TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 17, 2014 – 7:30 P.M.

Mayor Douglas J. Christie opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Douglas J. Christie, Committeemen Kevin J. Rooney, Haakon C. Jepsen and Brian D. Scanlan
Also Present: Township Administrator Robert J. Shannon, Jr., and Municipal Clerk Joyce C. Santimauro
Absent: Committeeman Rudolf E. Boonstra and Township Attorney Robert Landel

Mayor Christie opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Rooney.

Melody Zima, a realtor located at 82 East Allendale Avenue, Saddle River relayed a story to the governing body where she had placed a directional sign on Waverly Road, corner of Russell Avenue on September 14, 2014 for an Open House. Ms. Zima received a summons for the placement of that sign, attended court and plead guilty to the summons but objected to the fact that the ticket indicated Ms. Zima received a warning when in fact she did not receive a warning. Ms. Zima then requested an adjustment and return of the money she paid to the court for this violation.

The Township Committee responded that they were unable to refund the summons payment and explained to Ms. Zima that this issue of excessive signs throughout the municipality was thoroughly discussed on many occasions, reported in the local newspapers and letters advising of such have been periodically sent to realtors.

Committeeman Jepsen motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

Mayor Christie advised that the Finance Committee was reviewing and signing vouchers.

Township Committee Reports:

Haakon Jepsen:

1. Mr. Jepsen attended a meeting last week of the Alliance Committee and described the meeting as promoting wellness, possibly expanding the scope of the health fair to develop it into a wellness fair.

2. On January 29, 2015 at Indian Hills High School, the three (3) alliances (Wyckoff, Franklin Lakes and Oakland), in consultation with the Ramapo/Indian Hills Regional High School District will provide a forum for parents and students to learn about drug awareness and addiction in Northwest Bergen County.

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3. Last week, Mr. Jepsen met with Bob Shannon, Diana McLeod, Andy Wingfield and Krista Hogne regarding data governance. The purpose of the meeting was for Mr. Jepsen to understand how the municipality collects information regarding residents particularly, the website, our community path program and how that information may be consolidated to further our e-mail effectiveness and safety programs.

4. This evening, Mr. Jepsen advised there is a K-8 Board of Education Meeting and an Environmental Commission Meeting scheduled.

Brian Scanlan:

1. This evening, at 7:00 p.m. Mr. Scanlan attended a Recreation Board Meeting prior to this evening's Township Committee Meeting. The focus of the first part of the meeting was whether a Wyckoff travel coach could recruit players from the Wyckoff Travelling Team for his club team. This question was posed to the Recreation Advisory Board to inquire if this is a conflict of interest and if so should the Recreation Advisory Board take action and institute a policy to guide and prevent future situations.

Kevin Rooney:

1. Mr. Rooney congratulated Mayor Christie and Committeeman Scanlan on their recent re-election to the Township Committee.

2. Today, Mr. Rooney met with Scott Fisher, DPW Manager and was advised that the leaf collection process is moving smoothly. The leaf crews are currently in District 4, Round 2 and expected to enter District 5 tomorrow. The leaf crews are averaging three (3) to four (4) days per district.

3. Mr. Rooney and Scott Fisher met today to discuss the status of the Pulis Field Artificial Turf Field Project.

Mayor Christie:

1. Mayor Christie conducted two (2) wedding ceremonies since the last meeting.

2. Mayor Christie attended numerous subcommittee meetings within the past two (2) weeks.

<u>Policy Action Items:</u>

1. The tax sale process was successfully conducted by the Tax Collector on Thursday, October 23, 2014.

2. The Free Personal Paper Shredding Event conducted on Saturday, October 25, 2014 was a success whereby six (6) tons of personal document paper was shredded and over 300 residents participated.

3. The Township has been awarded first place in the Rutgers University Statewide Public Information Contest for "Best Print Media." This includes the Township's Emergency Preparedness Calendar, its Special Newsletter which explains the revaluation process and the Township's Fall and Spring Newsletter which included the iconic Beatles "Abbey

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Road" photo with our police officers dressed as the "Beatles" crossing Abbey Road as a creative tool to urge motorists to comply with the State law requiring motorists to stop for pedestrians in crosswalks.

