TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 18, 2015 – 7:30 P.M.

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Kevin J. Rooney, Committeemen Haakon C. Jepsen, Brian D. Scanlan, Rudolf E. Boonstra and John A. Carolan
Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Boonstra, seconded by Committeeman Scanlan.

John Unglert, 360 Cornell Street wished the governing body a good evening

Committeeman Scanlan motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

Mayor Rooney advised that the Finance Committee has reviewed and signed vouchers.

Township Committee Reports:

Haakon Jepsen:

1. The Environmental Commission Meeting scheduled for Monday, August 17, 2015 was cancelled due to Summer vacations.

2. The Zabriskie House Trustees have cancelled the house tour fundraiser scheduled for Saturday, October 3, 2015. Committeeman Scanlan clarified that the reason for the cancellation is the trustees were unable to include an adequate number of historic homes to comprise a tour of historic homes. On a positive note, the Zabriskie House Trustees will open the Zabriskie House on the date of the original tour, October 3, 2015 as a means to solicit volunteers and to receive donations. The Trustees propose a town-wide mailing after Labor Day.
   Committeeman Scanlan also indicated that the Zabriskie House Trustees have launched a website and are in the process of "fine-tuning" said site. The e-mail address is zabiskiehousewyckoffnj.org. There is also a PayPal connection.
   The Zabriskie House Trustees are applying for two (2) Bergen County Open Space Grants, two (2) Bergen County Open Space and Historic Preservation Grants. The Administrator will be contacted for his expertise with applying for grants.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 18, 2015 – 7:30 P.M.

Brian Scanlan:

1. Mr. Scanlan attended the Parks and Recreation Advisory Board Meeting last evening. The Recreation Advisory Board implemented third party evaluators to make the decisions on which children to select for the various travelling teams after receiving a resident complaint that coaches selected their child's friends and not the best players. This experience with the third party evaluators for the travelling baseball team was very successful in that not one (1) complaint was received.
   The Parks and Recreation Advisory Board has recommended a $20.00 fee for each child trying out for a travelling team. The third party evaluators provide the parents of each child a report card listing areas where children can improve upon when trying out next year.
   Mr. Scanlan discussed with the governing body establishing this fee at the next meeting as an equitable way to recapture this cost. Various Township Committee members discussed this recommendation specifically, could such a fee prevent a child from trying out and questions if other towns charge a similar try-out fee. Essentially, the purpose of the fee is to recoup the cost of contracting with the third party evaluators to perform this service. A consensus existed that the Recreation Director will provide to the Township Committee a listing of other surrounding communities that charge a try-out fee for consideration at the September 1st meeting.

2. Mr. Scanlan advised that a parent reported on the condition of the bandshell in Memorial Field which has experienced vandalism of late. There is a large hole in the roof and part of the ceiling collapsed. The Recreation Board and the Building Inspector inspected the building and suggested the concept of whether the building should be demolished. It is not currently being utilized for any recreational programs.
   The Recreation Board recommends that the DPW Manager and the Township Engineer evaluate the bandshell; if structurally sound, the bandshell should be repaired. If not repairable, it should be demolished and if the stage can be maintained.

Mayor Rooney:

1. Mayor Rooney announced that notice was received yesterday from the New Jersey Monthly Magazine that out of 566 municipalities in the State New Jersey, the Township of Wyckoff was listed as the sixth (6th) best place to live in New Jersey. All governing body members expressed great pride in this recognition. Mayor Rooney was also contacted by a Suburban News reporter that advised him that Wyckoff was also selected by a third party independent group as one of the safest communities in New Jersey.

2. Yesterday was the deadline for individuals to submit applications for police officer positions. Over 160 applications were received and approximately forty (40) are considered eligible, meaning the applicants hold a four year college degree and completed police academy training. The Police Chief will begin to schedule both the written and oral tests and the process continues.

3. The Police Department has received a $5,000 grant to participate in the statewide crackdown entitled "Drive Sober or Get Pulled Over." This safety enforcement crackdown runs from August 21, 2015 to September 7, 2015. The purpose of this crackdown is to prevent fatalities on the roadways and boost motorist safety for families.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 18, 2015 – 7:30 P.M.

