

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN WORK SESSION  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, OCTOBER 15, 2013 – 7:30 P.M.**

Mayor Rudolf E. Boonstra opened the Work Session Meeting at 7:30 p.m. in the second floor municipal conference room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This regular Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Rudolf E. Boonstra, Committeemen Kevin J. Rooney, Haakon C. Jepsen, Brian D. Scanlan and Douglas J. Christie  
**Also Present:** Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Boonstra opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Rooney, seconded by Committeeman Scanlan.

Susan Winton, 80 Logan Lane distributed bulletins to the governing body entitled, (a) "Why is everyone talking about United Nations Agenda No. 21" and (b) "What's wrong with Sustainable Development." Mrs. Winton indicated that these two (2) bulletins provide informational awareness.

Committeeman Scanlan motioned to close the public comment period, seconded by Committeeman Rooney with an affirmative voice vote.

Mayor Boonstra advised that the Finance Committee was reviewing and signing vouchers.

**Township Committee Reports:**

**Brian Scanlan:**

1. Mr. Scanlan reported that at the last Wyckoff Board of Health Meeting, an ordinance amendment to increase fees was introduced.
2. On Wednesday, October 2, 2013 Mr. Scanlan attended the land preservation seminar presented at the Wyckoff Public Library from the New Jersey Association of Environmental Commissions.
3. On Saturday, October 5, 2013 Mr. Scanlan joined Mayor Boonstra and Committeeman Rooney and participated in the "Buddy Walk" at the Wyckoff Family YMCA Campus at 691 Wyckoff Avenue.
4. Mr. Scanlan commended the DPW Crews for performing an exceptional job constructing the recreational trail/path at the Russell Farms Community Park.
5. Mr. Scanlan reminded everyone to vote in the Special Election on Wednesday, October 16, 2013 to fill the vacancy due to the passing of Senator Frank Lautenberg. Mr. Scanlan provided an interesting statistic that if the State of New Jersey has a 30% voter turnout (or 1.7 million voters) the cost of each vote would be \$9.08 for this Special General Election.

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6. Mr. Scanlan thanked Bob Shannon for his memorandums to the engineering staff making a point that Newtown Road is a narrow road and when the concrete curb is constructed that the improvements do not make the roadway any narrower.
7. The revised minutes from October 1, 2013 distributed this evening included a discussion regarding the Zabriskie House. Mr. Scanlan recommended a Public Policy Subcommittee meet to address the Zabriskie House status specifically, enhance availability to the public, fundraising efforts by the Trustees and the potential to submit a Bergen County Open Space Historic Preservation Grant application to help fund any needed repairs. Committeeman Rooney suggested that the matter be taken up at the Public Policy Subcommittee or a new subcommittee established to address whether grants could be obtained. Committeeman Christie concurred with Mr. Rooney.
8. Mr. Scanlan suggested that the Township Committee take up an item proposed last year by then Mayor DePhillips which was discussed but never implemented whether the eight (8) leaf collection districts should be rotated. Numerous residents have expressed an opinion of unfairness that leaf collection is conducted in numeric district order.
9. Mr. Scanlan referred to an e-mail from a non-resident who requested if the Gardens of Wyckoff could be left open for a longer period of time as the gardens are a great place to enjoy nature and walk. Currently, the Gardens of Wyckoff close in late November and reopen in late April.

**Douglas Christie:**

1. Mr. Christie announced he has been away visiting his daughter but reported he attended the previous Public Policy Subcommittee Meeting.
2. On Saturday, October 19, 2013 the Wyckoff Volunteer Fire Department Ladies Auxiliary will conduct their "Fish & Chips" fundraiser at Fire Company #1 beginning at 5:00 p.m.

