TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 16, 2014 – 7:30 P.M.

Mayor Douglas J. Christie opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Douglas J. Christie, Committeemen Kevin J. Rooney, Haakon C. Jepsen, Brian D. Scanlan and Rudolf E. Boonstra
Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Christie opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Rooney.

1. Timothy Buchman, 430 Meer Avenue stated that at the last meeting the Township Committee discussed the backlog of tasks for the Public Works Department. Mr. Buchman opined that the DPW does a good job and he suggested possibly the Township's experiment of decreasing staffing through attrition may not be effective. Should a determination be reached to increase the DPW Staff, Mr. Buchman stated he would be in favor of hiring additional staff.

2. Richard Koenigsberg, 223 Woodmere Court, Franklin Lakes introduced himself as the coordinator of the FLOW Rider Group that utilizes the Commuter Park & Ride Facility the Township provides at the Cornerstone Christian Church on Wyckoff Avenue. Mr. Koenigsberg described the commuter park & ride fee increase reported in last week's Villadom Times as unacceptable with no justification. Due to the post recession job growth, which is primarily in New York City, the commuter bus service from the Wyckoff Park & Ride is a valuable service for many persons in the area. Mr. Koenigsberg urged the Township Committee to reconsider the amount of the fee increase. Committeeman Rooney asked Mr. Koenigsberg why he does not utilize the park & ride facility in Franklin Lakes. Mr. Koenigsberg responded that the Coach Bus Service, which has the franchise from New Jersey Transit, runs a number of express buses from the Wyckoff Commuter Park & Ride facility directly into NYC which are not scheduled from the Franklin Lakes park & ride.

Committeeman Rooney motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

Mayor Christie advised that the Finance Committee has reviewed and signed vouchers.

Township Committee Reports:

Haakon Jepsen:

1. Mr. Jepsen attended the Municipal Drug & Alcohol Prevention Alliance Meeting yesterday afternoon. The goal of this committee is to combat drug and alcohol addiction through public information and funding educational and awareness programs. On Saturday, September 27, 2014 from 10:00 a.m. until 2:00 p.m. at Town Hall, the Township will

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participate in the United States Drug Enforcement Agency's "Operation Drug Takeback" program. If residents have expired prescriptions and/or over the counter medications, they may dispose of these items at the Wyckoff Police Department. Additional drop box locations are available throughout the year at the Paramus and Waldwick police stations. Mr. Jepsen also reported that the DEA is drafting regulations which would allow pharmacies to also function as drug takeback drop off centers. However, the regulations have not been finalized and when they do area pharmacies may then decide whether to participate.

2. Mr. Jepsen reported that at the Municipal Alliance Meeting, a discussion revolved at seeking a volunteer who could assist staff the Alliance Table at the Annual Health Fair on Saturday, October 11, 2014.

3. The Environmental Commission was cancelled last evening due to the inability to generate a quorum. Therefore, Mr. Jepsen was able to attend the Parks and Recreation Advisory Board Meeting and he suggested that the Summer Camp Program include a children's yoga component. Mr. Jepsen also spoke with the Recreation Board regarding his request to ensure a moratorium of sports activities during the 911 Remembrance and Memorial Service. This year, a scheduling conflict occurred however, moving forward there should be no activity during this service. The governing body commented that the 911 Remembrance and Memorial Service was very well attended at the front of Fire Company #1 and it is difficult to mourn the loss of eleven (11) souls while hearing whistles and shouts of coaching instruction. Mayor Christie instructed the Administrator to mark that date and contact the Recreation Department to remind them to avoid any future program conflicts.

Rudy Boonstra:

1. Mr. Boonstra attended the 911 Remembrance and Memorial Service and indicated that the Wyckoff Volunteer Fire Department achieved another outstanding service. Many thanks to MC Mayor Christie and Bill Brock. Mr. Boonstra opined that even after thirteen (13) years the memorial service was very well attended.

