TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, DECEMBER 15, 2014 – 7:30 P.M.

Deputy Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Administrator Shannon read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Deputy Mayor Kevin J. Rooney, Committeemen Haakon C. Jepsen and Rudolf E. Boonstra
Also Present: Township Administrator Robert J. Shannon, Jr. and Township Attorney Robert Landel
Absent: Mayor Douglas J. Christie, Committeeman Brian D. Scanlan and Municipal Clerk Joyce C. Santimauro

Deputy Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Jepsen, seconded by Committeeman Boonstra.

There was no public comment.

Committeeman Jepsen motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

Deputy Mayor Rooney advised that the Finance Committee was reviewing and signing vouchers.

Township Committee Reports:

Haakon Jepsen:

1. Mr. Jepsen advised that this evening the Wyckoff K-8 Board of Education Meeting will be conducted as well as the Environmental Commission Meeting. The Environmental Commission Meeting will focus on a discussion how to eliminate the use of plastic bags and urging the use of re-usable bags. They will also discuss the Pilgrim Pipeline and solar panels.

2. Mr. Jepsen had the opportunity to attend the Open House at the Zabriskie House on Saturday, December 13, 2014 and spoke with Richard Lynch, Zabriskie House Trustee regarding future possibilities for the Zabriskie House.

Rudy Boonstra:

1. A Special Meeting of the Board of Adjustment was conducted recently where the Christian Health Care Center Vista Application was further considered. That application continues.

At 7:37 p.m. Mayor Douglas J. Christie arrives to the meeting.

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2. Mr. Boonstra reported that the December 10th Planning Board Meeting included the Capital One Bank Site Plan operation at 690 Wyckoff Avenue which was reconsidered and approved with aesthetic changes. Mr. Boonstra thanked Mark DiGennaro, Township Engineer for his work that achieved the additional aesthetic improvements.
Also at this meeting, the Aldo's Restaurant, 640 Wyckoff Avenue had its re-hearing as ordered by the Appellate Court and was approved.

3. Mr. Boonstra also attended the Zabriskie House Open House and described the house as a "treasure."

Kevin Rooney:

1. On Wednesday, December 3, 2014 Mr. Rooney and Police Chief Fox attended a meeting concerning the dispatch contract with County Executive Elect Tedesco and Freeholder Chair Ganz.

2. The Police Committee met on Thursday, December 4, 2014 to continue discussions regarding the dispatch contract as well as the police salary contract.

3. Mr. Rooney attended the Chamber of Commerce Christmas Tree Lighting Ceremony on Friday, December 5, 2014. Although rainy and windy, the event was well attended.

4. Mr. Rooney took part in the Marine Corps Train "Toys for Tots" event with the Wyckoff Volunteer Fire Department on Saturday, December 6, 2014 at the PTO Economy Shop, 399 Main Street. Donated toys from Town Hall Staff and residents were presented to the Marines for distribution to various children's organizations.

5. The Annual Ambulance Corps Christmas Party was held on Friday, December 12, 2014.

Mayor Christie:

1. Mayor Christie also attended the Chamber of Commerce Christmas Tree Lighting Ceremony and despite the inclement weather described it as special event.

2. On Saturday, December 15, 2014 Mayor Christie attended Fire Company #1's Annual Christmas Party.

3. Last Monday, December 8, 2014 the Wyckoff Volunteer Fire Department conducted their annual election. In 2015, the three (3) fire companies will no longer include the rank of deputy chiefs. The highest ranking officer will be a battalion chief.

4. On Saturday, December 13, 2014 Mayor Christie attended the Fire Company #3 holiday party.

<u>Review of the 8:00 p.m. Agenda:</u>

1. The Administrator reported that the Agenda is as submitted.

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2. The Township Committee has the honor of presenting two (2) proclamations to two (2) Ramapo High School Championship Teams; the Varsity Girls Volleyball Team and the Boys Soccer Team.

3. The Agenda includes two (2) public hearings and further considerations for an ordinance to establish public works employee's salaries in 2015. These salary rates reflect the fifth year of a six (6) year contract with an average increase of 2%. The second ordinance removes the term limits for volunteer members of the Parks and Recreation Advisory Board.

4. One of the resolutions referenced on the Agenda reflects awarding of a contract after competitive advertised sealed bidding for medical examinations for firefighters and school crossing guards which complies with both a State and Federal mandate as well as a JIF Best Practice. This contract is awarded as a WOLF Shared Service contract.