4. The Township's new website, unveiled on Wednesday, October 15, 2014 also includes the ability to access the website from a data phone. The new program provides for clear resolution and presentation of the website. Although it is not a formal "app," it is very close without the cost.

5. On Wednesday, October 29, 2014 the Township successfully submitted an Open Space Grant Application to re-asphalt the roller hockey rink.

6. On Tuesday, November 3, 2014 the Township submitted three (3) grant applications to Sustainable Jersey. Two (2) applications included solar powered flashing signals to alert motorists for firehouse ingress and egress on Sicomac Avenue and Wyckoff Avenue. The third application included the conversion to solar power of flashing school crosswalk beacons at Grandview Avenue.

7. Copies of two (2) Uniform Construction Code fines that were issued to the property owners at 97 Sheldon Street and 627 Quackenbush Avenue for performing work without a permit were provided for review. Performing work without a construction permit is the primary reason why municipalities are ordered to conduct costly revaluations.
At this point, Committeeman Rooney indicated that the house at 656 Quackenbush Avenue, which the Zoning Enforcement Officer sent an abatement notice, has an RV vehicle, which appears to have a waste line connected from the vehicle into the sanitary sewer. Mr. Rooney questioned if this was allowable and requested the Building Inspector and/or Zoning Enforcement Officer inspect and make the appropriate decision.

8. Police Chief Fox issued a bulletin which will be mailed by the Wyckoff Board of Health to all food handler applicants explaining that the statute that allows "BYOB" for restaurants is only allowed for beer and wine.

9. Information was provided from the Bergen County Joint Insurance Fund that Wyckoff has received a JIF dividend of $14,589.16 to be utilized to defray the Township's 2015 insurance costs. To date, the Township has received dividends because of its safety record in the amount of $662,079.87.

10. The Recreation Director has contacted the coaches of the Ramapo High School State Championship Teams inviting them to a meeting to receive proclamations recognizing their sports achievements. At this point the coaches have not responded therefore, the dates will be in December or January.

11. The next public business meeting will include a resolution which will reflect Chief Fox's recommendation regarding which vehicle towing companies which qualify to be approved to perform towing of vehicles which become inoperable on roads in the Township of Wyckoff in 2015.

12. A letter was received from Lt. Van Dyk, the OEM Coordinator and the CERT Program Manager. The CERT's have requested that the Township add three (3) additional activities that they can perform and which would therefore be listed as official activities of the Township for insurance consideration. Governing body members requested to receive a list of all the current activities that they are approved for. This information will be provided at the next meeting.

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13. The Township has received the full reimbursable grant from the Bergen County Open Space Department which funded half of the costs of the improvements at the Russell Farms Community Park which was completed earlier in the Spring.

14. A resolution on the Agenda this evening was designed for the Township to Invoke Title 59 Plan and Design Immunity as a risk management technique regarding the artificial turf field project at Pulis Field.

15. The final two (2) meetings in 2014 will be conducted on Tuesday, December 2nd and Monday, December 15th.

16. The Wyckoff Chamber of Commerce Christmas Tree Lighting Ceremony is scheduled for Friday, December 5, 2014 at 7:45 p.m. at Town Hall. The Northwest Bergen Menorah Lighting Ceremony will be held on Tuesday, December 16, 2014 at 6:00 p.m.

17. Town Hall will be closed on Thursday, November 27th and Friday, November 28th for the Thanksgiving holiday. A public service announcement has been issued in this regard as well as the Recycling Center being open on Saturday, November 29, 2014.

18. The Free Rabies Prevention Program is scheduled for Saturday, January 10, 2015 at the DPW Garage, 475 West Main Street from 1:00 p.m. to 3:00 p.m. Committeeman Rooney requested that the public service announcement be modified to include donations are gladly accepted.

19. Dog & Cat license renewals for 2015 will begin on Monday, December 1, 2014.

20. The Staff will prepare the salary ordinances for the DPW and the PBA for introduction at the next meeting on December 2, 2014.

The Work Session Meeting adjourned at 7:58 p.m.

Douglas J. Christie Mayor	Joyce C. Santimauro Municipal Clerk