2. On Wednesday, September 10, 2014 Mr. Boonstra attended the Planning Board Meeting. In an unexpected vote, the Planning Board denied the application for the Capital One Bank which applied for new construction at the corner of Wyckoff and Greenwood Avenue. The applicant, Capital One Bank, postponed their application hearings for the last two (2) months and on Wednesday, September 10, 2014 arrived at the Planning Board Meeting and removed all the requested variances and insisted on a vote. Several board members and the Township Engineer wanted to hear additional testimony from bank officials, not simply the hired architects regarding the design of the building. Copies of colonial architecture at Capital One Bank's in other locations of New Jersey were distributed for review. The attorney for Capital One Bank insisted on a vote and did not provide a bank official at the meeting as requested by the Planning Board. There was no motion to approve the application with the current design however eventually, there was a motion to deny the application which was passed.

3. Mr. Boonstra complimented the new Ramapo/Indian Hills Superintendent of Schools, Beverly McKay on her new program to connect with other municipal officials in the FLOW area. Ms. McKay hopes to attend, schedule permitting, a Wyckoff Township Committee Business Meeting in October.

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4. Mr. Boonstra plans to attend the 75th Anniversary Celebration of Fire Company #2 on Saturday, September 20, 2014 recognizing seventy-five (75) years of continuous service to the community.

5. The Wyckoff Board of Adjustment met on Thursday, September 11, 2014 whereby the Agenda included one (1) application.

6. Mr. Boonstra attended his college reunion at Muhlenberg College this past weekend and one of the students assisting the program was a sophomore from Wyckoff. Mr. Boonstra mentioned that firefighter and former environmental commissioner member Alex Cascardo and his wife Linda Cascardo were also present at the reunion.

Brian Scanlan:

1. Mr. Scanlan also attended the 911 Remembrance and Memorial Service at Fire Company #1 and stated his affirmation for the annual service.

2. Mr. Scanlan attended the Fire Company #1 fundraiser on Thursday, September 4, 2014 at the Lake House on the Wyckoff Family YMCA Campus.

3. Mr. Scanlan attended the memorial service for Elmer Jeltes on Sunday, September 7, 2014, a former firefighter from Fire Company #2.

4. On Tuesday, September 9, 2014 Mr. Scanlan, as a member of the CERT Team toured the Bergen County Dispatch Center. The CERTS learned of the cutting edge technology that is available at the dispatch center.

5. Mr. Scanlan announced that the Wyckoff Board of Health Annual Health Fair will be conducted on Saturday, October 11, 2014 from 11:00 a.m. to 3:00 p.m. at the Wyckoff Public Library. In addition to administering flu vaccinations, the Wyckoff Board of Health has worked diligently to provide great exhibits focusing on different aspects of improving one's personal health. Mr. Scanlan invited residents to attend.

6. Last evening, a Recreation Task Force Meeting was conducted at the Recreation Office. The purpose of the meeting was to review the 500 responses from the online survey and to interpret the meaning of those responses. Previously, the Recreation Task Force completed a financial audit of the recreation program and was happy to learn that all the expenditures including staff is offset 100% by fees. The next step will include a breakdown of costs between the recreation program and the travel team programs.

7. Mr. Scanlan advised that the Wyckoff Parks and Recreation Foundation's next fundraiser and Oktoberfest is scheduled for Saturday, October 18, 2014 at 7:00p.m. at McBride Field in Franklin Lakes.
Mayor Christie commented that previously he and Committeeman Scanlan interviewed residents who expressed an interest to volunteer for the Wyckoff Board of Health.

8. Mayor Christie suggested possibly providing those names to Committeeman Jepsen for consideration in staffing municipal alliance programs without a commitment of attending monthly meetings.

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9. Mr. Scanlan indicated that in response to Mr. Buchman's comment this evening that in 2009 a DPW employee retired and the Township did not fill that position for approximately two (2) years. Ultimately, that position was filled. Currently, the DPW Staff has one (1) less employee so the staff was not drastically reduced however, it is lower by design. Committeeman Rooney stated that the DPW Staff is a group of very talented employees. They perform all types of work from masonry, to electrical, to tree trimming work which is one of the reasons the Wyckoff DPW is able to achieve accomplishments at a lower cost than the Township would otherwise pay in the private sector for those improvements.