**Haakon Jepsen:**

1. Mr. Jepsen advised that Board of Adjustment member Robert Decker is resigning from the Board of Adjustment effective immediately. Mr. Jepsen thanked Mr. Decker for his service.
2. Mr. Jepsen met with the CERT Director and discussed the role of the CERT Volunteers in the future.
3. Mr. Jepsen attended the most recent Wyckoff Board of Education K-8 District Meeting.
4. Mr. Jepsen questioned a complaint from a resident regarding a road opening performed by the Orange and Rockland Utility Company on Albemarle Street. Committeeman Rooney indicated he was familiar with the matter having recently travelled to the location and contacted the Township Engineer. The Township Engineer will follow-up with the utility company for a complete restoration.

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**Kevin Rooney:**

1. On Saturday, October 5, 2013 Mr. Rooney participated in the “Buddy Walk” with Mayor Boonstra and Committeeman Scanlan.
2. On Tuesday, October 8, 2013 Mr. Rooney, Mayor Boonstra and the Township Attorney met with representatives of the Wyckoff Family YMCA regarding their contribution to the efforts of the Wyckoff Parks and Recreation Foundation to construct artificial turf fields at the Pulis Soccer Field.
3. Mr. Rooney provided the following update regarding the Russell Farms Community Park work. The rains of last week delayed the completion of the recreational trail path. However, that construction work continues. On Thursday, October 17, 2013 six (6) trees will be delivered and planted along Russell Avenue. Eleven (11) additional trees will be received and planted along the driveway entrance and parking area and two (2) October Glory Maple trees will be planted on the berm. The fence, which separates the Russell Farm Community Park property from the adjacent Fire Company # 3 property, will be installed on Monday, October 21, 2013. Due to the deterioration of the pump house, a pre-formed shed will be placed over the pump house. Dog stations have been purchased and the DPW Manager is evaluating where these stations should be placed. With regard to benches, Mr. Fisher is researching benches that could be donated that are available and will submit his findings to the governing body.
4. Mr. Rooney extended an invitation to all residents to attend the Wyckoff Volunteer Fire Department Ladies Auxiliary “Fish & Chips” fundraiser on Saturday, October 19, 2013 at Fire Company #1.
5. On Thursday, October 17, 2013 at McBride Field in Franklin Lakes the Wyckoff Parks and Recreation Foundation will sponsor the Oktoberfest Fundraiser.
6. Also at McBride Field the following evening, the Oasis Oktoberfest Fundraising event will be conducted.
7. While walking along Wyckoff Avenue, Mr. Rooney noticed several sidewalks that resident owners need to repair. However, the metal railing on Russell Avenue between Wyckoff Avenue and Stonybrook Lane is loose and requires replacement.
8. Committeeman Scanlan advised that several residents have contacted him to inquire about sponsoring benches at the Russell Farms Community Park in memory of a loved one. Based on the voluminous requests to sponsor/donate a bench, the Township may have to consider a lottery.

**Mayor Boonstra:**

1. Mayor Boonstra welcomed Bob Shannon back from his vacation in Northern Ireland.
2. Mayor Boonstra attended the Planning Board Meeting where the AT&T co-location application on the Route 208 monopole was approved.

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3. On Saturday, October 5, 2013 Mayor Boonstra attended a Northwest Bergen Mayors Association Meeting in Franklin Lakes, then participated in the Buddy Walk at the Wyckoff Family YMCA.
4. On Sunday, October 6, 2013 Mayor Boonstra monitored the transport of the transformers from the A & P parking lot, through Wyckoff and into the Township of Mahwah.
5. The Draft Revaluation Newsletter is provided for governing body review and consideration.
6. The Special Election for U.S. Senate will be conducted on Wednesday, October 16, 2013 from 6:00 a.m. to 8:00 p.m. The Township is prepared for this election and Mayor Boonstra recognized Clerk Santimauro, Administrator Shannon and Public Works Manager Fisher for their preparation work.
7. On Saturday, October 19, 2013 the Wyckoff Volunteer Fire Department Ladies Auxiliary will sponsor a "Fish & Chips" fundraiser at Fire Company #1 from 5:00 p.m. to 7:00 p.m. Mayor Boonstra invited all residents to attend this fundraiser.

