

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN WORK SESSION  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, APRIL 9, 2013 – 7:30 P.M.**

Mayor Rudolf E. Boonstra opened the Work Session Meeting at 7:30 p.m. in the second floor municipal conference room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This regular Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Rudolf E. Boonstra, Committeemen Kevin J. Rooney, Haakon C. Jepsen, Brian D. Scanlan and Douglas J. Christie  
**Also Present:** Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Boonstra opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Christie, seconded by Committeeman Scanlan.

1. Jerry Goetting, 629 Lawlins Road asked the governing body when the police contract will expire. Mr. Goetting was informed that the expiration date is December 31, 2014. Mr. Goetting then asked who would negotiate the police contract. Various governing body members replied that the 2014 Police Committee would negotiate the contract. Mr. Goetting inquired whether the Wyckoff Police Department was unionized and if the governing body had to recognize the police union. The Township Committee replied yes to both inquiries. Mr. Goetting next expressed his dissatisfaction and objection to the amount of the contribution for health insurance that the police department unionized members pay. Mr. Goetting stated that he pays \$1,729.00 for his health insurance, yet the police are paying \$409.00 per person. Mr. Goetting described this as horrendous and a disgrace that the police officers pay such a nominal fee in this economy. Committeeman Scanlan replied that the State of New Jersey has provided the police department with binding arbitration, a tool which affords the police an advantage in negotiations.

Committeeman Scanlan motioned to close the public comment period, seconded by Committeeman Jepsen with an affirmative voice vote.

Mayor Boonstra advised that the Finance Committee was reviewing and signing vouchers.

**Township Committee Reports:**

**Brian Scanlan**

1. Mr. Scanlan reported that he has completed his JIF Training thereby authorizing the Township to realize a \$250.00 credit. The Township received a similar credit for all members of the Township Committee and the Township Administrator.
2. Mr. Scanlan attended the Oasis Fundraiser on Sunday, March 24, 2013.
3. The Scanlan Family participated with the "Dark Earth Hour" at 8:30 p.m. that was performed around the world.

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4. Mr. Scanlan attended a Zoning and Enforcement Subcommittee Meeting with Committeeman Christie, the Zoning Enforcement Officer and the Township Administrator on Tuesday, April 2, 2013.
5. Mr. Scanlan attended the Wyckoff Board of Health Meeting on Thursday, April 4, 2013. A discussion regarding the Annual Health Fair Program was the principal topic.
6. On Saturday, April 6, 2013 Mr. Scanlan participated with governing body members at the Township's annual cleanup day, "Team Up to Tidy Up."
7. Also on April 6, 2013 Mr. Scanlan assisted with directing the traffic flow at the Township's annual shredding event at the Recycling Center at 476 West Main Street.
8. This evening, Mr. Scanlan and Committeeman Christie met as the Personnel Committee at 6:30 p.m.
9. Mr. Scanlan expressed his disappointment that Wyckoff was rated only 200 out of 566 municipalities on the Monmouth University website rankings. Mr. Scanlan suggested that this might be the time to solicit new proposals for an updated municipal website.

**Douglas Christie:**

1. On Thursday, March 28, 2013 Mr. Christie attended the Rotary Meeting where a donation was made to the Environmental Commission for the construction of a rain garden adjacent to the Wyckoff Library. The donation of \$600 will be utilized to purchase materials for the construction of the rain garden. The construction of the rain garden is set to begin on Saturday, May 11, 2013.
2. Mr. Christie reported that the Personnel Committee met this evening to review staffing requests from the Tax Assessor's Office for the upcoming revaluation.

**Haakon Jepsen:**

1. Mr. Jepsen attended the annual townwide cleanup day on Saturday, April 6, 2013. Many residents participated in the successful event.
2. Mr. Jepsen concurred with Committeeman Scanlan's comments regarding the ranking of the municipal website in the recent Monmouth University survey poll. The Township should review its website to provide a more user friendly website and reflect its private/public partnerships.
3. Mr. Jepsen attended a meeting at the Wyckoff Family YMCA where Wyckoff Day was discussed. It is scheduled for Saturday, June 8, 2013. Also at this meeting, the YMCA requested that the Township Committee appoint an arts and cultural commission.

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**Kevin Rooney:**

1. Mr. Rooney agreed with the positive comments from Committeeman Jepsen regarding the Wyckoff Family YMCA preparations for “Wyckoff Day”. However, Mr. Rooney suggested that he would like to see the Township of Wyckoff sponsor “Wyckoff Day” and conduct the event at Memorial Field.
2. Mr. Rooney attended the Shade Tree Commission Meeting this evening as the Township Committee liaison and announced that this year’s Arbor Day Celebration will be held at the newly named Russell Farms Community Park on Saturday, April 27, 2013 at 9:00 a.m. Mr. Rooney recognized Nelson Lee of Landscape Works who will donate trees to be planted along the berm. Participating will be the Russell Farms Advisory Committee as well as the Environmental Commission.
3. Mr. Rooney made comment that the DPW Manager recently had surgery and is recovering at home.
4. Mr. Rooney met with the Ambulance Corp Captain prior to receipt of the letter from Coldwell Banker requesting to conduct a corporate event on municipal property to benefit the ambulance and fire departments. The Ambulance Corp Captain stated the event should be conducted in the Fall whereby CPR and health saver classes could be performed.
5. Mr. Rooney advised that Police Chief Fox provided an update that radio communications improvements were accomplished.
6. Mr. Rooney informed the governing body that two (2) Wyckoff police officers will be recognized in the near future by Mothers Against Drunk Drivers (M.A.D.D.) for their diligence in combatting drunk driving. They are Sgt. Mike Ragucci and Ptl. Kyle Ferreira.