Kevin Rooney:

1. On Thursday, September 4, 2014 Mr. Rooney and Committeeman Scanlan met with Mark Borst and Susan Gurak to review the layout of the Sensory Garden at the Russell Farms Community Park.

2. Mr. Rooney also attended the Fire Company #1 fundraiser at the Lake House at the Wyckoff Family YMCA on Thursday, September 4, 2014.

3. On Friday, September 5, 2014 Mr. Rooney attended a Wyckoff Parks and Recreation Foundation Meeting. Later in the day, Mr. Rooney met with the DPW Manager and the Administrator to review DPW priorities. The removal of stumps is a priority which will be performed on Thursdays, weather permitting. Today, Tuesday was tree pruning and removal day and that will also continue on Tuesdays.

4. Mr. Rooney met today to review the DPW staffing specifically, the retirement vacancy and the potential to fill that vacancy.

5. Mr. Rooney also attended the 911 Remembrance and Memorial Service at Fire Company #1 and complimented the fire department and Mayor Christie on the excellent program.

6. Mr. Rooney attended a PBA Labor Contract Meeting today with Chief Fox, Administrator Shannon and Committeeman Boonstra.

7. On Thursday, September 18, 2014 the donation of a gazebo will be delivered to the Russell Farms Community Park. Last week, the DPW crews build a concrete pad to accommodate the gazebo.

8. On Saturday, September 20, 2014 Mr. Rooney will provide opening remarks at the Eastern Christian Children's Retreat Country Fair at 9:45 a.m. Later at noon, Mr. Rooney will judge the bake off contest. All members of the public are invited to attend the event.

9. Mr. Rooney will attend the 75th Anniversary Celebration of Fire Company #2 at the Brickhouse on Saturday, September 20, 2014. Of note, Saturday, September 20, 2014 is also the Luau Dinner at St. Elizabeth's Church.

10. With regard to a comment made at last meeting regarding the Recycling Center, a job description has been developed and issued to solicit additional Recycling Center attendants for Saturdays and Tuesday evenings during the Summer. It is difficult to open the Recycling Center in the Winter due to the inability to plow snow off a gravel surface. Therefore, in order to provide those additional winter hours of operation at the Recycling Center, Mr. Rooney obtained a cost estimate and Scott

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Fisher indicated it would be approximately $52,000 (2014 pricing) to pave the Recycling Center. Committeeman Scanlan spoke about opening the Recycling Center on the Saturdays of the Memorial Day and Labor Day three (3) day weekends as well as suggesting a second late night hour schedule.

Mayor Christie:

1. Mayor Christie thanked everyone for the kind comments regarding the 911 Remembrance and Memorial Service, one of the best observances the Township provides.

2. With regard to Committeeman's Boonstra report, Mayor Christie commented that he was the only one who voted in favor at the Planning Board on the Capital One Bank.

3. The parking lot project at the Wyckoff Public Library is moving forward. Mayor Christie complimented the DPW Manager and his staff for managing the project and when completed, due to the re-design and removal of the center planted median, the Library will realize forty (40) new parking spaces.

4. Last Thursday, September 11, 2014 Mayor Christie attended a Grand Opening and Ribbon Cutting Ceremony for a new business in Wyckoff, Pure Barr.

5. On Monday, September 22, 2014 Mayor Christie will have the honor of participating in a centurion luncheon at the Christian Health Care Center where eight (8) individuals will be recognized for achieving the 100 year mark.

6. Mayor Christie advised that October is Fire Safety Month and the Wyckoff Volunteer Fire Department has numerous programs and information planned to help educate residents on fire safety.

7. Mayor Christie reported that on Wednesday, September 17, 2014 the Wyckoff Volunteer Fire Department will conduct a post review of the fireworks fundraiser to determine the positive and/or the less than positive aspects of the event that may be improved for next year.

8. Residents may see a different fire ladder truck in the municipality – the Township's current ladder truck is out of service for repair for four (4) weeks. In its' place is a ladder truck on loan from Bergen County.