4. Last week, Mayor Rooney met with the Mayor of Franklin Lakes, the Franklin Lakes Police Chief and the Wyckoff Police Chief to discuss drug abuse in our area specifically, the heroin epidemic. Both Mayors decided to invite the Borough of Oakland to the discussion and the Mayors will soon be announcing a different approach to combat the drug and alcohol problem in our area.

5. On Saturday, September 5, 2015 the Wyckoff Volunteer Fire Department will present the Annual Fireworks Display Fundraiser. Mayor Rooney encouraged everyone to attend this terrific fundraising event.

6. On Monday, August 31, 2015 the Township returns to the once a week garbage/trash collection schedule. A public service announcement was issued and released to the press.

7. Mayor Rooney advised that Orange and Rockland Utilities visited the Administrator today and has requested the Township Committee provide a letter in support of their application to the New Jersey Board of Public Utilities to install “smart meters” on homes that will allow the utility company to report and be aware of power outages. Approximately 50% of the homes in Wyckoff receive electric power from Orange and Rockland. According to the information from Orange & Rockland, such an improvement would cost the ratepayer $13.00 per year for the average kilowatt usage. However, residents would have the ability to opt out at a large surcharge amount. A public hearing before the New Jersey Board of Public Utilities is scheduled for Wednesday, September 9, 2015 at Mahwah Town Hall at 3:00 p.m. and 6:00 p.m. Of note, PSE&G has also applied to the New Jersey Board of Public Utilities for the same approval. The governing body discussed this at length with a series of questions and requested the Administrator ask Orange and Rockland to attend the public business meeting on Tuesday, September 1, 2015 at 7:30 p.m. to address their request.

8. A meeting was conducted today at the New Jersey Department of Transportation Office (NJDOT) in Fair Lawn regarding the NJDOT project to micro-resurface Route 208 beginning in Glen Rock through Oakland. The State has delayed the start of the project to Thursday, August 27, 2015. The completion date remains Tuesday, November 17, 2015. Mayor Rooney advised that yesterday the NJDOT began work unannounced to Wyckoff on the Cedar Hill Avenue overpass. NJDOT crews are storing their vehicles on the Russell Avenue southbound infield. Past experience has resulted in very poor “housekeeping” and unsightly conditions at the site.

9. Mayor Rooney attended the Planning Board Meeting on Wednesday, August 12, 2015 where both ordinances scheduled for further consideration this evening were reviewed and recommended to the Township Committee.

At 8:06 p.m. the Township Committee recessed the Open Work Session Meeting to conduct the Public Business Meeting.

At 8:25 p.m. the Township Committee reconvenes the Open Work Session Meeting with the following vote:

MOTION: _____SCANLAN_____ SECOND _____CAROLAN_____
BOONSTRA_YES_ CAROLAN _YES_ JEPSEN _YES_ SCANLAN_YES_
ROONEY_YES_

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 18, 2015 – 7:30 P.M.

Continuation Township Committee Report:

10. Mayor Rooney made a follow-up comment to a statement provided by Mr. Savage at the public comment period at the public business meeting. Mayor Rooney has visited the Pulis Soccer Facility twice in the last two (2) days and the contractor for the YMCA is planting the berm located between the parking lot and the last row of Spring Meadow Condominiums. The berm should be completely planted by next week.

11. Last week, a Township Subcommittee met with the Wyckoff Family YMCA concerning the railroad crossing at Charles Avenue. This project is moving forward positively however, the crossing cannot be closed during the DPW's leaf collection program which begins on October 1, 2015. Therefore, the railroad crossing may or may not be completed in 2015.

12. Mayor Rooney attended a Public Policy Subcommittee Meeting this morning.

John Carolan:

1. Mr. Carolan and Committeeman Boonstra will meet Thursday, August 20, 2015 to interview several residents who have expressed an interest to serve on the Design Review Advisory Board. Committeeman Scanlan suggested including a solicitation of volunteers in the Friday e-blast. Interviews are already scheduled and the Design Review Advisory Board only meets when applications are submitted for approval.

2. Mr. Carolan thanked Bob Shannon and Elaine Booth for the their immediate response to a resident e-mail received regarding trees on the municipal right-of-way.