Policy Action Items:

1. The Administrator has contacted JIF to request a list of educational sessions for 2015 for governing body distribution.

2. The Annual Joint Insurance Fund Annual Meeting is Thursday, January 15, 2015 at 6:00 p.m. If any governing body member wishes to attend, please advise the Administrator.

3. A letter was received from Boswell Engineering to increase their professional service fee by 2%. After discussion by the governing body, it was noted that Boswell has not realized an increase since 2010, the Township Committee approved the increase for 2015.

4. A letter was received from the Wyckoff Family YMCA requesting the use of the CERT members for three (3) Wyckoff Family YMCA events at the 691 Wyckoff Avenue Campus. The events include the Annual Veterans Breakfast, the Bergen Buddy Walk and the November Salute to Our Veterans. The Township Committee agreed to add these events to the resolution with the understanding a certificate of insurance is provided to the Township for these events.

5. The Annual Menorah Lighting Ceremony will be held on Tuesday, December 16, 2014 at Town Hall at 6:00 p.m. It was mentioned that the program will include ice sculpturing. A question was asked if a certificate of insurance was provided. The Administrator replied that one has been provided.

6. Committeeman Rooney advised he has spoken with Committeeman Scanlan yesterday and Mr. Scanlan requested the Administrator to schedule a meeting in early January with himself, Mr. Rooney, Police Chief Fox and Lt. Van Dyk regarding the role of the CERT members.

7. A draft agenda is provided for review of the Sine Die Meeting as well as a draft agenda for the Reorganization Meeting scheduled for January 1, 2015.

8. Invitations to the Reorganization Meeting have been mailed to former Mayors.

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9. The Sine Die Meeting will include a resolution to establish a lien to recapture the municipal cost for property maintenance services regarding a foreclosed abandoned property at 632 Lawlins Road if the mortgage holder continues to ignore the Township's directives and fails to abate the property maintenance violations.

10. Information regarding the closing of Town Hall, the Library and the Recycling Center from December 24th thru next weekend have been issued to the press.

11. A report that reflects two (2) additional transparency improvements was provided for examination. The first improvement provides for a link to obtain property records and deeds that are available online through the Bergen County Clerk's Office. The second transparency improvement allows for the downloading of an app on one's cellphone to receive the municipal laws and ordinances.

12. The Wyckoff Board of Health is again co-sponsoring a series of presentations regarding aspects of a community's public health. Beginning on Tuesday, January 13, 2015 from 7:00 – 9:00 p.m. at the Wyckoff Family YMCA, the first in a three (3) part series begins entitled "Coping with Change."

13. An Affordable Housing Project Team Meeting was conducted on Friday, December 12, 2014. A report will be provided this week.

14. The FLOW Area Alliances, partnering with the Ramapo/Indian Hills Regional High School District are working on a presentation entitled "Stress, Anxiety, Drugs and Alcohol" to be conducted on Thursday, January 29, 2015 at Indian Hills High School. The program will be tailored for parents and teenagers.

15. The Administrator read over the weekend that Saturday was the 70th Anniversary of the Battle of the Bulge. During World War II, this was a decisive victory in the demise of Nazi Germany. 2014 has been a year with many anniversaries of notable events including; the 100th Anniversary of the beginning of WWI, 450th Birthday of William Shakespeare, the Baseball Hall of Fame in Cooperstown, New York is 50 and the Wyckoff Police have been teaching DARE for 25 years in the Wyckoff Public Schools.

Township Attorney Report:

1. Mr. Landel has completed the vacation of the small parcel of land in front of 35 Edgewood Avenue.

2. Two (2) checks (totaling $400,000) were delivered today, one from the Torpedo Soccer Club and one from the Wyckoff Parks and Recreation Foundation to the YMCA. The Township DPW completed the tree work required to be performed at the end of the Spring Meadow cul-de-sac.

3. Mr. Landel appeared before the Planning Board last week and obtained an approval of the subdivision to receive at no cost the small portion of approximately 3,500 square feet of Mr. & Mrs. Cole's property adjacent to the Russell Farms Community Park which was donated to the municipality. The remaining tasks include Mr. Landel filing a deed and a document from a bank allowing for the sale of the property to the municipality at no cost.

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The Work Session Meeting adjourned at 7:55 p.m.

Douglas J. Christie Mayor	Joyce C. Santimauro Municipal Clerk