9. Mayor Christie has been invited by the Ramapo/Indian Hills Superintendent of Schools to attend a meeting with other municipal officials on Thursday, September 18, 2014 at Ramapo High School. Mayor Christie recognized and complimented the Superintendent's initiative.

At 8:00 p.m. the Township Committee recessed the Work Session meeting to conduct the public business meeting.

At 9:05 p.m. the Township Committee reconvenes the Work Session Meeting voting as follows:

MOTION: _____ROONEY_____ SECOND ____SCANLAN_____
BOONSTRA_YES_ JEPSEN _YES_ ROONEY_YES_ SCANLAN_YES_
CHRISTIE _YES_

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Policy Action Items:

1. The Township's Drug Takeback Program is scheduled for Saturday, September 27, 2014 at the police headquarters from 10:00 a.m. to 2:00 p.m.
2. On Saturday, September 20, 2014 the Eastern Christian Children's Retreat will conduct their 49th Annual Country Fair Fundraiser from 9:45 a.m. to 4:00 p.m. at the Memorial Field Complex behind Town Hall.

3. The Wyckoff Family YMCA Annual Buddywalk will take place on Saturday, September 27, 2014 beginning at 11:00 a.m. at the YMCA Campus, 691 Wyckoff Avenue.

4. The Wyckoff Education Foundation's Annual Family 5K Fun Run is scheduled on Saturday, October 18, 2014 beginning at Eisenhower School.

5. The Wyckoff Board of Health Annual Family Influenza Prevention Program and Health Fair will be held on Saturday, October 11, 2014 at the Wyckoff Public Library from 11:00 a.m. to 3:00 p.m.

6. On Saturday, October 18, 2014 from 4:00 p.m. to 9:00 p.m. the Wyckoff Volunteer Fire Department Ladies Auxiliary will conduct their annual Fish & Chips Fundraiser Dinner at Fire Company #1.

7. The ever popular free personal paper shredding event, "Shredfest" will be Saturday, October 25, 2014 at the DPW Garage, 475 West Main Street from 9:00 a.m. to noon. Volunteers are needed to staff that event.

8. The current list of properties to be placed on the tax sale is provided for your information. The tax sale will be conducted on Thursday, October 23, 2014 at 10:00 a.m. The tax sale is the legal process which allows a municipality to collect tax payments from property owners who have not paid their taxes in prior years. The Tax Collector advertises the names and addresses of delinquent taxpayers with the amount due and published for four (4) consecutive weeks. Publication will begin on Friday, September 19, 2014.

9. A notice that the Wyckoff Public Library is soliciting a secretary to attend their monthly meetings and transcribe their meeting minutes was announced.

10. A copy of a uniform construction code penalty was issued by the Construction Code Official to the property owner 377-379 Franklin Avenue for performing work without a construction permit. Performing work without permits is one of the primary reasons that municipalities are ordered to perform and pay for costly revaluations.

11. The Recreation Department has completed the replacement of the baseball/softball backstop, two (2) foul line fences and and two (2) player benches at one of the two Eisenhower School ballfields. The back stop and foul line fence ballfield facility at Sicomac School was replaced with a new facility.

12. The Administrator reminded the governing body that the Bergen County Open Space Park Improvement Grant Applications are due on October 31, 2014. A memo has been circulated to staff for grant ideas.

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13. The Municipal Clerk will forward Ordinance #1753 to the Planning Board. This ordinance was introduced at the public business meeting this evening.

14. The Administrator was asked to speak at the Chamber of Commerce General Membership Meeting on Thursday, September 18, 2014. A copy of his remarks has been provided to the Township Committee in the event you wish me to add a topic.

15. This past week, the Township received a letter from the American Automobile Association advising that the Township and the Police Department will be receiving a community traffic safety award to be presented on Wednesday, October 22, 2014.

16. The Administrator recognized Joyce Santimauro, Municipal Clerk for "going the extra mile" by soliciting numerous investigative phone calls after Committeeman Rooney provided information regarding a filming event at three (2) separate locations in Wyckoff without a filming permit. The "investigation" realized a check in the amount of $2,400.00. KUDOS Joyce!