Rudy Boonstra:

1. Mr. Boonstra attended the Planning Board Meeting last week and a minor application for a 290 foot expansion to the Willow Lodge at the Eastern Christian Children's Retreat Campus was approved.

2. The subcommittee of the Zoning Board of Adjustment has made slow progress in interviewing and recommending to the full board a new zoning board attorney, successor to John Spizziri who retired. With the conclusion of Summer vacation eminent, this task is expected to be completed and a decision reached at the September meeting.

3. Mr. Boonstra thanked Administrator Shannon for assembling a "team of staff" including Joyce Santimauro, Anna Coscia, Krista Hogne and Mark DiGennaro for "pinch hitting" for the Planning Board and the Board of Adjustment while the Board's secretary is out on sick leave.

Policy Action Items:

1. Resolution #15-210, regarding leasing space on a Township tower and adopted this evening, will be implemented beginning tomorrow. Numerous letters and communications are provided for governing body review to ensure compliance with these specifications.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 18, 2015 – 7:30 P.M.

2. The adoption of the resolution endorsing the continuation of the shared service with the Bergen County Joint Insurance Fund will also be forwarded and confirmed tomorrow.

3. On Thursday, August 27, 2015 the second movie, sponsored by the Parks and Recreation Advisory Board will be presented at Memorial Field at 8:00 p.m. The first movie in the series was very successful and well attended.

4. The Administrator provided additional comments regarding the report Mayor Rooney provided concerning the Route 208 micro-surfacing project. Today was the third pre-construction meeting and the police department will remain aware and monitor the progress of the project.

5. Last week, Ridgewood Water invoked Stage II water restrictions due to the lack of rain the area has experienced. Additionally, Police Chief Fox and the Administrator met with the new Director at Ridgewood Water where the discussion focused on encouraging thorough communications and their opinion on water conservation techniques.

6. The DPW is conducting a “full court press” of painting the road safety markings and inspection and replacement of regulatory signs in preparations for the Fall back to school season. A number of statistics provided included the DPW has painted 263 stop lines, 34 crosswalks, 24 school X-ing road markings, 21 directional arrows, 23 handicapped parking stalls, approximately three (3) miles of white edge of road markings intended to calm vehicle traffic and numerous parking stalls at municipal facilities and locations.

7. A memorandum was sent to the staff regarding the fact that the 2015 New Jersey Department of Transportation Trust Fund Grant Applications are due on October 20, 2015. The Administrator and staff have begun the preparation process.

8. The Joint Insurance Fund (JIF) has approved the Wyckoff Volunteer Fire Department’s contract with the fireworks vendor and the hold harmless and indemnification agreement written by the Township Attorney.

9. The Bergen County Open Space Grant for the roller rink resurfacing was delivered today and the 2015 grant application for the resurfacing of the basketball courts was also delivered today.

10. The Administrator is completing his second year as a member of the Partners in Pride at the end of August. Volunteers are always needed to help with watering and planting of the beautiful flowers throughout Wyckoff.

11. Town Hall will be closed on Monday, September 7, 2015 in observance of Labor Day.

12. A report from the Building Inspector indicates work was performed at 395 Frances Place without a building permit and therefore fined by the Building Inspector.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 18, 2015 – 7:30 P.M.

1. Mr. Landel reported he received a favorable order from Judge Toskos regarding the Township's Declaratory Judgement concerning the Township's affordable housing plan. The order provides the Township of Wyckoff with five (5) months to submit a new Third Round Plan. The Township is also one of 120 municipalities that participate in the shared service utilizing professional skill of a Rutgers professor to develop the municipality's fair share obligation quota. Both he, the Administrator and the Township Planner are working on this information and will provide feedback to the Rutgers professor to ensure all relevant factors have been utilized.

2. With regard to the ordinance adopted this evening prohibiting trailers, campers and recreational vehicles in the front yard, the Zoning Enforcement Officer is in the process of taking an inventory of the existing residences whereby a sixty (60) day notice will be sent in this regard.

3. Mr. Scanlan advised that his daughter Clare is engaged to marry Matthew Putrino, a Wyckoff resident. The Township Committee congratulated Mr. Scanlan and wished Clare and Matthew a long and happy life together.

The Work Session Meeting adjourned at 8:40 p.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk