increase in postage fees specifically, a first class stamp has increased from .45 cents to .46 cents and the certified letter fees have increased from \$5.75 to \$6.11.
9. Last week, a subcommittee including Committeeman Rooney met with Orange & Rockland Utilities concerning their plans to trim trees in the Township of Wyckoff. Tree branch interference is the single most frequent cause of electrical service interruption experienced by customers. Lewis Tree Service, the contracted tree service by Rockland Electric expects to begin work in the Township in four (4) to six (6) weeks in the area of Mountain Avenue to Route 208 to the Franklin lakes border. Upon completion of that area, the crews will return four (4) weeks later and begin work on the area of the Wyckoff border by Allendale, Franklin Lakes and Waldwick and continuing through the business district. Committeeman Rooney indicated at the meeting it was made clear that the contractor will be coordinating their work around traffic along with the Wyckoff Police Department. Once all the tree work is completed, the tree service will not return to the municipality for approximately three (3) to five (5) years. A public service announcement will be issued.

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10. The Administrator reported on several upcoming municipal events. On Saturday, April 6, 2013 at 9:00 a.m. the Team Up to Tidy Up Day begins. This annual event enlists the assistance of residents to help clean up quasi-public areas in town. Committeeman Jepsen asked how the Township selects the areas designated for cleanup. The Administrator responded that these quasi-public areas have experienced litter over the years. This townwide event raises our collective consciousness as a community to the negative impact of litter on our environment.
11. Also on April 6, 2013 from 9:00 a.m. til noon, the Township at its' DPW building at 475 West Main will conduct the personal paper shredding event where residents may bring their personal papers and have them shredded.
12. On Saturday, April 27, 2013 from 10:00 a.m. to 2:00 p.m. the Township in conjunction with the DEA will conduct "Operation Drug Takeback" Program. Residents may bring their expired over the counter or prescription medications to the police department for disposal. The medications will then be properly disposed by the Drug Enforcement Agency.
13. The Administrator reminded the governing that "Daylight Savings" is just around the corner on Sunday, March 10, 2013.
14. In addition to the aforementioned events that were distributed to the press via public service announcements, the Township continues to ask residents to "Be Storm Informed" and register their information with the four (4) ways to receive emergent information during a weather event.
15. The Administrator reported that with the assistance of Elizabeth McKenzie, Township Affordable Housing Planner, he was able to avoid attending a training program out of the office at the Council on Affordable Housing (COAH) in Trenton.
16. The mandate that requires the municipality to mail Chapter 75 cards (postcards reflecting property assessments) to residents was completed today by the Tax Assessor and Field Inspector. The Administrator explained that the County of Bergen incorrectly printed the cards before the errors that the Tax Assessor discovered in the tax duplicate were corrected therefore, two (2) full days were spent correcting the postcards prior to the mailing.
17. A request was received from Ridgewood Water to provide comment on their draft proposed water restrictions. Previously, Police Chief Fox made several suggestions which appear to have been ignored. The Administrator opined that Chief Fox's comments were very valid and unless the governing body had additional input, the respond from the municipality would be to resubmit Chief Fox's letter. The Township Committee agreed.
18. The Administrator discussed the proposal submitted by Committeeman Scanlan regarding a per pay option for grass recycling. Mr. Scanlan explained that the Township has received approximately twenty (20) letters from residents who expressed concern that grass collection was deleted this year as part of the budget retrenchment program because only 10 – 15% of the households participate. Mr. Scanlan suggested conducting a poll to see if 400 residents are willing to pay \$150.00 for three (3) grass recycling stickers per property that the Township would then add \$60,000 to the municipal budget but funded by the participating residents. The Township Committee discussed this at length and

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established a subcommittee of Committeemen Scanlan and Jepsen to conduct the poll prior to the budget introduction of March 27, 2013.

- 19. Mayor Boonstra reported that he is chairing a subcommittee working to identify possible alternate locations for election polling places. The Bergen County Board of Elections will be visiting Wyckoff on Friday, March 1, 2013 to inspect the alternate locations.
- 20. Mayor Boonstra advised that it is with deep regret he informs the governing body that former Mayor Alexander Patterson, Jr. passed away last evening and consistent with the Township of Wyckoff's tradition, the flags at Town Hall have been lowered to half-staff until after the funeral. A moment of silence was observed in remembrance of former Mayor Patterson (Mr. Patterson was Mayor in 1971 and 1977).

**Township Attorney Report:**

- 1. Mr. Landel had worked on the generator ordinance scheduled for introduction this evening.
- 2. With regard to the In-Rem Tax Foreclosure and the adoption of the resolution this evening, the Township Attorney is prepared to move forward with the process.
- 3. Mr. Landel reported that the sale of Rousseau's Nursery has been completed. The property was sold to a very experienced businessman familiar with nurseries and he expects to open for business in the Spring. The major improvement will be that the manufacturing of wood mulch is now abolished forever which was a source of complaint for adjacent residents.

At 8:28 p.m. the Township Committee recessed the Work Session Meeting to enter into Closed Session discussion via Resolution #13-C3.

At 9:30 p.m. the Township Committee reconvenes the Work Session Meeting voting as follows:

**MOTION: SCANLAN                      SECOND CHRISTIE  
CHRISTIE YES    JEPSEN YES    ROONEY YES    SCANLAN YES  
BOONSTRA YES**

The Work Session Meeting adjourned at 9:30 p.m.

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Rudolf E. Boonstra  
Mayor

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Joyce C. Santimauro  
Municipal Clerk