17. An application has been submitted to Rutgers University for their Annual Public Information Contest.

18. Earlier last week, the Township's third quarter Safety Committee Meeting was conducted as part of achieving compliance with the Joint Insurance Fund (JIF) program to reduce costs.

19. The Administrator reviewed a memo concerning a conversation that transpired with the Bergen County Assistant Engineer regarding the intersection of Wyckoff and Franklin Avenues. The Bergen County Assistant Engineer had indicated that a property owner has been urging the County to prohibit trucks from making right turns onto Franklin Avenue from Wyckoff Avenue. The Administrator provided this information to the Chief of Police who in turn provided a report indicating since 1995 there has been only one (1) reported accident and recommended relocating the stop bars on Franklin Avenue and the advisory signs further away from the intersection. Bergen County advised they will research these modifications. However, the Administrator advised that at some point in the future the County may ask the governing body if they have an opinion regarding such a prohibition. The information provided by the Administrator indicated both positive and negative consequences of such a change.

20. The Administrator reported that Krista Hogne has been hired to succeed Jackie Denequolo who is relocating to Florida.

21. Last Friday, September 12, 2014 an advertisement was published in the Ridgewood News advising businesses that are in the business of towing vehicles that become inoperable due to mechanical failure or crashes, can contact the Wyckoff Police Department between October 1, 2014 thru October 31, 2014. These vendors must complete an application and satisfy the Township of Wyckoff's standards. During the month of November, the police department evaluates these applications and inspects the vendors storage yards. A recommendation will be provided from Police Chief Fox followed by a resolution to be considered for the first meeting in December to appoint towing vendors to serve on the rotational list.

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22. The Administrator thanked the governing body for adopting the resolution in support of legislation to correct a cost generative action. In 1997, at the request of the utilities, the State of New Jersey adopted laws which were amended in response to technological and marketing enhancements in order to increase competition. That action removed New Jersey franchising gross receipts tax obligations from telecommunication companies and replaced it with business personal property tax. However, the statute defined that a local exchange company, if providing dial tone and access to 51% of local telephone exchange, they would pay that personal business property tax. Verizon has initiated a self serving interpretation of that statutory definition and have advised the Township of Wyckoff, as well as other municipalities, that Verizon has unilaterally determined they are exempt from the business personal property tax. The New Jersey League of Municipalities is urging municipalities to contact their legislators and to support this legislation. The resolution adopted by the governing body will be distributed to our State elected officials and mailed to Governor Christie.

23. The Bergen County Department of Health is offering online bloodborne pathogen training which should be a help to our volunteer firefighters, ambulance corps members and police officers to complete this mandated training at their convenience.

24. The Bergen County Utilities Authority has awarded an “Environmental Awareness Challenge Grant” to Coolidge School, Eisenhower School and Sicomac School.

Township Attorney Report:

1. Mr. Landel stated he has contract negotiations to review with the governing body in Closed Session.

2. The zoning ordinance Mr. Landel prepared with the assistance of the Township’s Professional Planner was introduced by the Township Committee this evening. The sentence at the end of the Planner’s report referencing 186-11 (b) “All basements shall be used for storage and utilities” was previously removed from the code.

3. Mr. Landel is preparing an application to the Bergen County Surrogate regarding past and current appointments to the Zabriskie House Board of Trustees.

At 9:20 p.m. the Township Committee recessed the Work Session Meeting to enter into Closed Session discussion via Resolution #14-C4.

At 10:30 p.m. the Township Committee reconvenes the Work Session Meeting voting as follows:

MOTION: _____SCANLAN_____ SECOND ____BOONSTRA_____
BOONSTRA_YES_ JEPSEN _YES_ ROONEY_YES_ SCANLAN_YES_
CHRISTIE _YES_

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1. Mr. Landel advised that a consensus exists with regard to the contract negotiations with the Wyckoff Family YMCA concerning the construction of a soccer facility on the Pulis Field property. The Township would fund the improvements to Charles Avenue and the four (4) additional tasks that would be performed by the DPW.

The Work Session Meeting adjourned at 10:32 p.m.

Douglas J. Christie Mayor	Joyce C. Santimauro Municipal Clerk