**Mayor Boonstra:**

1. Mayor Boonstra reported that he also attended the “Team Up to Tidy Up” Day and the annual personal document shredding event on Saturday, April 6, 2013. All members of the governing body attended these successful events.
2. Mayor Boonstra and Committeeman Christie attended a meeting with Senator Kevin O’Toole, the NJDEP Commissioner and the District 40 Assemblymen Russo and Rumana. These periodic meetings are conducted with State officials affording municipal government the opportunity to ask pertinent questions.
3. Mayor Boonstra discussed the letter from the DEP advising of the successful inspection of the Township’s leaf compost facility. The Township recycles its leaves by turning them into compost for residential use. However, over the years, the DEP department has become a revenue producer and now the Township must incur permit fees totaling \$18,000 a year when in fact Wyckoff has held a DEP permit to compost leaves since 1967. While this NJDEP fee scheme increases revenue for the DEP, it simply passes along these costs to the Wyckoff taxpayers. The DEP Commissioner stated he was aware of the fees and would furnish a response to Mayor Boonstra in this regard.

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4. Last week, the Municipal Clerk received numerous questions from the Bergen County Board of Elections regarding the relocation of the four (4) polling locations. The questions were answered properly.
5. Mayor Boonstra reported that the Township has received a request from Coldwell Banker to conduct a corporate event on municipal property behind Fire Company #1, in front of the Wyckoff Library and the parking area where patrons park for the playground on Saturday, April 27, 2013. The event would consist of fire and ambulance corp personnel conducting fire equipment tours and CPR training. Coldwell Banker would then ask residents who attend for donations for the fire department and ambulance corp. There are a number of questions that must be addressed specifically, utilizing the parking lot for the event where patrons park for other facilities, a Board of Health permit would be required and there would be no corporate advertising. The Library Director also has concerns with regard to the use of the library parking lot which is used by Library patrons and where they would park if folks attending this event parked in the Library parking lot. The Township Committee concurred that they are not conceptually opposed to the event to benefit the fire department and ambulance corp, however there are a number of unanswered questions. The Township's usual and customary procedure was not followed by Coldwell Banker. The Municipal Clerk was instructed to contact the representative from Coldwell Banker to request answers to these questions and/or attend the business meeting on April 23, 2013.

At 8:10 p.m. the Township Committee recessed the Work Session Meeting to conduct the public business meeting.

At 8:30 p.m. the Township Committee reconvenes the Work Session Meeting voting as follows:

**MOTION: \_\_\_\_\_ ROONEY \_\_\_\_\_ SECOND \_\_\_\_\_ SCANLAN \_\_\_\_\_  
CHRISTIE YES JEPSEN YES ROONEY YES SCANLAN YES  
BOONSTRA YES**

**Policy Action Items:**

1. The Township received a request from the Eastern Christian School Association on Sicomac Avenue for the Township Committee to waive their building permit fee. Committeeman Rooney advised that the Township's policy is to waive 20% of the building permit fee. In the future, the Municipal Clerk may place requests from Houses of Worship on the Agenda with a 20% waiver.
2. The Wyckoff Family YMCA submitted a request to place temporary signs at various (12) locations around the community to advertise the "Willie Wonka" Program. The Township Committee discussed this request at length and indicated the last similar request from the YMCA stated that only specific locations are approved for temporary signs. Therefore, the Municipal Clerk will contact the YMCA and remind them of these approved locations for temporary signs. It was also discussed that this request for A-frame signs on sidewalks for YMCA events in the business center creates a problem with consistent zoning enforcement since businesses are not permitted to have these signs on sidewalks.
3. The Annual Baseball/Softball Parade is scheduled for Saturday, April 20, 2013.

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4. On Saturday, April 27, 2013 from 10:00 a.m. to 12:00 p.m. the “Operation Drug Takeback” will be provided at police headquarters to bring any unused and/or expired prescription medications for destruction by the United States Drug Enforcement Agency (USDEA).
5. As reported by Committeeman Rooney, the Annual Arbor Day Celebration, scheduled for Saturday, April 27, 2013 at 9:00 a.m. will be conducted at the new Russell Farms Community Park.
6. The Administrator thanked John Unglert for taking photos at the “Team Up to Tidy Up” event on Saturday, April 6, 2013 and providing them to the Township for our use.

The Work Session Meeting adjourned at 8:45 p.m.

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Rudolf E. Boonstra  
Mayor

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Joyce C. Santimauro  
Municipal Clerk