**Policy Action Items:**

1. The Administrator reported that there are several changes to the Agenda this evening which include: a resolution authorizing a road closure for Newtown Road. The road closure will begin on October 28, 2013; release of Closed Session Meeting Minutes from October 1, 2013; acceptance of the Bergen County Open Space Grant of \$20,000 to fund the grant portion of the improvements at the Russell Farms Community Park and to reconfirm adoption of Resolution #13-238 which awarded the construction contract for the Newtown Road Improvement Project. The agenda does include two (2) ordinances which provide modern and updated language to the Township ordinances as it relates to dog walking and the definition of a dog at large.
2. The Administrator reported that the Wyckoff Police Department will be honored on Wednesday, October 23, 2013 at the American Automobile Association (AAA) of North Jersey with a pedestrian and traffic safety award for their efforts in the Township of Wyckoff.
3. A letter was received from the Borough of North Haledon regarding the shared service for the electrical subcode official. The Administrator and the Construction Code Official are working in tandem and further information will follow.
4. A notice was received that the Christian Health Care Center application begins in Hawthorne before the Hawthorne Board of Adjustment on Monday, October 21, 2013. A copy was provided to the press tonight so they can attend and report on the progress of the application.
5. With regard to Newtown Road, a pre-construction meeting was conducted last week and the start date is projected for Monday, October 28, 2013. The completion date is anticipated for Friday, November 22, 2013. Letters have been carefully written to all residents on Newtown Road even though the improvement project will only encompass Newtown Road from Cedar Hill Avenue to Henry Place. A public service announcement to alert the motoring public has been presented and was issued to the press this evening. Letters will be sent to the garbage and

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recycling contractors, the post office, schools, both public and parochial for the school bus drivers and others such as Northwest Bergen governments. These letters are intended to alert motorists and citizens that Newtown Road will be closed from 7:00 a.m. to 7:00 p.m. Monday thru Friday.

6. On Monday, October 21, 2013 the Annual Fall Leaf Collection begins. This service is highly anticipated by the residents of the municipality and extensive information is disseminated throughout the leaf collection program to advise residents of the leaf crew locations. The Fall Newsletter provided very detailed information, a public service announcement was issued to the press this evening and e-mail blasts were sent to site registrants regarding the leaf collection program process. The Township has hired part-time leaf collection workers to assist the DPW crews. Please note: the Township collects approximately 35,000 cubic yards of leaves each Fall. It is an extensive effort. 35,000 cubic leaves is enough to cover an NFL size football field, end zone to end zone, with a blanket of leaves twenty (20) feet deep.
7. Pursuant to governing body approval of the resolution authorizing the Open Space Grant of \$20,000 for Russell Farms Community Park, the contracts will be sent to the office of the Bergen County Open Space tomorrow.
8. The Administrator recognized Maryellen Tafrate, a valuable member of the Municipal Clerk's Office, for purchasing and posting the pink ribbons surrounding Town Hall for Breast Cancer Awareness Month.
9. Public service announcements issued to the press this week regarding two (2) programs that receive extensive resident participation. Both programs will be conducted on Saturday, October 26, 2013, the first program is "Operation Drug Takeback" whereby both over the counter medicines and/or expired prescriptions may be taken to the police department for proper disposal. The second program is the personal paper shredding event at the Recycling Center from 9:00 a.m. until noon.
10. A request was received from the Partners in Pride to utilize the Township's bulk mail permit for a fundraising letter. The Township Committee approved the request from the Partners in Pride.
11. The "recyclometer" on the Home Page of "Wyckoff on the Web," [www.wyckoff-nj.com](http://www.wyckoff-nj.com) was updated. For the month of September, Wyckoff residents are recycling 35.86% of their household trash.

The Work Session Meeting adjourned at 7:59 p.m.

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Rudolf E. Boonstra  
Mayor

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Joyce C. Santimauro  
Municipal Clerk

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